

ANNUAL BUDGET FISCAL YEAR 2017 - 2018



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DATE: May 18, 2017
TO: President Barbara Kogerman
Members of the Board of Trustees
FROM: Rick Howard, District Manager *RH*
RE: Fiscal Year 2017-18 Budget Transmittal

I am pleased to submit the FY 2017-18 Annual Budget for the Orange County Mosquito and Vector Control District (OCMVCD). The FY 2017-18 Budget fully funds District operations in accordance with the District's Mission Statement and Values:

The mission of the Orange County Mosquito and Vector Control District is to provide the citizens of Orange County with the highest level of protection from vectors and vector-borne diseases. As per its mission statement and values in achieving its mission, the Orange County Mosquito and Vector Control District shall:

Be proactive in response to current and future vector threats.

Respond effectively and courteously to the needs of the public.

Inform and educate the public about the shared responsibility of vector control.

Utilize the most effective and safest methods available for the control of vectors.

Provide vector control services in the most cost-effective manner.

The OCMVCD has been historically perceived as a leader in the vector control industry. Many mosquito and vector control district throughout the state have looked to the OCMVCD for entomological and operational leadership throughout the District's 70-year history, and for good reason. This District has pioneered and implemented several strategies and surveillance techniques that have become standard industry practices. The introduction and continuing use of the underground storm drain system (USDS) treatment vehicles, a full-service laboratory (one of only a handful in the state) with state of the art Polymerase Chain Reaction (PCR) capabilities for mosquito-borne disease surveillance and flea-borne typhus testing, and the invention pioneering use in 1986 of

"An Independent Special District Serving Orange County Since 1947"

The mission of the Orange County Mosquito and Vector Control District is to provide the citizens of Orange County with the highest level of protection from vectors and vector-borne diseases.

the Reiter/Cummings Gravid Trap are just a few of the many technological advances that have originated from Orange County Mosquito and Vector Control. As a county-wide agency, it serves the public by having an integrated program encompassing rat, mosquito, fly, and red imported fire ant control without duplication of services among other Orange County agencies, unlike many other vector control districts.

It is important that as an agency tasked with protecting the public's health, the District continues to push the envelope and explore new and emerging industry technologies. The presence of West Nile virus in 2004 as well as the introduction of invasive *Aedes* mosquitoes in 2015 have demanded that the District staff prioritize functions and maximize resources. The phrase, "because that's the way we've always done it," does not mean we can't consider new ideas, develop new strategies and technologies or improve upon our processes and successes. The District's environmental footprint, public outreach efforts, and education program are critical in making sure that the shared-responsibility message becomes second nature for residents countywide.

Grand Jury Report

After a very thorough investigation, the Orange County Civil Grand Jury on April 18, 2017 released a report titled, "*Is Orange County Ready for Zika? It Takes a Village to Handle Mosquito-Borne Viruses.*" The Jury investigated all aspects of District operations and noted that in order to continue to fight the battle against mosquitoes and mosquito-borne disease, more must be done. The Grand Jury report encouraged cities and the County of Orange to collaborate with the District to help mitigate breeding sites under their respective control. The report also encouraged the OCMVCD Board of Trustees to consider maximizing its taxing ceiling.

Over the past year, the District has taken great strides in these as well as several other operational areas. The following represent a few of the many highlights that have occurred over the past fiscal year.

Governance, Legislative Policy and Board of Trustees

Communications staff developed and rolled out the weekly Vector update e-newsletter. This newsletter was created in response to the public and Board's desire to be provided more immediate and direct information related to disease control, prevention and other District activities.

Additionally, and in direct response to the public's concerns regarding public notifications associated with aerial adulticide operations, I brought to the Board last April a *Board Policy* that specifically outlines steps to be taken if the decision to conduct an aerial adulticide campaign is launched. This outreach policy is comprehensive in its scope and it is not discretionary for staff. Its aim specifically directs targeted outreach and messaging to the broader community.

The recent establishment of the Board's Legislative Committee will now allow the District to take more formal positions related to pending legislation. I believe that this will allow the District to have a larger presence in the County as it relates to matters of vector control, governance, and special districts, in general.

This year, more and more Board members have availed themselves to vector related educational opportunities. Vector control is a very technical industry that requires extensive state mandated continuing education for technical staff. I encourage the Board to continue to take advantage of the many vector-related educational opportunities that take place throughout the year.

Administrative

There are many policies and procedures in place at the District that require a top-to-bottom assessment to ensure that they are compliant with current law and meet industry best practices. The first manner of business was to confirm that the District's fiscal policies, procedures, and internal control conform to those requirements. The Board reviewed and updated the District's Investment Policy, Purchasing Policy, Credit Card procedure, and Travel Policy. All remaining District policies will be reviewed and those that require updates will make their way to the Board for approval, including a policy for guidelines on targeted reserve balances.

From a staffing perspective, I am pleased to report that the staff is now reaching the end of the first year of a three-year labor agreement. This agreement provides labor stability and financial security for staff for the three-year period covered by the agreement.

Two major outreach initiatives has been established in my time as District Manager. The first was the expansion of the *Aedes* Response and the creation of the West Nile Virus Strike Teams. These Door-to-Door (D2D) teams reached over 25,000 Orange County homes in 2016 and conveyed the District's messages. Funding for both D2D programs is included in this year's budget. The District received federal grant funds to fund the *Aedes* D2D team through July 2018.

The second major initiative was the creation of the High Risk 9 outreach program. This program focuses on those 9 cities where residents are most likely to experience high West Nile disease transmission.

During staff's 2016 debrief and year in review analysis, it became apparent that as *Aedes* mosquitoes continue their march through Orange County and residents continue to be infected with West Nile virus, that we, as a District, do not have the resources to unilaterally fight the bite battle. The product of that debrief resulted in the evolution of the HR9 initiative. The HR9 evolved from 14 years of data collection and analysis that provides a future look at disease probabilities in the highest risk areas of the county.

In March 2017, District staff rolled out the HR9, and with the support of the Trustees in those cities, have individually met with representatives of all 9 cities. The message is comprehensive and is intended to guide the conversation towards shared responsibility and working collaboratively together. The goal is to leverage District and city resources in a variety of areas including messaging, media, USDS maintenance, and BMP design and long-term upkeep. Other mosquito and vector control districts have either launched or are in the process of evaluating programs of their own based upon our example.

Communications

The Communications Department took great strides in 2016 and into 2017 to provide greater value in its messaging. The public asked for and Communications delivered on a variety of fronts, including the updated website and launch of a mobile website; the implementation of the weekly eAlerts (for mosquito season) which is distributed to over 1,900 recipients (residents local officials, and partner agencies), and growing; and developed Invasive *Aedes* educational materials in multiple languages (English, Spanish, Vietnamese, Korean, and Mandarin).

Additionally, the launch of the Public Outreach and Education Program kicked off in 2016. With the Education Coordinator leading the way, the District has educated over 2,000 students in 22 schools in 11 cities, and counting. This program was initially budgeted as a limited term two-year position. I recommend

that the “limited term” status be removed, transitioning this position, and program, into a full-time operation of the District.

Also in 2016, the District installed the first of many mosquito education interpretative displays at the Santa Ana Zoo. While the display has had its share of issues (weather/rain related), it is effective in messaging the danger of mosquitoes and the need to take precautions. Additional displays are planned to be installed soon.

The world’s first 18’ inflatable mosquito, and soon to be delivered 8’ baby sister, provide a measurable and visible message. These tools will provide the public with a series of educational venues that can be used for large community events, or in the case of the smaller mosquito, pop-up displays at various locations throughout the District. The giant inflatable mosquito has garnered significant interest.

From an operational standpoint, and probably the biggest achievement to come out of the Communications Department was the Information Technology’s in-house development of the Field Management System. This recently developed tool allows for staff to input, track, and maintain a complete database system for every property, pool, and breeding site treated by the District on mobile devices such as iPads and iPhones. This development has a huge improvement for the District, and resulted in significant cost savings over the previous system that was owned and managed by an outside third party vendor.

Scientific Technical Services

To say that the lab has been busy is an understatement! Besides the efforts that you would be most familiar; the Lake Forest Elementary School mite matter and its resolution; trapping and testing for mosquitoes with WNV and other diseases; and developing heat maps for all of us to visually experience a West Nile virus outbreak, the lab has been busy with many other related activities.

Lab staff provide critical assistance to all other facets of the District, be it spatial data for Operations, information to help determine messaging originating from Communications, the data for Board information and consideration. It all starts in the lab.

Over the past year, the lab has been involved in a number of issues, including the establishment of invasive *Aedes* mosquito trapping routes for surveillance; conducted 31 travel-related Zika case investigations; collected adult invasive *Aedes aegypti* mosquitoes from multiple locations in the County to be tested by the State for insecticide resistance; finalized the District’s “DRAFT Response Plan for Invasive *Aedes* Mosquitoes and Diseases They Vector (Zika/dengue/chikungunya/yellow fever)”; and set traps at 1,305 different locations in the County, resulting in approximately 3,000 gravid trap-nights and 2,884 CO2-baited trap-nights for mosquito surveillance.

The lab increased the number of underground trapping locations from 24 to 48, creating a total of 210 underground trap locations and they tested over 5,000 mosquito pools and detected 448 WNV-positive samples.

As noted above, lab staff also investigated and solved the mite infestation at Lake Forest Elementary School. This issue resulted in the District receiving positive world-wide publicity for our efforts in resolving this mystery.

Operations

In April 2017, the District was notified that we had been awarded a federal Zika grant in the amount of \$225,000. A significant portion of those funds are earmarked to maintain the District's *Aedes* Response Team from April 1, 2017 through July 31, 2018.

The District's ability to effectively treat known mosquito breeding sources in a manner that meets all regulatory requirements is the primary focus of Operations and field personnel.

Due to the expansion from four to six Underground Storm Drain System (USDS) teams, Operations improved cycle times to 10 days or less for underground storm drain and gutter route treatments District-wide.

Financial Information Overview

The budget proposed for FY 2017-18 is structurally balanced whereby funding sources equal expenditures. Total fund balance at June 30, 2018 is expected to be \$14.23 million; a decline of \$115,000 due to re-budgeting the parking lot paving project from the current year. The expected fund balance at June 30, 2017 is estimated to be \$14.34 million.

Following is a discussion of expected fund balances and proposed revenues and expenditures:

Fund Balances

At the end of FY 2017-18, the District's Fund Balances are projected to total \$14,227,189, as follows:

FUND BALANCE FISCAL YEAR 2017-18

Fund No.	Fund Name	2015-16 Actual Balance	2016-17 Estimated Balance	2017-18 Proposed Revenues	2017-18 Proposed Expenditures	2017-18 Proposed Transfers	2017-18 Proposed Balance	Net (Use of)/ Addition to Reserves
10	Operating	\$8,055,430	\$8,910,680	\$13,671,200	\$13,572,200	\$(2,223,500)	\$6,786,180	\$(2,124,500)
20	Vehicle Replacement	525,561	630,261	20,000	-	650,000	1,300,261	670,000
30	Liability Reserve	457,878	462,078	4,500	-	-	466,578	4,500
40	Equipment Replacement	368,865	374,065	3,500	-	128,000	505,565	131,500
50	Emergency Vector Control	1,145,120	1,156,520	11,500	-	-	1,168,020	11,500
60	Facilities Improvement	1,197,186	1,378,986	286,500	547,500	945,500	2,063,486	684,500
70	Habitat Remediation	186,536	186,536	-	-	-	186,536	-
75	Environmental Fund	12,064	12,064	-	-	-	12,064	-
90	Retiree Medical Insurance	168,668	168,668	174,000	174,000	-	168,668	-
95	Retirement Contingency	1,054,931	1,062,331	7,500	-	500,000	1,569,831	507,500
		\$13,172,239	\$14,342,189	\$14,178,700	\$14,293,700	-	\$14,227,189	\$(115,000)

The District's operating fund is expected to end the fiscal year with a targeted fund balance of \$6.8 million, equal to 50 percent of the fund's FY 2017-18 budgeted expenditures. Accumulated amounts in excess of this \$6.8 million are proposed to be transferred to the following reserve funds:

- \$650,000 to the vehicle reserve fund to achieve a funded balance of approximately 85%
- \$128,000 to the equipment fund to achieve a funded balance of approximately 85%
- \$945,500 to the facilities improvement fund to achieve a funded balance of approximately 85%
- \$500,000 to the retirement contingency fund to fund for a potential amount due as a result of the triennial true-up with OCERS

During FY 2017-18, a fund balance reserve policy for consideration to identify ideal target levels for each of the District's funds will be presented for further consideration.

Revenue

Total projected revenue for FY 2017-18 is \$14,178,700. The District's largest sources of revenue are property tax and two benefit assessment districts. Together, these three revenue sources account for \$12.8 million, or 91% of all FY 2017-18 revenues.

Ad Valorem Property Tax: Staff projects a 3.5% increase in FY 2017-18 revenues, resulting in anticipated revenues of \$5.6 million.

Assessment District No. 1: This assessment provides funding for vector control and disease surveillance services and related capital, operational, and administrative expenses. The rates of the annual assessments levied in connection with Assessment District No. 1 have remained unchanged since 1996 (\$1.92 per Benefit Unit). For FY 2017-18, Assessment District No. 1 is anticipated to yield \$1.6 million.

Assessment District No. 2: This assessment was established in 2004 and is known as the Mosquito, Fire Ant, and Disease Control Assessment and may be used to fund new and enhanced vector control programs. The initial maximum for the assessment rate balloted and established by the voters in FY 2004-05 was \$5.42 per Single Family Equivalent unit (SFE). The authority granted by the voter-approved ballot includes an annual adjustment to the maximum authorized assessment rate equal to the annual change in the Consumer Price Index for the Los Angeles area, not to exceed 3%. Because of higher property tax revenues and grants, the District is able to keep the Assessment District No. 2 rate at the FY 2016-17 rate of \$6.72 per benefit unit. This levy is \$0.54 less than the maximum allowable assessment rate of \$7.26. For FY 2017-18 Assessment District No. 2 is anticipated to yield \$5.7 million.

The following chart shows the historical levy by fiscal year.

Assessment District No. 2

FY	CPI History	Maximum Authorized Assessment Rate	Actual/Proposed Assessment Rate Levied
2004-05	N/A	\$5.42	\$5.42
2005-06	3.66%	\$5.58	\$5.30
2006-07	5.42%	\$5.75	\$5.25
2007-08	3.20%	\$5.92	\$5.14
2008-09	3.92%	\$6.10	\$5.10
2009-10	-0.09%	\$6.28	\$5.06
2010-11	1.76%	\$6.46	\$5.02
2011-12	1.80%	\$6.58	\$5.02
2012-13	2.09%	\$6.72	\$5.02
2013-14	1.95%	\$6.85	\$5.02
2014-15	0.77%	\$6.90	\$5.02
2015-16	-0.05%	\$6.89	\$6.02
2016-17	3.10%	\$7.10	\$6.72
2017-18	2.11%	\$7.26	<i>\$6.72 PROPOSED</i>

If authorized by the Board of Trustees as part of this budget, the public hearing and vote to approve the proposed Assessment District No. 2 rate for FY 2017-18 of \$6.72 shall take place at the June 2017 Board of Trustees meeting.

Expenditures

For FY 2017-18, the Budget Expenditure Summary is as follows:

All Funds	FY 2016-17 Budget	FY 2016-17 Estimated	FY 2017-18 Proposed
Personnel	\$ 8,853,710	\$ 8,530,400	\$ 9,671,100
Maintenance & Operations	3,798,100	3,671,500	3,812,600
Capital Outlay	855,200	539,500	810,000
TOTAL	\$ 13,507,010	\$ 12,741,400	\$ 14,293,700
			CHANGE 5.8%

Operating Expenditures

The primary objective when putting together the District’s operating budget is to allocate resources in a manner that continues to support the highest level of protection from vectors and vector-borne diseases to the citizens of Orange County. The proposed FY 2017-18 budget continues the program enhancements,

which were begun in FY 2016-17, including the *Aedes* Response Team, the West Nile Virus Strike Team, expansion of the underground storm drain teams, and the implementation of the education and outreach programs. The District found these programs to be effective in support of the overall mission of protecting the public's health from vector-borne diseases.

Operating expenditures are separated into the categories of Personnel and Maintenance & Operations costs. These proposed operating expenditures are discussed in more detail below.

Personnel:

Personnel costs make up approximately 70% of the District's total operating expenditures. During FY 2016-17 the District authorized 63 regular full-time employees and \$1.67 million salaries for seasonal and extra-help staff. The FY 2017-18 Proposed Budget includes 65 regular full-time employees and \$1.74 million of salaries for seasonal and extra help staff. The fully burdened cost for all District personnel, including regular full-time, seasonal, and extra help is \$9,671,100.

The personnel costs include all amounts which changed as a result of finalizing the 3-year Memorandum of Understanding between the District and the Orange County Mosquito and Vector Control District Employees' Association. Additionally, the costs of two proposed new full-time positions are included. Proposed new staff include 1) a position to manage and oversee the seasonal employees hired each year; 2) and a position of Information Technology (IT) Manager to manage the District's IT needs as it continues to transition from outsourcing IT responsibilities to integrating and managing most IT functions in-house.

Maintenance and Operations Expenditures:

Executive Department

The Executive Department proposed reduced operations costs of \$198,100, mainly as a result of the completion of the Discovery Cube exhibit and reductions in anticipated legal fees. The total proposed operations budget for the Executive Department is \$509,400. As previously mentioned, the District's Trustees are making use of opportunities to attend vector conferences and meetings, resulting in a budget increase of \$11,000 for Executive Department conferences and meetings.

Administrative Services Department

Operations costs budgeted for Administrative Services are proposed to be \$994,950. These costs are proposed to remain at approximately the same level as in the prior year with the exception of insurance costs, which are anticipated to increase by \$215,000 over FY 2016-17. As a result of recent workers' compensation claims, the workers' compensation premium for FY 2017-18 is expected to increase by \$175,000 over the FY 2016-17 budgeted amount. In addition, general liability and property insurance are expected to increase by \$40,000.

Scientific Technical Services Department

To combat the high WNV infection rate and introduction of the invasive *Aedes* mosquito species, the estimated supplies and operations costs for heightened mosquito and disease surveillance in FY 2017-18 is projected to be \$234,000, an increase of \$3,200 (1.4%) over FY 2016-17. The increase is a result of the need to run tests for additional diseases on each batch of mosquitoes, offset by reductions in the planned cost of contracted research.

Operations Department

Total maintenance and operating costs for the Operations Department are budgeted to be \$1.3 million, an increase of \$83,000 over the prior year. The majority of the department's maintenance and operations costs are for fuel and pesticides, and those are budgeted to remain at the FY 2016-17 budgeted amounts of \$200,000 and \$650,000, respectively. The two largest changes are helicopter service charges of \$55,000 (to perform larviciding treatments where access is limited) and \$39,000 for digital mapping charges.

Communications Department

The Communications Department is responsible for communication with the public as well as internal communication in the form of Information Technology (IT). Overall, the department's maintenance and operations costs are proposed to decrease by a net amount of \$93,400. In FY 2016-17, the District implemented plans for enhanced public education about the habits and dangers of existing and invasive mosquitoes. The FY 2017-18 budget proposes to continue the education and outreach programs and increase operational costs by a net of \$20,000. This increase encompasses a proposed \$75,000 reduction in vector awareness advertising and replacing that cost with a \$95,000 increase for public relations services.

The IT division is transitioning from outsourcing IT responsibilities to integrating and managing most IT functions in-house. For FY 2017-18, contracts of more than \$110,000 have been eliminated by bringing IT management in-house. As a result, the maintenance and operations cost of IT functions are expected to decrease by \$114,000.

Facilities Improvement Fund

Operating expenditures total \$32,500 for FY 2017-18, a decrease of \$40,000 from the prior year, which reflects an anticipated reduction of non-capital repairs and maintenance of the Haster Business Park facilities.

Retiree Medical Insurance

The most recent GASB 43 & 45 actuarial valuation of the District's retiree health insurance program reported that retiree medical costs continue to be fully funded within the trust fund established in previous years. As a result, it is recommended that the District continue to collect reimbursement from the Retiree Medical Trust for all District-funded costs incurred until the next valuation. As a result, FY 2017-18 expenditures of \$174,000 are expected to be fully reimbursed by a combination of retirees and the Retiree Medical Trust account.

Capital Outlay

Total capital outlay costs are proposed to be \$810,000 in FY 2017-18 including Operating Fund and Facility Improvement Fund expenditures.

Operating Fund: Total operating fund capital outlay costs are proposed for be \$295,000 for FY 2017-18 and include the following items to be acquired:

- Administrative Services items totaling \$10,000 for enhancements to filing systems and new printing and scanning equipment.
- Laboratory items totaling \$10,000 for additional testing equipment.
- Vehicles totaling \$160,000: Three trucks with shells, two hybrid vehicles, and one golf cart.
- Replacement and enhancement of surveillance cameras at District facilities totaling \$50,000
- Computer and IT replacements and upgrades totaling \$65,000

Facilities Improvement Fund: Total Facility Improvement Fund capital outlay costs are proposed to be \$515,000 and include the following:

- \$115,000 to repave the parking lot at the main District facilities. This work was originally budgeted to happen during FY 2016-17, but due to time constraints, the work will not be completed by June 30, 2017. The \$115,000 is being re-budgeted in FY 2017-18.
- New HVAC for the Haster Business Park units totaling \$200,000.
- New roof for Haster Business Park facility totaling \$200,000.

Conclusion

As is customary, staff will continue to monitor revenues and expenditures throughout the fiscal year and will make recommendations on modifications as necessary to ensure the District is able to provide quality services while maintaining a balanced budget.

The proposed FY 2017-18 budget is balanced, where revenues meet expenditures and addresses the many challenges facing the District, including escalating WNV cases and introduction of invasive *Aedes* mosquito species. District staff is committed to achieving its mission of protecting the health of all those living, working, and playing in Orange County.

It is without a doubt that District employees are its greatest asset and most effective outreach resource. Staff takes pride in protecting the health of everyone who lives, works, and plays in Orange County.

RH/jm

Fund Balance Sheet

		FISCAL YEAR 2017-18						
Fund No.	Fund Name	2015-16 Actual Balance	2016-17 Estimated Balance	2017-18 Proposed Revenues	2017-18 Proposed Expenditures	2017-18 Proposed Transfers	2017-18 Proposed Balance	Net (Use of)/ Addition to Reserves
10	Operating	\$ 8,055,430	\$ 8,910,680	\$ 13,671,200	\$ 13,572,200	\$ (2,223,500)	\$ 6,786,180	\$ (2,124,500)
20	Vehicle Replacement	525,561	630,261	20,000	-	650,000	1,300,261	670,000
30	Liability Reserve	457,878	462,078	4,500	-	-	466,578	4,500
40	Equipment Replacement	368,865	374,065	3,500	-	128,000	505,565	131,500
50	Emergency Vector Control	1,145,120	1,156,520	11,500	-	-	1,168,020	11,500
60	Facilities Improvement	1,197,186	1,378,986	286,500	547,500	945,500	2,063,486	684,500
70	Habitat Remediation	186,536	186,536	-	-	-	186,536	-
75	Environmental Fund	12,064	12,064	-	-	-	12,064	-
90	Retiree Medical Insurance	168,668	168,668	174,000	174,000	-	168,668	-
95	Retirement Contingency	1,054,931	1,062,331	7,500	-	500,000	1,569,831	507,500
		\$ 13,172,239	\$ 14,342,189	\$ 14,178,700	\$ 14,293,700	\$ -	\$ 14,227,189	\$ (115,000)

		FISCAL YEAR 2018-19						
Fund No.	Fund Name	2016-17 Estimated Balance	2017-18 Proposed Balance	2018-19 Proposed Revenues	2018-19 Proposed Expenditures	2018-19 Proposed Transfers	2018-19 Proposed Balance	Net (Use of)/ Addition to Reserves
10	Operating	\$ 8,910,680	\$ 6,786,180	\$ 13,796,900	\$ 13,665,400	\$ (85,000)	\$ 6,832,680	\$ 46,500
20	Vehicle Replacement	630,261	1,300,261	5,000	-	38,000	1,343,261	43,000
30	Liability Reserve	462,078	466,578	4,500	-	-	471,078	4,500
40	Equipment Replacement	374,065	505,565	3,500	-	5,000	514,065	8,500
50	Emergency Vector Control	1,156,520	1,168,020	11,500	-	-	1,179,520	11,500
60	Facilities Improvement	1,378,986	2,063,486	286,500	233,100	42,000	2,158,886	95,400
70	Habitat Remediation	186,536	186,536	-	-	-	186,536	-
75	Environmental Fund	12,064	12,064	-	-	-	12,064	-
90	Retiree Medical Insurance	168,668	168,668	177,000	177,000	-	168,668	-
95	Retirement Contingency	1,062,331	1,569,831	7,500	500,000	-	1,077,331	(492,500)
		\$ 14,342,189	\$ 14,227,189	\$ 14,292,400	\$ 14,575,500	\$ -	\$ 13,944,089	\$ (283,100)

All Funds: Source and Use of Funds

BUDGET FOR FISCAL YEAR 2017-18

<u>Use of Funds</u>	<u>Personnel</u>	<u>Maintenance & Operations</u>	<u>Capital Outlay</u>	<u>Total</u>
Expenditures:				
Operating Fund				
Executive	\$ 338,710	\$ 509,400	\$ -	\$ 848,110
Administrative Services	527,760	994,950	10,000	1,532,710
Scientific Technical Services	1,348,310	234,000	10,000	1,592,310
Operations	6,454,420	1,324,950	160,000	7,939,370
Communications	1,001,900	542,800	115,000	1,659,700
Vehicle Replacement Fund	-	-	-	-
Liability Reserve Fund	-	-	-	-
Equipment Replacement Fund	-	-	-	-
Emergency Vector Control Fund	-	-	-	-
Facilities Improvement Fund	-	32,500	515,000	547,500
Habitat Remediation Fund	-	-	-	-
Environmental Fund	-	-	-	-
Retiree Medical Insurance Fund	-	174,000	-	174,000
Retirement Contingency Fund	-	-	-	-
Total Use of Funds	<u>\$ 9,671,100</u>	<u>\$ 3,812,600</u>	<u>\$ 810,000</u>	<u>14,293,700</u>
Sources of Funds				
Revenues				14,178,700
Re-budget from FY 2016-17: parking lot paving				115,000
Total Funding Sources				<u>14,293,700</u>
Net (Use of)/Addition to Reserves				<u>\$ -</u>

PROJECTION FOR FISCAL YEAR 2018-19

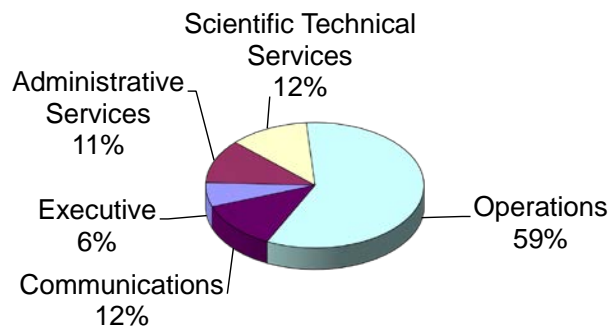
<u>Use of Funds</u>	<u>Personnel</u>	<u>Maintenance & Operations</u>	<u>Capital Outlay</u>	<u>Total</u>
Expenditures:				
Operating Fund				
Executive	\$ 346,910	\$ 491,450	\$ -	\$ 838,360
Administrative Services	541,710	975,250	5,000	1,521,960
Scientific Technical Services	1,380,010	229,000	10,000	1,619,010
Operations	6,600,200	1,319,950	160,000	8,080,150
Communications	1,125,020	410,900	70,000	1,605,920
Vehicle Replacement Fund	-	-	-	-
Liability Reserve Fund	-	-	-	-
Equipment Replacement Fund	-	-	-	-
Emergency Vector Control Fund	-	-	-	-
Facilities Improvement Fund	-	33,100	200,000	233,100
Habitat Remediation Fund	-	-	-	-
Environmental Fund	-	-	-	-
Retiree Medical Insurance Fund	-	177,000	-	177,000
Retirement Contingency Fund	-	500,000	-	500,000
Total Use of Funds	<u>\$ 9,993,850</u>	<u>\$ 4,136,650</u>	<u>\$ 445,000</u>	<u>14,575,500</u>
Sources of Funds				
Revenues				14,292,400
Total Funding Sources				<u>14,292,400</u>
Net (Use of)/Addition to Reserves				<u>\$ (283,100)</u>

Operating Fund Expenditure Summary

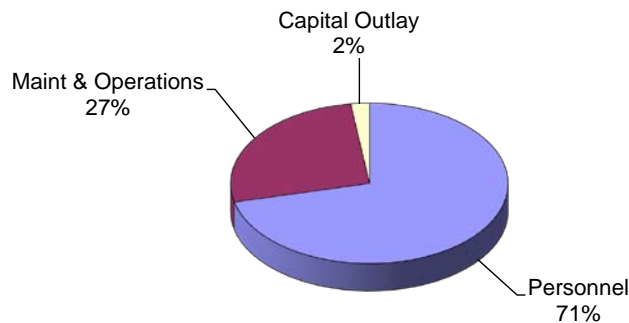
FY 2017-18	Executive	Administrative Services	Scientific Technical Services	Operations	Communications	Operating Fund Total	Percent of Total
Personnel	\$ 338,710	\$ 527,760	\$ 1,348,310	\$ 6,454,420	\$ 1,001,900	\$ 9,671,100	71%
Maint & Operations	509,400	994,950	234,000	1,324,950	542,800	3,606,100	27%
Capital Outlay	-	10,000	10,000	160,000	115,000	295,000	2%
	\$ 848,110	\$ 1,532,710	\$ 1,592,310	\$ 7,939,370	\$ 1,659,700	\$ 13,572,200	100%
Percent of Total	6%	11%	12%	58%	12%		99%

FY 2018-19	Executive	Administrative Services	Scientific Technical Services	Operations	Communications	Operating Fund Total	Percent of Total
Personnel	\$ 346,910	\$ 541,710	\$ 1,380,010	\$ 6,600,200	\$ 1,125,020	\$ 9,993,850	73%
Maint & Operations	491,450	975,250	229,000	1,319,950	410,900	3,426,550	25%
Capital Outlay	-	5,000	10,000	160,000	70,000	245,000	2%
	\$ 838,360	\$ 1,521,960	\$ 1,619,010	\$ 8,080,150	\$ 1,605,920	\$ 13,665,400	100%
Percent of Total	6%	11%	12%	59%	12%		100%

**Expenditures By Department
FY 2017-18**



**Expenditures By Category
FY 2017-18**



Operating Fund Expenditure Summary

BY DEPARTMENT AND EXPENDITURE TYPE

FISCAL YEAR 2017-18				
	Personnel	Maintenance & Operations	Capital Outlay	Total
Executive				
Trustees	\$ -	\$ 54,950	\$ -	\$ 54,950
District Manager	338,710	44,650	-	383,360
Legal Services	-	130,000	-	130,000
Non-Departmental	-	279,800	-	279,800
sub-total	<u>338,710</u>	<u>509,400</u>	<u>-</u>	<u>848,110</u>
Administrative Services				
Administrative Services	527,760	282,450	10,000	820,210
Insurance	-	712,500	-	712,500
sub-total	<u>527,760</u>	<u>994,950</u>	<u>10,000</u>	<u>1,532,710</u>
Scientific Technical Services	1,348,310	234,000	10,000	1,592,310
Operations				
Field Operations	5,977,200	967,700	-	6,944,900
Vehicle Maintenance	321,940	292,500	160,000	774,440
Building Maintenance	155,280	64,750	-	220,030
sub-total	<u>6,454,420</u>	<u>1,324,950</u>	<u>160,000</u>	<u>7,939,370</u>
Communications				
Public Information	492,180	320,900	15,000	828,080
Information Technology	354,700	221,000	100,000	675,700
Public Service	155,020	900	-	155,920
sub-total	<u>1,001,900</u>	<u>542,800</u>	<u>115,000</u>	<u>1,659,700</u>
Total Operating Expenditures	<u>\$ 9,671,100</u>	<u>\$ 3,606,100</u>	<u>\$ 295,000</u>	<u>13,572,200</u>

FISCAL YEAR 2018-19				
	Personnel	Maintenance & Operations	Capital Outlay	Total
Executive				
Trustees	\$ -	\$ 57,500	\$ -	\$ 57,500
District Manager	346,910	41,650	-	388,560
Legal Services	-	130,000	-	130,000
Non-Departmental	-	262,300	-	262,300
sub-total	<u>346,910</u>	<u>491,450</u>	<u>-</u>	<u>838,360</u>
Administrative Services				
Administrative Services	541,710	243,450	5,000	790,160
Insurance	-	731,800	-	731,800
sub-total	<u>541,710</u>	<u>975,250</u>	<u>5,000</u>	<u>1,521,960</u>
Scientific Technical Services	1,380,010	229,000	10,000	1,619,010
Operations				
Field Operations	6,108,600	962,700	-	7,071,300
Vehicle Maintenance	332,670	292,500	160,000	785,170
Building Maintenance	158,930	64,750	-	223,680
sub-total	<u>6,600,200</u>	<u>1,319,950</u>	<u>160,000</u>	<u>8,080,150</u>
Communications				
Public Information	519,500	232,700	10,000	762,200
Information Technology	444,840	177,300	60,000	682,140
Public Service	160,680	900	-	161,580
sub-total	<u>1,125,020</u>	<u>410,900</u>	<u>70,000</u>	<u>1,605,920</u>
Total Operating Expenditures	<u>\$ 9,993,850</u>	<u>\$ 3,426,550</u>	<u>\$ 245,000</u>	<u>13,665,400</u>

Capital Outlay Summary

	2017-18 Budget
Operating Fund	
Executive	\$ -
Administrative Services	
Laserfiche Desktop Scanner	\$ 2,000
Desktop Printer	1,500
(2) Open Shelf Filing Systems / PR & AP	6,500
	<u>\$ 10,000</u>
Scientific Technical Services	
Plate Reader	\$ 10,000
Operations	
(3) 4 x 2 Chevrolet Colorado Trucks	\$ 75,600
(3) Camper Shells	6,800
(2) Hybrid Vehicles	65,000
Golf Cart with Enclosure	12,600
	<u>\$ 160,000</u>
Communications	
Inflateable Mosquito - Small	\$ 10,000
Vehicle Wrap	5,000
(5) Meraki Access Points	3,000
(15) Replacement PCs	25,000
(2) Replacement MACs	7,000
(7) Replacement Servers	15,000
Security Cameras	50,000
	<u>\$ 115,000</u>
Operating Fund Total	<u><u>\$ 295,000</u></u>
Facility Improvement Fund	
Repaving of District Parking Lot	\$ 115,000
New Roof / HBP	200,000
HVAC re: New Roof / HBP	200,000
	<u>200,000</u>
Facilities Improvement Fund	<u><u>\$ 515,000</u></u>
Total Capital Outlay	<u><u>\$ 810,000</u></u>

Personnel Summary

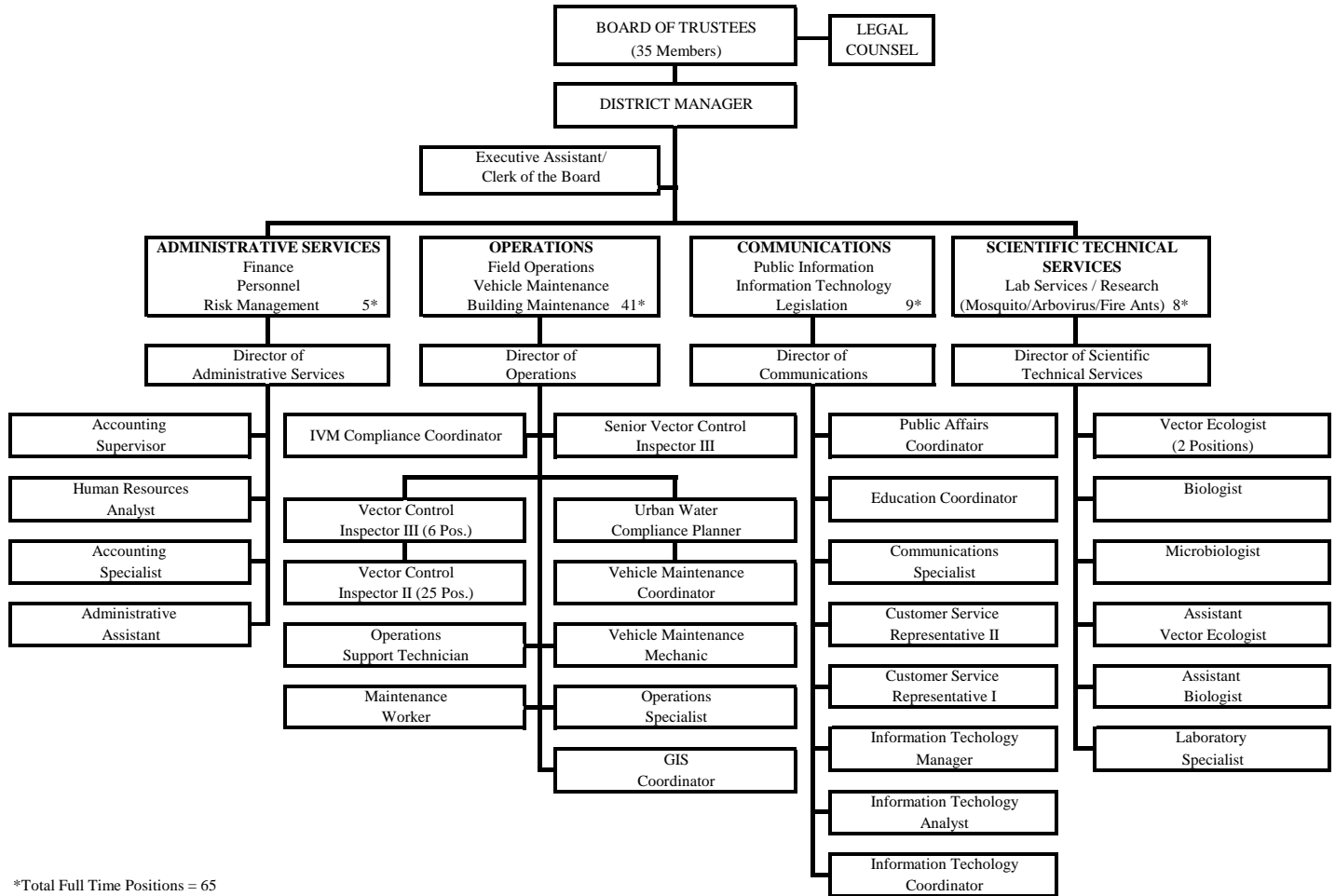
R a n g e	2014-15	2015-16	2016-17	2017-18	2018-19
	Actual	Actual	Actual	Budget	Budget
Full-Time Staff (Full-Time Equivalent)					
	District Manager	1	1	1	1
A-58	Executive Assistant/Clerk of the Board	1	1	1	1
A-63	Director of Administrative Services	1	1	1	1
A-53	Accounting Supervisor	1	1	1	1
A-44	Accounting Specialist	1	1	1	1
A-36	Administrative Assistant	0	1	1	1
A-44	Human Resources Specialist	1	0	0	0
A-52	Human Resources Analyst	0	1	1	1
A-65	Director of Scientific Technical Services	1	1	1	1
A-58	Biologist	1	1	1	1
A-58	Vector Ecologist	2	2	2	2
A-53	Assistant Biologist	1	1	1	1
A-53	Assistant Vector Ecologist	1	1	1	1
A-53	Microbiologist	1	1	1	1
A-44	Laboratory Specialist	1	1	1	1
A-65	Director of Operations	1	1	1	1
A-58	IVM Compliance Coordinator	0	0	1	1
A-58	Urban Water Compliance Planner	0	0	1	1
A-58	Senior Vector Control Inspector III	1	1	1	1
A-55	Vector Control Inspector III	6	6	6	6
A-50	Vector Control Inspector II	21	22	24	25
A-33	Vector Control Inspector I	0	0	0	0
A-55	GIS Coordinator	1	1	1	1
A-44	Operations Specialist	1	1	1	1
A-36	Operations Support Technician	1	1	1	1
A-55	Vehicle Maintenance Coordinator	1	1	1	1
A-50	Vehicle Maintenance Mechanic	1	1	1	1
A-48	Maintenance Worker	1	1	1	1
A-63	Director of Communications	1	1	1	1
A-53	Education Coordinator	0	0	1	1
A-53	Public Affairs Coordinator	1	1	1	1
A-59	Information Technology Manager	0	0	0	1
A-59	Information Technology Analyst	0	1	1	1
A-50	Information Technology Coordinator	1	1	1	1
A-48	Information Technology Technician	0	0	0	1
A-44	Communications Specialist	1	1	1	1
A-33	Customer Service Representative I	1	1	1	1
A-36	Customer Service Representative II	1	1	1	1
	Total Full-time Employees	55	58	63	65
Seasonal/Extra Help Employees (number of hires)					
	Operations Department (Note 1)	51	57	75	61
	Technical Services Department	15	15	15	15
	Communications Department	0	0	0	1
	Total Seasonal/Extra Help Employees	66	72	90	77

Note 1: FY 2016/17 budgeted increase for seasonal/extra help hires was to create new teams for WNV, Aedes, and underground treatments. FY 2017/18 had a budgeted decrease in the number of seasonal employees hired, but each seasonal employee is expected to work a higher number of hours resulting in approximately the same number of total seasonal hours worked.

Orange County Mosquito and Vector Control District

Organizational Chart

July 1, 2017



*Total Full Time Positions = 65

Revenues

Fund No.	Fund	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Adopted	FY 2016-17 Estimate	FY 2017-18 Proposed	FY 2018-19 Projected
Operating Fund							
10.4100	Property Tax	\$ 4,968,327	\$ 5,286,671	\$ 5,350,000	\$ 5,437,400	\$ 5,631,000	\$ 5,829,000
10.4105	1996 Benefit Assessment	1,526,885	1,535,496	1,550,000	1,540,200	1,551,000	1,564,000
10.4106	2004 Benefit Assessment	4,134,186	4,987,441	5,602,000	5,626,400	5,669,600	5,713,300
10.4200	Interest	17,043	34,244	18,250	68,400	70,000	70,000
10.4300	Miscellaneous	91,533	19,997	10,000	15,000	15,000	15,000
10.4305	Pass Thru Money	365,460	382,843	225,000	385,000	400,000	400,000
10.4310	Rent for Cell Sites	38,580	66,654	26,300	28,300	26,600	26,600
10.4315	VCJPA Pooled Services	88,388	137,846	50,000	138,450	100,000	100,000
10.4320	Grants	-	-	-	121,000	138,000	9,000
10.45XX	Charges for Services	90,025	67,083	64,000	65,000	70,000	70,000
Total Operating Fund		11,320,427	12,518,275	12,895,550	13,425,150	13,671,200	13,796,900
Vehicle Replacement							
20.4200	Interest	1,886	3,195	2,200	4,700	5,000	5,000
20.4400	Sale of Vehicles	17,325	7,105	-	-	15,000	-
Total Vehicle Replacement Fund		19,211	10,300	2,200	4,700	20,000	5,000
Liability Reserve							
30.4200	Interest	1,198	2,119	1,300	4,200	4,500	4,500
Equipment Replacement							
40.4200	Interest	1,030	1,750	1,200	3,200	3,500	3,500
Emergency Vector Control							
50.4200	Interest	2,577	5,020	3,200	11,400	11,500	11,500
Facilities Improvement							
60.4100	Property Leases	329,426	337,246	290,000	290,000	275,000	275,000
60.4200	Interest	2,542	5,227	3,500	11,400	11,500	11,500
Total Facilities Improvement Fund		331,968	342,473	293,500	301,400	286,500	286,500
Retiree Medical Insurance							
90.4150	Retiree Medical Insurance	25,914	28,238	30,000	30,000	32,000	34,000
90.4151	PARS Trust Reimbursement	111,905	105,997	128,000	123,900	142,000	143,000
Total Retiree Medical Insurance Fund		137,819	134,235	158,000	153,900	174,000	177,000
Retirement Contingency							
95.4200	Interest	2,103	3,998	2,500	7,400	7,500	7,500
Grand Total All Funds		\$ 11,816,333	\$ 13,018,170	\$ 13,357,450	\$ 13,911,350	\$ 14,178,700	\$ 14,292,400

Department: Executive

Departmental Programs

Trustees
 District Manager
 Legal Services
 Non-Departmental

Department Overview

The Orange County Mosquito and Vector Control District is a special district organized in 1947. The District is governed by a 35 member Board of Trustees representing the 34 cities of Orange County and the County at large. The Board of Trustees is the legislative body of the District and is responsible for the policies of the District and general oversight of the District's operations and performance. The Board of Trustees has eight standing committees: Executive; Policy and Personnel; Budget and Finance; Building, Property and Equipment; Operations; Public Relations; Legislative; and Nuisance Abatement.

The District Manager is appointed by the Board of Trustees and serves at its pleasure. The District Manager is the Chief Executive Officer of the District. The District Manager appoints all Department Heads and is responsible for overseeing the daily operations of the District. The District Manager is assisted by an Executive Assistant/Clerk of the Board. The Executive Assistant/Clerk of the Board is responsible for the preparation of the agenda for the Trustee Board meetings and the maintaining of all official District documents and records. In addition, the Executive Assistant/Clerk of the Board provides general clerical support to the Board and District Manager.

The District Counsel advises the Board of Trustees on all matters of law in the conduct of District affairs. District Counsel prepares resolutions and contracts for consideration by the Board of Trustees. In addition, District Counsel reviews all legal documents and represents the District in matters involving litigation.

Budget Summary

	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimate	2017-18 Proposed	2018-19 Projected
Personnel	\$ 317,750	\$ 410,723	\$ 310,760	\$ 321,710	\$ 338,710	\$ 346,910
Maintenance & Operations	1,039,105	835,433	707,500	556,100	509,400	491,450
Capital Outlay	71,632	1,080	-	-	-	-
Total Expenditures	\$ 1,428,487	\$ 1,247,236	\$ 1,018,260	\$ 877,810	\$ 848,110	\$ 838,360
Percentage Change		-12.7%	-18.4%	-13.8%	-16.7%	-1.1%

Personnel Summary

	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimate	2017-18 Proposed	2018-19 Projected
Full-time Positions						
District Manager	1	1	1	1	1	1
Executive Assistant / Clerk of the Board	1	1	1	1	1	1
	2	2	2	2	2	2

Department:	Executive
Program:	Trustees
Program No.:	10.110

Budget Summary

	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
	Actual	Actual	Adopted	Estimate	Proposed	Projected
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	43,289	41,353	50,750	51,750	54,950	57,500
Capital Outlay	-	-	-	-	-	-
Total Expenditures	\$ 43,289	\$ 41,353	\$ 50,750	\$ 51,750	\$ 54,950	\$ 57,500

Fund:	Operating
Department:	Executive
Program:	Trustees
Program No.:	10.110

Account Number	Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimate	2017-18 Proposed	2018-19 Projected
	<i>Maintenance & Operations</i>						
10.110.7001	Supplies/Division Expense	\$ 3,454	\$ 4,850	\$ 3,000	\$ 4,000	\$ 4,200	\$ 4,500
10.110.7902	Trustee-in-Lieu	36,800	35,900	42,000	42,000	42,000	42,000
10.110.7906	Training	-	-	750	750	750	1,000
10.110.7907	Conferences & Meetings	3,035	603	5,000	5,000	8,000	10,000
		\$ 43,289	\$ 41,353	\$ 50,750	\$ 51,750	\$ 54,950	\$ 57,500
Total Trustees		\$ 43,289	\$ 41,353	\$ 50,750	\$ 51,750	\$ 54,950	\$ 57,500

Department:	Executive
Program:	District Manager
Program No.:	10.120

Budget Summary						
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
	Actual	Actual	Adopted	Estimate	Proposed	Projected
Personnel	\$ 317,750	\$ 410,723	\$ 310,760	\$ 321,710	\$ 338,710	\$ 346,910
Maintenance & Operations	15,771	18,368	27,900	29,650	44,650	41,650
Capital Outlay	-	-	-	-	-	-
Total Expenditures	\$ 333,522	\$ 429,091	\$ 338,660	\$ 351,360	\$ 383,360	\$ 388,560

Personnel Summary						
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
Full-time Positions	Actual	Actual	Adopted	Estimate	Proposed	Projected
District Manager	1	1	1	1	1	1
Executive Assistant / Clerk of the Board	1	1	1	1	1	1
	2	2	2	2	2	2

Fund:	Operating
Department:	Executive
Program:	District Manager
Program No.:	10.120

Account Number	Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimate	2017-18 Proposed	2018-19 Projected
<i>Personnel</i>							
10.120.6001	Salaries - Regular	\$ 237,125	\$ 244,126	\$ 245,000	\$ 245,000	\$ 262,000	\$ 270,000
10.120.6101	Comp Time Payout	2,073	4,400	-	-	1,300	1,300
10.120.6102	Vacation Payout	5,500	28,279	4,680	4,680	-	-
10.120.6103	Sick Leave Payout	2,695	64,792	2,600	2,600	2,600	2,600
10.120.6209	Unemployment Insurance	868	1,302	1,310	870	870	870
10.120.6210	Medicare & FICA	3,870	5,223	3,900	3,900	4,000	4,000
10.120.6212	Retirement	25,957	22,465	20,500	20,500	21,000	21,000
10.120.6220	Health Insurance	16,413	18,728	18,000	21,300	22,000	22,000
10.120.6230	Dental Insurance	836	904	-	1,200	1,400	1,400
10.120.6240	Life Insurance	485	493	560	560	560	560
10.120.6245	LTD Insurance	2,089	2,003	2,050	2,300	2,100	2,100
10.120.6250	Vision Insurance	139	104	-	80	200	200
10.120.6260	Accidental Death & Dismemberment	59	64	80	80	80	80
10.120.6269	Short Term Disability	-	-	-	560	1,000	1,000
10.120.6275	Deferred Compensation	8,840	7,440	7,280	7,280	7,600	7,800
10.120.6290	Auto Allowance	10,800	10,400	4,800	10,800	12,000	12,000
		\$ 317,750	\$ 410,723	\$ 310,760	\$ 321,710	\$ 338,710	\$ 346,910

Department:	Executive
Program:	District Manager
Program No.:	10.120

Fund:	Operating
Department:	Executive
Program:	District Manager
Program No.:	10.120

Account Number	Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimate	2017-18 Proposed	2018-19 Projected
<i>Maintenance & Operations</i>							
10.120.7001	Supplies/Division Expense	\$ 731	\$ 1,713	\$ 600	\$ 1,800	\$ 2,000	\$ 2,000
10.120.7003	Minor Office Equipment	866	216	500	500	800	800
10.120.7006	Postage	555	477	2,500	500	500	500
10.120.7019	Publications	-	3	1,000	100	100	100
10.120.7022	Public Relations	1,440	298	1,000	-	500	500
10.120.7110	Cellular Service	542	1,182	800	1,250	1,250	1,250
10.120.7901	Employee Appreciation	5,232	9,220	10,000	14,000	20,000	15,000
10.120.7906	Training	13	-	1,500	1,500	1,500	1,500
10.120.7907	Conferences & Meetings	6,391	5,259	10,000	10,000	18,000	20,000
		\$ 15,771	\$ 18,368	\$ 27,900	\$ 29,650	\$ 44,650	\$ 41,650
<i>Capital Outlay</i>							
10.120.8100	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total District Manager		\$ 333,522	\$ 429,091	\$ 338,660	\$ 351,360	\$ 383,360	\$ 388,560

Department:	Executive
Program:	Legal Services
Program No.:	10.130

Budget Summary							
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19	
	Actual	Actual	Adopted	Estimate	Proposed	Projected	
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	137,889	190,221	195,000	102,500	130,000	130,000	
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	\$ 137,889	\$ 190,221	\$ 195,000	\$ 102,500	\$ 130,000	\$ 130,000	

Fund:	Operating
Department:	Executive
Program:	Legal Services
Program No.:	10.130

Account Number	Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimate	2017-18 Proposed	2018-19 Projected
<i>Maintenance & Operations</i>							
10.130.7507	District Counsel	\$ 63,733	\$ 111,824	\$ 100,000	\$ 60,000	\$ 75,000	\$ 75,000
10.130.7508	Labor Counsel	50,839	49,166	65,000	40,000	50,000	50,000
10.130.7514	Professional Services	23,317	29,231	30,000	2,500	5,000	5,000
		\$ 137,889	\$ 190,221	\$ 195,000	\$ 102,500	\$ 130,000	\$ 130,000
Total Legal Services		\$ 137,889	\$ 190,221	\$ 195,000	\$ 102,500	\$ 130,000	\$ 130,000

Department:	Executive
Program:	Non-Departmental
Program No.:	10.140

Budget Summary		2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
		Actual	Actual	Adopted	Estimate	Proposed	Projected
Personnel		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations		842,155	585,491	433,850	372,200	279,800	262,300
Capital Outlay		71,632	1,080	-	-	-	-
Total Expenditures		\$ 913,787	\$ 586,571	\$ 433,850	\$ 372,200	\$ 279,800	\$ 262,300

Fund:	Operating
Department:	Executive
Program:	Non-Departmental
Program No.:	10.140

Account Number	Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimate	2017-18 Proposed	2018-19 Projected
<i>Maintenance & Operations</i>							
10.140.7001	Supplies/Division Expense	\$ 6,236	\$ 8,363	\$ 6,800	\$ 6,800	\$ 7,000	\$ 7,000
10.140.7005	Household Expense	9,243	11,875	10,000	10,000	10,500	10,500
10.140.7006	Postage	191	(137)	750	200	300	300
10.140.7026	Disaster Preparedness	140	1,435	17,800	21,500	15,000	15,000
10.140.7120	Telephone	37,577	40,550	45,000	32,000	35,000	35,000
10.140.7210	Electricity	54,753	63,223	65,000	60,000	65,000	65,000
10.140.7220	Natural Gas	2,474	1,110	5,500	1,000	1,000	1,000
10.140.7230	Water	4,481	3,746	5,000	3,000	3,000	3,500
10.140.7325	Settlement/Claims Paid	100,000	-	-	-	-	-
10.140.7403	Lease & Rental of Equipment	9,213	9,703	10,500	10,500	10,500	12,000
10.140.7406	Security Alarm Expense	1,015	1,605	1,300	1,000	1,300	1,500
10.140.7410	Refuse Disposal	5,704	5,318	6,200	6,200	6,200	6,500
10.140.7514	Professional Services	65,962	41,362	15,000	10,000	10,000	20,000
10.140.7520	Records Retention & Disposal	-	17,488	35,000	20,000	50,000	20,000
10.140.7522	District Mgr Discretionary M & O	-	8,636	35,000	10,000	35,000	35,000
10.140.7530	Exhibit Development	525,000	350,000	150,000	150,000	-	-
10.140.7903	Memberships	20,166	21,214	25,000	30,000	30,000	30,000
		\$ 842,155	\$ 585,491	\$ 433,850	\$ 372,200	\$ 279,800	\$ 262,300
<i>Capital Outlay</i>							
10.140.8100	Equipment	\$ 71,632	\$ 1,080	\$ -	\$ -	\$ -	\$ -
		\$ 71,632	\$ 1,080	\$ -	\$ -	\$ -	\$ -
Total Non-Departmental		\$ 913,787	\$ 586,571	\$ 433,850	\$ 372,200	\$ 279,800	\$ 262,300

Department: Administrative Services

Departmental Programs

Administrative Services
Insurance

Department Overview

The Administrative Services Department provides various support functions for the District. Administrative Services is responsible for Finance and Budget, Human Resources, Risk Management (Insurance) and Payroll. Financial responsibilities include developing and monitoring the annual budget; preparing monthly financial statements, accounts payables and receivables; administering petty cash; deferred compensation programs; managing fixed assets inventories; and ensuring compliance with government accounting requirements and standards.

Human Resources coordinates the recruitment and hiring of District staff; administers employee benefits; coordinates employee relations and unemployment issues; maintains employee files; processes District vehicle incident claims; and administers the District's Personnel and Salary Resolution.

Insurance activities involve processing, resolving, and settling claims against the District, as well as claims the District has against others. The District is a member of a self-insurance pool (Vector Control Joint Powers Authority) made up of approximately 40 other California vector control districts. This organization helps administer and manage employment, workers compensation, liability, collision, property, and other claims against the District.

Budget Summary

	2014-15 <u>Actual</u>	2015-16 <u>Actual</u>	2016-17 <u>Adopted</u>	2016-17 <u>Estimate</u>	2017-18 <u>Proposed</u>	2018-19 <u>Projected</u>
Personnel	\$ 415,373	\$ 454,255	\$ 517,740	416,330	527,760	541,710
Maintenance & Operations	629,444	704,648	750,600	935,170	994,950	975,250
Capital Outlay	9,360	69,584	10,000	11,000	10,000	5,000
Total Expenditures	\$ 1,054,178	\$ 1,228,487	\$ 1,278,340	\$ 1,362,500	\$ 1,532,710	\$ 1,521,960
Percentage Change		16.5%	4.1%	6.6%	19.9%	-0.7%

Personnel Summary

	2014-15 <u>Actual</u>	2015-16 <u>Actual</u>	2016-17 <u>Adopted</u>	2016-17 <u>Estimate</u>	2017-18 <u>Proposed</u>	2018-19 <u>Projected</u>
Full-time Positions						
Director of Administrative Services	1	1	1	1	1	1
Accounting Supervisor	1	1	1	1	1	1
Accounting Specialist	1	1	1	1	1	1
Administrative Assistant	0	1	1	1	1	1
Human Resources Specialist	1	0	0	0	0	0
Human Resources Analyst	0	1	1	1	1	1
	<u>4</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>

Department:	Administrative Services
Program:	Administrative Services
Program No.:	10.210

Budget Summary						
	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimate	2017-18 Proposed	2018-19 Projected
Personnel	\$ 415,373	\$ 454,255	\$ 517,740	\$ 416,330	\$ 527,760	\$ 541,710
Maintenance & Operations	195,110	251,610	254,250	267,970	282,450	243,450
Capital Outlay	9,360	69,584	10,000	11,000	10,000	5,000
Total Expenditures	\$ 619,843	\$ 775,449	\$ 781,990	\$ 695,300	\$ 820,210	\$ 790,160

Personnel Summary						
	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimate	2017-18 Proposed	2018-19 Projected
Full-time Positions						
Director of Administrative Services	1	1	1	1	1	1
Accounting Supervisor	1	1	1	1	1	1
Accounting Specialist	1	1	1	1	1	1
Administrative Assistant	0	0	1	1	1	1
Human Resources Specialist	1	1	0	0	0	0
Human Resources Analyst	0	0	1	1	1	1
	4	4	5	5	5	5

Fund:	Operating
Department:	Administrative Services
Program:	Administrative Services
Program No.:	10.210

Account Number	Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimate	2017-18 Proposed	2018-19 Projected
Personnel							
10.210.6001	Salaries - Regular	\$ 313,958	\$ 325,458	\$ 385,000	\$ 296,500	\$ 408,000	\$ 421,000
10.210.6002	Extra Help/Seasonal	-	3,525	5,000	-	-	-
10.210.6004	Bilingual Pay	624	624	630	960	1,250	1,250
10.210.6007	Carpool Incentive Pay	160	-	260	-	-	-
10.210.6101	Comp Time Payout	4,196	8,853	6,000	15,000	6,000	6,000
10.210.6102	Vacation Payout	4,489	13,256	4,500	5,200	3,300	3,400
10.210.6103	Sick Leave Payout	-	-	-	-	-	-
10.210.6209	Unemployment Insurance	1,736	3,271	2,200	2,200	2,200	2,200
10.210.6210	Medicare and FICA	4,807	5,336	6,050	6,050	6,700	6,900
10.210.6212	Retirement	31,731	28,538	32,500	26,000	31,000	32,000
10.210.6220	Health Insurance	32,623	42,870	47,500	43,500	35,000	34,000
10.210.6230	Dental Insurance	967	4,123	-	4,000	3,500	3,500
10.210.6240	Life Insurance	878	990	1,150	950	1,110	1,110
10.210.6245	LTD Insurance	3,009	3,028	3,800	3,000	3,600	3,600
10.210.6250	Vision Insurance	367	697	-	700	800	800
10.210.6260	Accidental Death & Dismemberment	108	126	150	150	150	150
10.210.6269	Short Term Disability	-	-	-	700	1,500	1,500
10.210.6275	Deferred Compensation	10,920	10,360	18,200	10,220	18,850	19,500
10.210.6290	Auto Allowance	4,800	3,200	4,800	1,200	4,800	4,800
		\$ 415,373	\$ 454,255	\$ 517,740	\$ 416,330	\$ 527,760	\$ 541,710

Department:	Administrative Services
Program:	Administrative Services
Program No.:	10.210

Fund:	Operating
Department:	Administrative Services
Program:	Administrative Services
Program No.:	10.210

Account Number	Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimate	2017-18 Proposed	2018-19 Projected
<i>Maintenance & Operations</i>							
10.210.7001	Supplies/Division Expense	\$ 3,028	\$ 4,453	\$ 4,000	\$ 3,000	\$ 3,000	\$ 3,000
10.210.7003	Minor Office Equipment	88	6,935	1,000	1,000	1,000	1,000
10.210.7006	Postage	971	1,014	1,100	1,000	1,000	1,000
10.210.7007	Printing Costs	1,370	767	1,600	1,600	1,500	1,500
10.210.7018	Employee Physicals & First Aid	13,440	19,712	22,500	22,500	24,000	24,000
10.210.7020	HR Recruitment Expense	8,304	16,339	15,000	15,000	18,000	18,000
10.210.7021	Auto Incident Administration	10	-	100	100	100	100
10.210.7022	Public Relations	417	130	200	100	200	200
10.210.7110	Cellular Service	144	125	150	70	150	150
10.210.7504	Auditing Contract	11,725	13,681	13,600	13,600	15,000	15,000
10.210.7511	Software Maintenance	15,251	15,959	30,000	30,000	20,000	20,000
10.210.7514	Professional Services	51,247	80,043	60,000	75,000	90,000	50,000
10.210.7701	Administrative Fees	8,669	8,810	9,500	9,500	10,000	10,000
10.210.7702	Assessment Expense	27,446	27,703	30,000	30,000	30,000	30,000
10.210.7703	Taxes & Assessments	5,986	12,586	9,000	10,000	10,000	11,000
10.210.7704	Tax Collections Charge	36,705	34,560	42,500	42,500	42,500	42,500
10.210.7903	Memberships	964	1,295	2,500	2,500	2,500	2,500
10.210.7904	Tuition Reimbursement	-	483	-	-	-	-
10.210.7905	Mileage Reimbursement	-	-	-	-	-	-
10.210.7906	Training	783	647	1,500	500	1,500	1,500
10.210.7907	Conferences & Meetings	8,563	6,368	10,000	10,000	12,000	12,000
		\$ 195,110	\$ 251,610	\$ 254,250	\$ 267,970	\$ 282,450	\$ 243,450
<i>Capital Outlay</i>							
10.210.8100	Equipment	\$ 9,360	\$ 69,584	\$ 10,000	\$ 11,000	\$ 10,000	\$ 5,000
		\$ 9,360	\$ 69,584	\$ 10,000	\$ 11,000	\$ 10,000	\$ 5,000
Total Administrative Services		\$ 619,843	\$ 775,449	\$ 781,990	\$ 695,300	\$ 820,210	\$ 790,160

Department:	Administrative Services
Program:	Insurance
Program No.:	10.220

Budget Summary	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
	Actual	Actual	Adopted	Estimate	Proposed	Projected
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	434,335	453,038	496,350	667,200	712,500	731,800
Capital Outlay	-	-	-	-	-	-
Total Expenditures	\$ 434,335	\$ 453,038	\$ 496,350	\$ 667,200	\$ 712,500	\$ 731,800

Fund:	Operating
Department:	Administrative Services
Program:	Insurance
Program No.:	10.220

Account Number	Expenditure Classification	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
		Actual	Actual	Adopted	Estimate	Proposed	Projected
<i>Maintenance & Operations</i>							
10.220.7310	Workers Compensation	\$ 278,084	\$ 292,515	\$ 325,000	\$ 462,550	\$ 500,000	\$ 500,000
10.220.7320	General Liability	107,771	109,796	115,000	136,670	140,000	150,000
10.220.7330	Property Insurance & Admin Costs	27,530	26,273	30,000	45,130	46,000	50,000
10.220.7340	Earthquake Insurance	20,950	23,240	25,000	21,570	25,000	30,000
10.220.7360	Group Fidelity Premium	-	1,214	1,350	1,280	1,500	1,800
Total Insurance		\$ 434,335	\$ 453,038	\$ 496,350	\$ 667,200	\$ 712,500	\$ 731,800

Department: Scientific Technical Services

Departmental Programs

Scientific Technical Services

Department Overview

The Department of Scientific Technical Services conducts routine surveillance for several mosquito-borne diseases (West Nile virus, St. Louis encephalitis, and Western Equine encephalomyelitis), rodent-borne diseases (hantavirus and bubonic plague), tick-borne diseases (Lyme Borreliosis and Rocky Mountain spotted fever), and small mammal-reservoired diseases (murine and flea-borne typhus) throughout Orange County. The Department's environmental biologists develop vector minimization guidelines for other governmental regulatory agencies, make assessments of potential vector-producing sites as the result of residential development projects, monitor Best Management Practice (BMP) wetland usage, and oversees mosquito fish production and distribution. Additionally, Scientific Technical Services personnel proactively investigate re-emerging and emerging public health threats, such as Chagas' disease, Pacific Coast Tick Fever, and the introduction of new pests (brown widow spider, bark scorpion, and invasive Aedes mosquito species). Staff members also provide technical assistance to the Operations Department, specimen identification services, and advice for the public on pests and vector-borne diseases.

Budget Summary

	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimate	2017-18 Proposed	2018-19 Projected
Personnel	\$ 1,110,908	\$ 1,184,088	\$ 1,265,750	\$ 1,213,440	\$ 1,348,310	\$ 1,380,010
Maintenance & Operations	173,169	225,131	230,790	223,880	234,000	229,000
Capital Outlay	-	19,303	51,000	55,000	10,000	10,000
Total Expenditures	\$ 1,284,077	\$ 1,428,522	\$ 1,547,540	\$ 1,492,320	\$ 1,592,310	\$ 1,619,010
Percentage Change		11.2%	8.3%	-3.6%	2.9%	1.7%

Personnel Summary

	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimate	2017-18 Proposed	2018-19 Projected
Full-time Positions						
Director of Scientific Technical Services	1	1	1	1	1	1
Biologist	1	1	1	1	1	1
Vector Ecologist	2	2	2	2	2	2
Assistant Biologist	1	1	1	1	1	1
Assistant Vector Ecologist	1	1	1	1	1	1
Microbiologist	1	1	1	1	1	1
Laboratory Specialist	1	1	1	1	1	1
	8	8	8	8	8	8

Department:	Scientific Technical Services
Program:	Technical Services
Program No.:	10.310

Budget Summary						
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
	Actual	Actual	Adopted	Estimate	Proposed	Projected
Personnel	\$ 1,110,908	\$ 1,184,088	\$ 1,265,750	\$ 1,213,440	\$ 1,348,310	\$ 1,380,010
Maintenance & Operations	173,169	225,131	230,790	223,880	234,000	229,000
Capital Outlay	-	19,303	51,000	55,000	10,000	10,000
Total Expenditures	\$ 1,284,077	\$ 1,428,522	\$ 1,547,540	\$ 1,492,320	\$ 1,592,310	\$ 1,619,010

Personnel Summary						
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
Full-time Positions	Actual	Actual	Adopted	Estimate	Proposed	Projected
Director of Scientific Technical Services	1	1	1	1	1	1
Biologist	1	1	1	1	1	1
Vector Ecologist	2	2	2	2	2	2
Assistant Biologist	1	1	1	1	1	1
Assistant Vector Ecologist	1	1	1	1	1	1
Microbiologist	1	1	1	1	1	1
Laboratory Specialist	1	1	1	1	1	1
	8	8	8	8	8	8

Fund:	Operating
Department:	Scientific Technical Services
Program:	Technical Services
Program No.:	10.310

Account Number	Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimate	2017-18 Proposed	2018-19 Projected
	Personnel						
10.310.6001	Salaries - Regular	\$ 662,780	\$ 681,922	\$ 710,000	\$ 695,000	\$ 764,000	\$ 779,000
10.310.6002	Extra Help/Seasonal	212,705	256,959	300,000	265,000	307,000	307,000
10.310.6003	Overtime	1,643	646	-	100	500	500
10.310.6004	Bilingual Pay	624	624	630	650	630	630
10.310.6007	Carpool Incentive Pay	520	520	520	540	520	520
10.310.6101	Comp Time Payout	5,626	6,358	12,500	12,500	16,500	17,000
10.310.6102	Vacation Payout	5,690	5,046	4,500	4,500	5,000	5,200
10.310.6103	Sick Leave Payout	1,298	2,286	2,580	1,400	2,700	2,700
10.310.6209	Unemployment Insurance	10,190	12,608	11,500	11,500	10,500	12,000
10.310.6210	Medicare & FICA	15,098	14,407	15,800	15,800	16,500	17,000
10.310.6212	Retirement	68,642	69,211	69,300	69,300	68,000	69,500
10.310.6220	Health Insurance	88,039	95,574	96,000	92,000	101,400	113,000
10.310.6230	Dental Insurance	2,867	3,255	-	5,800	6,000	6,200
10.310.6240	Life Insurance	2,017	1,932	1,850	1,850	2,050	2,050
10.310.6245	LTD Insurance	6,337	6,348	6,350	6,800	7,600	7,300
10.310.6250	Vision Insurance	471	420	-	1,000	1,000	1,000
10.310.6260	Accidental Death & Dismemberment	241	252	300	300	310	310
10.310.6269	Short Term Disability	-	-	-	1,600	3,100	3,100
10.310.6275	Deferred Compensation	21,320	21,320	29,120	23,000	30,200	31,200
10.310.6290	Auto Allowance	4,800	4,400	4,800	4,800	4,800	4,800
		\$ 1,110,908	\$ 1,184,088	\$ 1,265,750	\$ 1,213,440	\$ 1,348,310	\$ 1,380,010

Department:	Scientific Technical Services
Program:	Technical Services
Program No.:	10.310

Fund:	Operating
Department:	Scientific Technical Services
Program:	Technical Services
Program No.:	10.310

Account Number	Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimate	2017-18 Proposed	2018-19 Projected
<i>Maintenance & Operations</i>							
10.310.7001	Supplies/Division Expense	\$ 3,002	\$ 2,068	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
10.310.7003	Minor Office Equipment	217	3,200	1,000	1,000	1,000	1,000
10.310.7004	Uniforms	3,334	3,058	6,000	6,500	6,500	6,500
10.310.7006	Postage	716	735	2,000	2,000	2,000	2,000
10.310.7008	Micro Lab	33,233	45,621	40,000	54,500	55,000	55,000
10.310.7009	Field Lab	11,531	23,439	30,000	30,000	40,000	40,000
10.310.7010	Environmental Biology	10,546	20,936	28,000	28,000	30,000	30,000
10.310.7011	Disease Surveillance	2,578	3,529	7,000	2,500	-	-
10.310.7012	General Lab Supplies	44,023	39,478	35,000	35,000	40,000	40,000
10.310.7017	Protective Equipment	521	590	1,000	1,000	1,000	1,000
10.310.7019	Publications	1,358	1,280	1,500	2,100	2,000	2,000
10.310.7110	Cellular Service	3,613	5,327	6,000	6,500	6,500	6,500
10.310.7401	Equipment Repair	6,242	9,817	5,500	4,000	4,000	4,000
10.310.7403	Lease & Rental of Equipment	1,928	3,083	2,000	3,500	4,500	4,500
10.310.7503	Contract & Applied Research	28,682	45,520	35,000	25,500	15,000	15,000
10.310.7516	Permits and Licenses	247	327	6,000	300	1,000	1,000
10.310.7801	Toll Road Transponders	540	630	540	630	700	700
10.310.7903	Memberships	1,486	1,401	1,750	1,750	1,800	1,800
10.310.7906	Training	413	499	-	600	500	500
10.310.7907	Conferences & Meetings	18,961	14,593	20,000	16,000	20,000	15,000
		\$ 173,169	\$ 225,131	\$ 230,790	\$ 223,880	\$ 234,000	\$ 229,000
<i>Capital Outlay</i>							
10.310.8100	Equipment	\$ -	\$ 19,303	\$ 51,000	\$ 55,000	\$ 10,000	\$ 10,000
		\$ -	\$ 19,303	\$ 51,000	\$ 55,000	\$ 10,000	\$ 10,000
Total Technical Services		\$ 1,284,077	\$ 1,428,522	\$ 1,547,540	\$ 1,492,320	\$ 1,592,310	\$ 1,619,010

Department: Operations

Departmental Programs

Field Operations
 Vehicle Maintenance
 Building Maintenance

Department Overview

The Operations Department is organized into three divisions:

Field Operations - This division's primary responsibility is to control mosquitos, rats, red imported fire ants, and flies. Inspectors safely, efficiently, and effectively use biorational materials to protect the public from vector-borne disease and discomfort.

Vehicle Maintenance - This Division is responsible for scheduled maintenance, repair, and replacement of District vehicles, and the fabrication of equipment used on District vehicles.

Building Maintenance - This division is responsible for the maintenance and repair of District facilities.

Budget Summary

	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimate	2017-18 Proposed	2018-19 Projected
Personnel	\$ 4,510,396	\$ 5,013,560	\$ 5,951,210	\$ 5,772,780	\$ 6,454,420	\$ 6,600,200
Maintenance & Operations	1,002,262	1,203,058	1,241,900	1,267,750	1,324,950	1,319,950
Capital Outlay	51,577	156,143	100,000	181,400	160,000	160,000
Total Expenditures	\$ 5,564,235	\$ 6,372,761	\$ 7,293,110	\$ 7,221,930	\$ 7,939,370	\$ 8,080,150
Percentage Change		14.53%	14.44%	-0.98%	8.86%	1.77%

Personnel Summary

	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimate	2017-18 Proposed	2018-19 Projected
Full-time Positions						
Director of Operations	1	1	1	1	1	1
IVM Compliance Coordinator	0	0	1	1	1	1
Urban Water Compliance Planner	0	0	1	1	1	1
Senior Vector Control Inspector III	1	1	1	1	1	1
Vector Control Inspector III	6	6	6	6	6	6
Vector Control Inspector II	22	22	24	24	25	25
GIS Coordinator	0	1	1	1	1	1
Operations Specialist	1	1	1	1	1	1
Operations Support Technician	1	1	1	1	1	1
Vehicle Maintenance Coordinator	1	1	1	1	1	1
Vehicle Maintenance Mechanic	1	1	1	1	1	1
Maintenance Worker	1	1	1	1	1	1
	35	36	40	40	41	41

Department:	Operations
Program:	Field Operations
Program No.:	10.410

Budget Summary						
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
	Actual	Actual	Adopted	Estimate	Proposed	Projected
Personnel	\$ 4,164,208	\$ 4,660,356	\$ 5,516,830	\$ 5,346,600	\$ 5,977,200	\$ 6,108,600
Maintenance & Operations	726,766	930,524	907,250	953,000	967,700	962,700
Capital Outlay	-	24,585	-	35,000	-	-
Total Expenditures	\$ 4,890,974	\$ 5,615,465	\$ 6,424,080	\$ 6,334,600	\$ 6,944,900	\$ 7,071,300

Personnel Summary						
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
Full-time Positions	Actual	Actual	Adopted	Estimate	Proposed	Projected
Director of Operations	1	1	1	1	1	1
IVM Compliance Coordinator	0	0	1	1	1	1
Urban Water Compliance Planner	0	0	1	1	1	1
Senior Vector Control Inspector III	1	1	1	1	1	1
Vector Control Inspector III	6	6	6	6	6	6
Vector Control Inspector II	22	22	24	24	25	25
GIS Coordinator	0	1	1	1	1	1
Operations Specialist	1	1	1	1	1	1
	31	32	36	36	37	37

Fund:	Operating
Department:	Operations
Program:	Field Operations
Program No.:	10.410

Account Number	Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimate	2017-18 Proposed	2018-19 Projected
Personnel							
10.410.6001	Salaries - Regular	\$ 2,419,769	\$ 2,550,944	\$ 2,859,050	\$ 2,800,000	\$ 3,144,000	\$ 3,261,000
10.410.6002	Extra Help/Seasonal	690,803	867,921	1,296,000	1,100,000	1,350,000	1,350,000
10.410.6003	Overtime	9,332	560	500	500	500	500
10.410.6004	Bilingual Pay	3,744	4,344	4,400	5,000	5,000	5,000
10.410.6007	Carpool Incentive Pay	1,360	2,320	2,080	1,200	1,200	1,200
10.410.6101	Comp Time Payout	132,483	189,836	159,300	159,300	170,000	180,000
10.410.6102	Vacation Payout	20,844	49,799	35,000	28,000	30,000	30,000
10.410.6103	Sick Leave Payout	6,576	7,379	7,000	7,300	7,000	7,000
10.410.6209	Unemployment Insurance	37,395	47,418	48,400	48,400	43,500	44,600
10.410.6210	Medicare & FICA	46,550	53,981	64,100	64,100	71,000	73,000
10.410.6212	Retirement	280,441	271,360	295,900	300,000	309,900	312,000
10.410.6220	Health Insurance	369,880	455,411	569,300	611,000	599,000	591,000
10.410.6230	Dental Insurance	11,194	11,772	-	27,000	30,000	30,000
10.410.6240	Life Insurance	5,376	7,099	7,700	10,500	11,000	11,000
10.410.6245	LTD Insurance	23,652	24,681	27,200	30,000	33,000	35,000
10.410.6250	Vision Insurance	2,947	2,915	-	6,800	7,000	7,200
10.410.6260	Accidental Death & Dismemberment	460	926	1,100	1,100	1,200	1,200
10.410.6269	Short Term Disability	-	-	-	6,600	12,000	12,000
10.410.6275	Deferred Compensation	96,600	107,290	135,000	135,000	147,100	152,100
10.410.6290	Auto Allowance	4,800	4,400	4,800	4,800	4,800	4,800
		\$ 4,164,208	\$ 4,660,356	\$ 5,516,830	\$ 5,346,600	\$ 5,977,200	\$ 6,108,600

Department:	Operations
Program:	Field Operations
Program No.:	10.410

Fund:	Operating
Department:	Operations
Program:	Field Operations
Program No.:	10.410

Account Number	Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimate	2017-18 Proposed	2018-19 Projected
<i>Maintenance & Operations</i>							
10.410.7001	Supplies/Division Expense	\$ 18,368	\$ 18,404	\$ 20,000	20,000	20,000	20,000
10.410.7003	Minor Office Equipment	176	6,378	4,500	4,500	4,500	4,500
10.410.7004	Uniforms	21,938	28,896	31,200	42,200	42,200	42,200
10.410.7006	Postage	1,019	58	150	150	150	150
10.410.7014	Pesticides	561,689	567,900	640,000	640,000	650,000	650,000
10.410.7016	Rat Bait Station Supplies	6,537	3,042	10,000	6,000	6,000	6,000
10.410.7017	Protective Equipment	17,902	32,509	31,000	31,000	31,000	31,000
10.410.7110	Cellular Service	15,514	36,217	35,000	41,200	41,200	41,200
10.410.7325	Settlement/Claims Paid	-	173,000	-	-	-	-
10.410.7401	Equipment Repair	944	59	1,000	1,000	1,000	1,000
10.410.7505	Contractual Services PCO	11,900	3,670	35,000	15,800	20,000	15,000
10.410.7506	Team Building	-	-	1,000	1,000	1,000	1,000
10.410.7513	Helicopter Service	-	-	10,000	55,000	55,000	55,000
10.410.7515	Aerial Surveillance	56,028	34,724	32,000	32,000	32,000	32,000
10.410.7605	Digital Map Products	-	-	25,000	39,250	39,250	39,250
10.410.7801	Toll Road Transponders	2,220	3,562	3,200	3,200	3,200	3,200
10.410.7903	Memberships	26	65	200	200	200	200
10.410.7904	Tuition Reimbursement	233	194	500	2,500	2,500	2,500
10.410.7906	Training	111	1,638	1,000	1,500	1,500	1,500
10.410.7907	Conferences & Meetings	12,161	11,208	16,500	16,500	17,000	17,000
10.410.7990	Project Abatement	-	9,000	10,000	-	-	-
		\$ 726,766	\$ 930,524	\$ 907,250	953,000	\$ 967,700	\$ 962,700
<i>Capital Outlay</i>							
10.410.8100	Equipment	\$ -	\$ 24,585	\$ -	35,000	\$ -	-
		\$ -	\$ 24,585	\$ -	35,000	\$ -	-
Total Field Operations		\$ 4,890,974	\$ 5,615,465	\$ 6,424,080	\$ 6,334,600	\$ 6,944,900	\$ 7,071,300

Department:	Operations
Program:	Vehicle Maintenance
Program No.:	10.430

Budget Summary						
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
	Actual	Actual	Adopted	Estimate	Proposed	Projected
Personnel	\$ 227,085	\$ 232,701	\$ 305,205	\$ 289,780	\$ 321,940	\$ 332,670
Maintenance & Operations	231,029	230,281	284,500	257,500	292,500	292,500
Capital Outlay	51,577	131,558	100,000	146,400	160,000	160,000
Total Expenditures	\$ 509,691	\$ 594,540	\$ 689,705	\$ 693,680	\$ 774,440	\$ 785,170

Personnel Summary						
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
Full-time Positions	Actual	Actual	Adopted	Estimate	Proposed	Projected
Vehicle Maintenance Coordinator	1	1	1	1	1	1
Vehicle Maintenance Mechanic	1	1	1	1	1	1
Operations Support Technician	1	1	1	1	1	1
	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>

Fund:	Operating
Department:	Operations
Program:	Vehicle Maintenance
Program No.:	10.430

Account Number	Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimate	2017-18 Proposed	2018-19 Projected
Personnel							
10.430.6001	Salaries - Regular	\$ 161,797	\$ 163,861	\$ 214,000	\$ 195,000	\$ 226,000	\$ 232,100
10.430.6006	Personal Tool Allowance	780	1,260	800	1,560	1,560	1,560
10.430.6007	Carpool Incentive	-	-	-	260	520	260
10.430.6101	Comp Time Payout	10,741	8,936	7,500	10,000	6,000	8,000
10.430.6102	Vacation Payout	1,570	4,693	2,500	4,700	4,800	4,900
10.430.6209	Unemployment Insurance	868	868	1,350	950	1,310	1,310
10.430.6210	Medicare & FICA	2,516	2,564	3,500	3,500	3,600	3,600
10.430.6212	Retirement	18,080	16,284	20,000	18,600	19,000	19,600
10.430.6220	Health Insurance	22,240	24,720	41,800	41,800	42,200	44,000
10.430.6230	Dental Insurance	236	297	-	620	1,100	1,100
10.430.6240	Life Insurance	441	414	650	650	650	650
10.430.6245	LTD Insurance	1,589	1,552	2,100	2,100	2,200	2,200
10.430.6250	Vision Insurance	172	58	-	350	700	700
10.430.6260	Accidental Death & Dismemberment	54	54	85	90	90	90
10.430.6269	Short Term Disability	-	-	-	500	900	900
10.430.6275	Deferred Compensation	6,000	7,140	10,920	9,100	11,310	11,700
		<u>\$ 227,085</u>	<u>\$ 232,701</u>	<u>\$ 305,205</u>	<u>\$ 289,780</u>	<u>\$ 321,940</u>	<u>\$ 332,670</u>

Department:	Operations
Program:	Vehicle Maintenance
Program No.:	10.430

Fund:	Operating
Department:	Operations
Program:	Vehicle Maintenance
Program No.:	10.430

Account Number	Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimate	2017-18 Proposed	2018-19 Projected
	<i>Maintenance & Operations</i>						
10.430.7001	Supplies/Division Expense	\$ 17,885	\$ 21,549	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000
10.430.7004	Uniforms	968	1,277	700	1,700	1,700	1,700
10.430.7110	Cellular Service	113	27	300	300	300	300
10.430.7401	Equipment Repair	3,283	1,466	6,500	6,500	6,500	6,500
10.430.7802	Fuel	153,049	138,303	200,000	165,000	200,000	200,000
10.430.7803	Vehicle Parts	54,956	65,632	58,000	65,000	65,000	65,000
10.430.7804	Garage Equipment	775	1,057	5,000	5,000	5,000	5,000
10.430.7805	District Vehicle Wash	-	970	1,000	1,000	1,000	1,000
		\$ 231,029	\$ 230,281	\$ 284,500	\$ 257,500	\$ 292,500	\$ 292,500
	<i>Capital Outlay</i>						
10.430.8100	Equipment	\$ 51,577	\$ 131,558	\$ 100,000	\$ 146,400	\$ 160,000	\$ 160,000
		\$ 51,577	\$ 131,558	\$ 100,000	\$ 146,400	\$ 160,000	\$ 160,000
Total Vehicle Maintenance		\$ 509,691	\$ 594,540	\$ 689,705	\$ 693,680	\$ 774,440	\$ 785,170

Department:	Operations
Program:	Building Maintenance
Program No.:	10.440

Budget Summary						
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
	Actual	Actual	Adopted	Estimate	Proposed	Projected
Personnel	\$ 119,103	\$ 120,503	\$ 129,175	\$ 136,400	\$ 155,280	\$ 158,930
Maintenance & Operations	44,467	42,253	50,150	57,250	64,750	64,750
Capital Outlay	-	-	-	-	-	-
Total Expenditures	\$ 163,571	\$ 162,756	\$ 179,325	\$ 193,650	\$ 220,030	\$ 223,680

Personnel Summary						
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
Full-time Positions	Actual	Actual	Adopted	Estimate	Proposed	Projected
Maintenance Worker	1	1	1	1	1	1

Fund:	Operating
Department:	Operations
Program:	Building Maintenance
Program No.:	10.440

Account Number	Expenditure Classification	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
		Actual	Actual	Adopted	Estimate	Proposed	Projected
Personnel							
10.440.6001	Salaries - Regular	\$ 71,096	\$ 71,859	\$ 71,000	\$ 74,000	\$ 75,300	\$ 77,500
10.440.6002	Extra Help/Seasonal	17,053	17,239	25,000	25,000	40,000	40,000
10.440.6101	Comp Time Payout	-	-	1,400	1,400	1,500	1,500
10.440.6102	Vacation Payout	-	-	-	-	-	-
10.440.6103	Sick Leave Payout	818	818	825	850	1,000	1,000
10.440.6209	Unemployment Insurance	868	868	900	870	1,400	1,400
10.440.6210	Medicare & FICA	1,258	1,289	1,400	1,400	1,550	1,650
10.440.6212	Retirement	7,940	7,195	7,350	7,600	7,500	7,600
10.440.6220	Health Insurance	15,480	16,680	16,680	20,000	21,000	22,000
10.440.6230	Dental Insurance	-	-	-	260	600	600
10.440.6240	Life Insurance	221	207	250	250	210	250
10.440.6245	LTD Insurance	702	681	700	750	700	800
10.440.6250	Vision Insurance	-	-	-	180	400	400
10.440.6260	Accidental Death & Dismemberment	27	27	30	30	30	30
10.440.6269	Short Term Disability	-	-	-	170	290	300
10.440.6275	Deferred Compensation	3,640	3,640	3,640	3,640	3,800	3,900
		\$ 119,103	\$ 120,503	\$ 129,175	\$ 136,400	\$ 155,280	\$ 158,930

Department:	Operations
Program:	Building Maintenance
Program No.:	10.440

Fund:	Operating
Department:	Operations
Program:	Building Maintenance
Program No.:	10.440

Account Number	Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimate	2017-18 Proposed	2018-19 Projected
<i>Maintenance & Operations</i>							
10.440.7001	Supplies/Division Expense	\$ 230	\$ 1,644	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
10.440.7002	Construction Supplies	6,077	1,456	4,000	4,000	4,000	4,000
10.440.7003	Minor Equipment	107	-	200	200	200	200
10.440.7004	Uniforms	301	516	350	350	350	350
10.440.7025	Equipment Rental	43	-	500	500	500	500
10.440.7110	Cellular Service	97	10	100	100	100	100
10.440.7401	Equipment Repair	-	38	100	100	100	100
10.440.7402	Facility Repair & Maintenance	14,433	16,388	15,000	15,000	15,000	15,000
10.440.7407	A/C & Heating Services	5,797	10,993	8,500	15,000	15,000	15,000
10.440.7408	Plumbing Services	9,433	1,078	5,000	5,000	5,000	5,000
10.440.7411	Building Security	2,276	4,470	9,000	9,000	12,000	12,000
10.440.7501	Landscape Contract	4,800	4,800	5,000	5,000	6,000	6,000
10.440.7514	Professional Services	874	860	1,400	2,000	5,500	5,500
		\$ 44,467	\$ 42,253	\$ 50,150	\$ 57,250	\$ 64,750	\$ 64,750
Total Building Maintenance		\$ 163,571	\$ 162,756	\$ 179,325	\$ 193,650	\$ 220,030	\$ 223,680

Department: Communications

Departmental Programs

Public Outreach
 Information Technology
 Public Service

Department Overview

The Communications Department is organized into three divisions:

Public Outreach - The role of this division is education; staff works to engage the residents of Orange County in the shared responsibility of vector control. The Outreach staff also builds awareness of the District and its responsibilities. Public Outreach staff is responsible for education that is required of all certified staff. This division is also responsible for building and maintaining strong education of not only the public, but District staff as well. Maintains continuing relationships with elected officials at all levels of government.

Information Technology - This Division is responsible for incorporating the effective use of current technology. The division is also responsible for training staff to use this technology to provide the highest level of service to the public.

Public Service - This division is often the first, and sometimes the only, contact the public has with the Orange County Mosquito and Vector Control District.

Budget Summary

	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimated	2017-18 Proposed	2018-19 Projected
Personnel	\$ 465,351	\$ 642,326	\$ 808,250	\$ 806,140	\$ 1,001,900	\$ 1,125,020
Maintenance & Operations	300,276	334,962	636,210	495,100	542,800	410,900
Capital Outlay	55,552	31,415	324,200	212,100	115,000	70,000
Total Expenditures	\$ 821,180	\$ 1,008,703	\$ 1,768,660	\$ 1,513,340	\$ 1,659,700	\$ 1,605,920
Percentage Change		22.8%	75.3%	-14.4%	-6.2%	-3.2%

Personnel Summary

	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimated	2017-18 Proposed	2018-19 Projected
Full-time Positions						
Director of Communications	1	1	1	1	1	1
Education Coordinator	0	0	1	1	1	1
Public Affairs Coordinator	1	1	1	1	1	1
Information Technology Manager	0	0	0	0	1	1
Information Technology Analyst	0	1	1	1	1	1
Information Technology Coordinator	1	1	1	1	1	1
Information Technology Technician	0	0	0	0	0	1
Communications Specialist	1	1	1	1	1	1
Customer Service Representative I	1	1	1	1	1	1
Customer Service Representative II	1	1	1	1	1	1
	6	7	8	8	9	10

Department:	Communications
Program:	Public Information
Program No.:	10.510

Budget Summary						
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
	Actual	Actual	Adopted	Estimated	Proposed	Projected
Personnel	\$ 225,883	\$ 309,533	\$ 435,210	\$ 406,270	\$ 492,180	\$ 519,500
Maintenance & Operations	88,652	117,882	299,900	195,800	320,900	232,700
Capital Outlay	2,456	5,031	127,000	60,000	15,000	10,000
Total Expenditures	\$ 316,992	\$ 432,446	\$ 862,110	\$ 662,070	\$ 828,080	\$ 762,200

Personnel Summary						
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
Full-time Positions	Actual	Actual	Adopted	Estimated	Proposed	Projected
Director of Communications	1	1	1	1	1	1
Communications Specialist	1	1	1	1	1	1
Education Coordinator	0	0	1	1	1	1
Public Affairs Coordinator	1	1	1	1	1	1
	3	3	4	4	4	4

Fund:	Operating
Department:	Communications
Program:	Public Information
Program No.:	10.510

Account Number	Expenditure Classification	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
		Actual	Actual	Adopted	Estimated	Proposed	Projected
	Personnel						
10.510.6001	Salaries - Regular	\$ 173,465	\$ 231,048	\$ 315,000	\$ 290,000	\$ 372,500	\$ 389,000
10.510.6002	Extra Help/Seasonal	-	2,146	25,000	15,000	40,000	40,000
10.510.6003	Overtime	-	9	-	200	-	-
10.510.6005	Art Design Pay	-	-	-	-	-	-
10.510.6101	Comp Time Payout	6,031	6,318	6,500	6,500	6,200	7,100
10.510.6102	Vacation Payout	-	3,376	-	-	-	-
10.510.6103	Sick Leave Payout	677	1,114	900	1,600	-	-
10.510.6209	Unemployment Insurance	1,302	1,436	1,750	2,170	1,750	1,750
10.510.6210	Medicare & FICA	2,950	4,044	4,900	5,000	5,800	6,200
10.510.6212	Retirement	14,581	18,549	24,500	24,500	24,000	25,000
10.510.6220	Health Insurance	15,690	24,530	33,480	36,300	15,000	23,000
10.510.6230	Dental Insurance	-	-	-	420	900	900
10.510.6240	Life Insurance	432	690	900	900	900	900
10.510.6245	LTD Insurance	1,415	2,124	2,800	3,000	3,000	3,000
10.510.6250	Vision Insurance	137	559	-	700	900	900
10.510.6260	Accidental Death & Dismemberment	83	90	120	120	120	120
10.510.6269	Short Term Disability	-	-	-	500	1,230	1,230
10.510.6275	Deferred Compensation	4,320	9,100	14,560	14,560	15,080	15,600
10.510.6290	Auto Allowance	4,800	4,400	4,800	4,800	4,800	4,800
		\$ 225,883	\$ 309,533	\$ 435,210	\$ 406,270	\$ 492,180	\$ 519,500

Department:	Communications
Program:	Public Information
Program No.:	10.510

Fund:	Operating
Department:	Communications
Program:	Public Information
Program No.:	10.510

Account Number	Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimated	2017-18 Proposed	2018-19 Projected
<i>Maintenance & Operations</i>							
10.510.7001	Supplies/Division Expense	\$ 2,145	\$ 2,730	\$ 25,000	\$ 10,000	\$ 15,000	\$ 15,000
10.510.7002	Art Supplies	181	587	500	500	300	300
10.510.7003	Minor Office Equipment	88	78	1,000	1,000	1,000	1,000
10.510.7004	Uniforms	-	959	1,000	1,000	1,000	1,000
10.510.7006	Postage	376	303	500	500	500	500
10.510.7007	Printing Costs	42,427	59,055	50,000	50,000	65,000	65,000
10.510.7019	Publications	627	3,420	1,000	1,000	500	500
10.510.7022	Public Relations - Contract Services	18,088	-	-	15,200	95,000	10,000
10.510.7023	Promotional Supplies	2,465	14,854	7,000	10,000	10,000	10,000
10.510.7110	Cellular Service	2,194	2,136	2,500	4,200	4,200	3,500
10.510.7401	Equipment Repair	-	-	500	500	500	500
10.510.7514	Professional Services	-	4,280	35,000	35,000	20,000	20,000
10.510.7602	Outreach Event Fees	5,149	4,054	5,300	5,300	5,300	5,300
10.510.7603	Vector Awareness Advertising	80	-	150,000	40,000	75,000	75,000
10.510.7606	Multi-Media Production	1,395	3,336	1,500	2,500	2,500	2,500
10.510.7903	Memberships	225	-	500	500	500	500
10.510.7905	Mileage Reimbursement	-	11	100	100	100	100
10.510.7906	Training	17	973	1,000	1,000	5,000	5,000
10.510.7907	Conferences & Meetings	6,122	8,286	10,000	10,000	12,000	12,000
10.510.7908	Continuing Education	7,075	12,820	7,500	7,500	7,500	5,000
		\$ 88,652	\$ 117,882	\$ 299,900	\$ 195,800	\$ 320,900	\$ 232,700
<i>Capital Outlay</i>							
10.510.8100	Equipment	\$ 2,456	\$ 5,031	\$ 127,000	\$ 60,000	\$ 15,000	\$ 10,000
		\$ 2,456	\$ 5,031	\$ 127,000	\$ 60,000	\$ 15,000	\$ 10,000
Total Public Information		\$ 316,992	\$ 432,446	\$ 862,110	\$ 662,070	\$ 828,080	\$ 762,200

Department:	Communications
Program:	Information Technology
Program No.:	10.520

Budget Summary						
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
	Actual	Actual	Adopted	Estimated	Proposed	Projected
Personnel	\$ 98,697	\$ 186,877	\$ 225,410	\$ 255,680	\$ 354,700	\$ 444,840
Maintenance & Operations	211,572	217,066	334,610	297,600	221,000	177,300
Capital Outlay	53,096	25,527	197,200	152,100	100,000	60,000
Total Expenditures	\$ 363,365	\$ 429,470	\$ 757,220	\$ 705,380	\$ 675,700	\$ 682,140

Personnel Summary						
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
Full-time Positions	Actual	Actual	Adopted	Estimated	Proposed	Projected
Information Technology Analyst	0	1	1	1	1	1
Information Technology Coordinator	1	1	1	1	1	1
	1	2	2	2	2	2

Fund:	Operating
Department:	Communications
Program:	Information Technology
Program No.:	10.520

Account Number	Expenditure Classification	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
		Actual	Actual	Adopted	Estimated	Proposed	Projected
	<i>Personnel</i>						
10.520.6001	Salaries - Regular	\$ 75,057	\$ 143,739	\$ 163,000	\$ 185,000	\$ 264,000	\$ 340,000
10.520.6002	Extra-Help/Seasonal	-	-	15,000	17,000	17,000	-
10.520.6101	Comp Time Payout	491	1,836	3,000	3,000	5,400	6,600
10.520.6102	Vacation Payout	1,440	2,160	1,500	2,160	1,200	1,200
10.520.6103	Sick Leave Payout	299	673	-	510	-	-
10.520.6209	Unemployment Insurance	434	1,302	870	1,310	1,740	1,740
10.520.6210	Medicare & FICA	1,158	2,305	2,600	2,900	4,400	5,500
10.520.6212	Retirement	8,379	11,833	14,100	16,000	19,500	24,300
10.520.6220	Health Insurance	6,679	14,293	16,080	17,000	25,000	43,000
10.520.6230	Dental Insurance	91	339	-	580	900	1,300
10.520.6240	Life Insurance	221	379	420	420	650	830
10.520.6245	LTD Insurance	741	1,334	1,500	1,700	2,300	3,100
10.520.6250	Vision Insurance	41	54	-	80	200	250
10.520.6260	Accidental Death & Dismemberment	27	50	60	60	100	120
10.520.6269	Short Term Disability	-	-	-	400	1,000	1,300
10.520.6275	Deferred Compensation	3,640	6,580	7,280	7,560	11,310	15,600
		\$ 98,697	\$ 186,877	\$ 225,410	\$ 255,680	\$ 354,700	\$ 444,840

Department:	Communications
Program:	Information Technology
Program No.:	10.520

Fund:	Operating
Department:	Communications
Program:	Information Technology
Program No.:	10.520

Account Number	Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimated	2017-18 Proposed	2018-19 Projected
<i>Maintenance & Operations</i>							
10.520.7001	Supplies/Division Expense	\$ 12,315	\$ 18,717	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
10.520.7003	Minor Office Equipment	2,654	5,331	6,500	6,500	6,000	6,000
10.520.7024	Computer Software	18,947	23,668	70,500	50,000	41,700	29,000
10.520.7110	Cellular Service	305	312	1,500	1,500	1,800	1,800
10.520.7401	Equipment Repair	-	581	1,000	1,000	1,000	1,000
10.520.7505	IT Recovery	11,987	11,196	14,400	14,400	25,000	5,000
10.520.7510	Computer Consultant	55,763	52,783	53,510	40,000	31,000	20,000
10.520.7511	Software License	109,170	104,308	160,700	160,700	85,000	85,000
10.520.7904	Tuition Reimbursement	-	-	1,500	-	3,000	3,000
10.520.7905	Mileage Reimbursement	-	37	500	-	500	500
10.520.7906	Training	352	-	3,000	2,000	3,000	3,000
10.520.7907	Conferences & Meeting	78	133	3,500	3,500	5,000	5,000
		\$ 211,572	\$ 217,066	\$ 334,610	\$ 297,600	\$ 221,000	\$ 177,300
<i>Capital Outlay</i>							
10.520.8100	Equipment	\$ 53,096	\$ 25,527	\$ 197,200	\$ 152,100	\$ 100,000	\$ 60,000
		\$ 53,096	\$ 25,527	\$ 197,200	\$ 152,100	\$ 100,000	\$ 60,000
<i>Total Information Technology</i>		\$ 363,365	\$ 429,470	\$ 757,220	\$ 705,380	\$ 675,700	\$ 682,140

Department:	Communications
Program:	Public Service
Program No.:	10.530

Budget Summary						
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
	Actual	Actual	Adopted	Estimated	Proposed	Projected
Personnel	\$ 140,771	\$ 145,916	\$ 147,630	\$ 144,190	\$ 155,020	\$ 160,680
Maintenance & Operations	51	14	1,700	1,700	900	900
Capital Outlay	-	857	-	-	-	-
Total Expenditures	\$ 140,823	\$ 146,787	\$ 149,330	\$ 145,890	\$ 155,920	

Personnel Summary						
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
Full-time Positions	Actual	Actual	Adopted	Estimated	Proposed	Projected
Customer Service Representative I	1	1	1	1	1	1
Customer Service Representative II	1	1	1	1	1	1
	2	2	2	2	2	2

Fund:	Operating
Department:	Communications
Program:	Public Service
Program No.:	10.530

Account Number	Expenditure Classification	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
		Actual	Actual	Adopted	Estimated	Proposed	Projected
	Personnel						
10.530.6001	Salaries - Regular	\$ 96,717	\$ 101,914	\$ 98,500	\$ 98,500	\$ 108,000	\$ 112,000
10.530.6004	Bilingual Pay	624	624	630	630	630	630
10.530.6007	Carpool Incentive	580	520	520	260	-	-
10.530.6101	Comp Time Payout	1,891	1,825	2,000	2,200	2,600	2,700
10.530.6102	Vacation Payout	288	739	750	750	800	800
10.530.6103	Sick Leave Payout	436	-	500	-	500	500
10.530.6209	Unemployment Insurance	944	1,400	870	870	870	870
10.530.6210	Medicare & FICA	1,546	1,640	1,600	1,600	1,900	2,000
10.530.6212	Retirement	11,252	8,729	8,750	8,750	7,800	8,000
10.530.6220	Health Insurance	22,428	24,914	24,800	25,900	22,000	23,000
10.530.6230	Dental Insurance	2,001	1,959	-	1,500	600	600
10.530.6240	Life Insurance	561	443	420	420	420	420
10.530.6245	LTD Insurance	1,174	935	950	990	900	900
10.530.6250	Vision Insurance	263	216	-	160	-	-
10.530.6260	Accidental Death & Dismemberment	68	58	60	60	60	60
10.530.6269	Short Term Disability	-	-	-	200	400	400
10.530.6275	Deferred Compensation	-	-	7,280	1,400	7,540	7,800
		\$ 140,771	\$ 145,916	\$ 147,630	\$ 144,190	\$ 155,020	\$ 160,680

Department:	Communications
Program:	Public Service
Program No.:	10.530

Fund:	Operating
Department:	Communications
Program:	Public Service
Program No.:	10.530

Account Number	Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimated	2017-18 Proposed	2018-19 Projected
	<i>Maintenance & Operations</i>						
10.530.7001	Supplies/Division Expense	\$ 51	\$ 14	\$ 500	\$ 500	\$ 500	\$ 500
10.530.7003	Minor Office Equipment	-	-	200	200	200	200
10.530.7906	Training	-	-	1,000	1,000	200	200
10.530.7907	Conferences & Meetings	-	-	-	-	-	-
		\$ 51	\$ 14	\$ 1,700	\$ 1,700	\$ 900	\$ 900
	<i>Capital Outlay</i>						
10.530.8100	Equipment		\$ 857	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ 857	\$ -	\$ -	\$ -	\$ -
Total Public Service		\$ 140,823	\$ 146,787	\$ 149,330	\$ 145,890	\$ 155,920	\$ 161,580

Other Funds

Other Funds

Facilities Improvement Fund
 Habitat Remediation Fund
 Environmental Fund
 Retiree Medical Insurance Fund
 Retirement Contingency Fund

Description

The Orange County Mosquito and Vector Control District Other Funds are special funds used for specific purposes or operations.

Budget Summary

	2014-15		2015-16		2016-17		2016-17		2017-18		2018-19	
	Actual		Actual		Adopted		Estimated		Proposed		Projected	
Maintenance & Operations	\$ 212,041	\$	540,872	\$	231,100	\$	193,500	\$	206,500	\$	710,100	
Capital Outlay	113,741		38,218		370,000		80,000		515,000		200,000	
Total Expenditures	\$ 325,782	\$	579,090	\$	601,100	\$	273,500	\$	721,500	\$	910,100	

Fund:	Facilities Improvement
Program:	Facilities Improvement
Program No.:	60.000

Budget Summary							
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19	
	Actual	Actual	Adopted	Estimated	Proposed	Projected	
Maintenance & Operations - District	\$ 11,289	\$ 1,197	\$ 5,000	\$ 5,000	\$ -	\$ -	
Maintenance & Operations - HBP	69,751	63,076	67,100	34,600	32,500	33,100	
Capital Outlay	113,741	38,218	370,000	80,000	515,000	200,000	
Total Expenditures	\$ 194,781	\$ 102,491	\$ 442,100	\$ 119,600	\$ 547,500	\$ 233,100	

Fund:	Facilities Improvement
Program:	Facilities Improvement
Program No.:	60.000

Account Number	Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimated	2017-18 Proposed	2018-19 Projected
Maintenance & Operations							
60.000.7520	Facility Improvement	\$ 11,289	\$ 1,197	\$ 5,000	\$ 5,000		
		\$ 11,289	\$ 1,197	\$ 5,000	\$ 5,000	\$ -	\$ -
Haster Business Park Expenditures:							
60.600.7500	Property Management	8,148	23,687	5,000	2,000	2,000	2,000
60.600.7501	Repairs & Maintenance	30,675	14,125	35,000	3,000	5,000	5,000
60.600.7504	A/C & Heating Services	5,511	5,583	5,500	5,500	5,500	6,000
60.600.7505	Landscape & Lot Maintenance	2,249	2,100	2,500	3,000	3,000	3,000
60.600.7508	Refuse Disposal	8,451	8,510	8,500	9,000	9,000	9,000
60.600.7510	HBP Utilities	2,910	3,465	4,000	2,200	2,200	2,300
60.600.7550	Tenant Improvements	6,305	-	1,000	-	-	-
60.600.7560	Bad Debt / Write Off	-	-	-	4,200	-	-
60.600.7561	Move-In Incentive	-	-	-	-	-	-
60.600.7703	Property Taxes	5,502	5,606	5,600	5,700	5,800	5,800
		\$ 69,751	\$ 63,076	\$ 67,100	\$ 34,600	\$ 32,500	\$ 33,100
Capital Outlay							
60.000.8100	Equip & Improvements - District	\$ 109,741	\$ 24,667	\$ 365,000	\$ 80,000	\$ 515,000	\$ 200,000
60.600.8100	Equipment & Improvements- HBP	4,000	13,551	5,000	-	-	-
		\$ 113,741	\$ 38,218	\$ 370,000	\$ 80,000	\$ 515,000	\$ 200,000
Total Facilities Improvement		\$ 194,781	\$ 102,491	\$ 442,100	\$ 119,600	\$ 547,500	\$ 233,100

Fund:	Habitat Remediation Fund
Program:	Habitat Remediation Fund
Program No.:	70.000

Budget Summary		2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
		Actual	Actual	Adopted	Estimated	Proposed	Projected
Maintenance & Operations		\$ 7,692	\$ 195	\$ 1,000	\$ -	\$ -	\$ -
Total Expenditures		\$ 7,692	\$ 195	\$ 1,000	\$ -	\$ -	\$ -

Fund:	Habitat Remediation Fund
Program:	Habitat Remediation Fund
Program No.:	70.000

Account Number	Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimated	2017-18 Proposed	2018-19 Projected
	<i>Maintenance & Operations</i>						
70.000.7505	Habitat Remediation Contracts	\$ 7,692	\$ 195	\$ 1,000			
Total Habitat Remediation Fund		\$ 7,692	\$ 195	\$ 1,000	\$ -	\$ -	\$ -

Fund:	Environmental Fund
Program:	Environmental Fund
Program No.:	75.000

Budget Summary		2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
		Actual	Actual	Adopted	Estimated	Proposed	Projected
Maintenance & Operations		\$ -	\$ 25,334	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ -	\$ 25,334	\$ -	\$ -	\$ -	\$ -

Fund:	Environmental Fund
Program:	Environmental Fund
Program No.:	75.000

Account Number	Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimated	2017-18 Proposed	2018-19 Projected
	<i>Maintenance & Operations</i>						
75.000.7525	CEQA Permit Fees	\$ -	\$ 25,334	\$ -	\$ -	\$ -	\$ -
75.000.7526	NPDES Assessment	-	-	-	-	-	-
Total Environmental Fund		\$ -	\$ 25,334	\$ -	\$ -	\$ -	\$ -

Fund:	Retiree Medical Insurance
Program:	Retiree Medical Insurance
Program No.:	90.000

Budget Summary		2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
		Actual	Actual	Adopted	Estimated	Proposed	Projected
Maintenance & Operations		\$ 123,309	\$ 136,596	\$ 158,000	\$ 153,900	\$ 174,000	\$ 177,000
Total Expenditures		\$ 123,309	\$ 136,596	\$ 158,000	\$ 153,900	\$ 174,000	\$ 177,000

Fund:	Retiree Medical Insurance
Program:	Retiree Medical Insurance
Program No.:	90.000

Account Number	Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimated	2017-18 Proposed	2018-19 Projected
<i>Maintenance & Operations</i>							
90.000.7350	Medicare Premium Reimbursement	\$ 20,146	\$ 21,138	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000
90.000.7352	Retiree Medical Allowance	14,561	26,344	36,000	41,900	52,000	55,000
90.000.7355	Health Insurance Premiums	88,602	89,114	100,000	90,000	100,000	100,000
		\$ 123,309	\$ 136,596	\$ 158,000	\$ 153,900	\$ 174,000	\$ 177,000
Total Retiree Medical Insurance		\$ 123,309	\$ 136,596	\$ 158,000	\$ 153,900	\$ 174,000	\$ 177,000

Fund:	Retirement Contingency
Program:	Retirement Contingency
Program No.:	95.000

Budget Summary		2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
		Actual	Actual	Adopted	Estimated	Proposed	Projected
Maintenance & Operations		\$ -	\$ 314,474	\$ -	\$ -	\$ -	\$ 500,000
Total Expenditures		\$ -	\$ 314,474	\$ -	\$ -	\$ -	\$ 500,000

Fund:	Retirement Contingency
Program:	Retirement Contingency
Program No.:	95.000

Account Number	Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Adopted	2016-17 Estimated	2017-18 Proposed	2018-19 Projected
<i>Maintenance & Operations</i>							
95.000.7001	O.C. Retirement System (OCERS)	\$ -	\$ 314,474	\$ -	\$ -	\$ -	\$ 500,000
		\$ -	\$ 314,474	\$ -	\$ -	\$ -	\$ 500,000
Total Retirement Contingency		\$ -	\$ 314,474	\$ -	\$ -	\$ -	\$ 500,000

**ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
FISCAL YEARS 2014 THRU 2019
REVENUE AND EXPENDITURES**

Acct #	Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Adopted Budget	FY 2016-17 Estimated	FY 2017-18 Budget	FY 2018-19 Projected
4100	Property Tax	4,679,375	4,968,327	5,286,671	5,350,000	5,437,400	5,631,000	5,829,000
4105	1996 Benefit Assessment	1,530,353	1,526,885	1,535,496	1,550,000	1,540,200	1,551,000	1,564,000
4106	2004 Benefit Assessment	4,122,414	4,134,186	4,987,441	5,602,000	5,626,400	5,669,600	5,713,300
4200	Interest	16,363	17,043	34,244	18,250	68,400	70,000	70,000
4300	Miscellaneous	1,676	91,533	19,997	10,000	15,000	15,000	15,000
4305	Pass Thru Money	298,450	365,460	382,843	225,000	385,000	400,000	400,000
4310	Rent for Cell Site	36,151	38,580	66,654	26,300	28,300	26,600	26,600
4315	VCJPA Pooled Services	35,696	88,388	137,846	50,000	138,450	100,000	100,000
4320	State Grant Revenue	-	-	-	-	121,000	138,000	9,000
4502	California State Commisioner	7,883	14,269	7,661	8,000	8,000	8,000	8,000
4504	Irvine Ranch Water District	27,478	35,875	29,148	30,000	14,000	19,000	19,000
4505	Orange County Sanitation Distr	1,739	1,697	834	1,000	1,000	1,000	1,000
4507	University of California - Irv	68,670	24,132	14,787	10,000	18,000	18,000	18,000
4508	U.S. Weapons Marsh	9,776	9,558	8,865	10,000	18,000	18,000	18,000
4509	Misc Services Invoiced	3,785	4,494	5,788	5,000	6,000	6,000	6,000
Total Revenue		10,839,809	11,320,427	12,518,275	12,895,550	13,425,150	13,671,200	13,796,900
Salaries & Benefits		(6,510,617)	(6,819,779)	(7,704,952)	(8,853,710)	(8,530,400)	(9,671,100)	(9,993,850)
Maintenance & Operations		(2,205,037)	(3,144,218)	(3,303,232)	(3,567,000)	(3,478,000)	(3,606,100)	(3,426,550)
Capital Outlay		(328,860)	(188,121)	(277,525)	(485,200)	(459,500)	(295,000)	(245,000)
Total Expenditures		(9,044,514)	(10,152,118)	(11,285,709)	(12,905,910)	(12,467,900)	(13,572,200)	(13,665,400)
REVENUES VS EXPENDITURES		1,795,295	1,168,309	1,232,566	(10,360)	957,250	99,000	131,500
Transfers In		383,400	177,098	157,085	348,000	348,000	-	-
Transfers Out		(1,195,000)	(1,130,000)	(679,474)	(450,000)	(450,000)	(2,223,500)	(85,000)
NET INCOME		983,695	215,407	710,177	(112,360)	855,250	(2,124,500)	46,500

**ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
FISCAL YEARS 2014 THRU 2019
REVENUE AND EXPENDITURES**

Acct #	Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Adopted Budget	FY 2016-17 Estimated	FY 2017-18 Budget	FY 2018-19 Projected
	Personnel							
6001	Salaries - Regular	(3,994,848)	(4,211,766)	(4,514,871)	(5,060,550)	(4,879,000)	(5,623,800)	(5,881,600)
6002	Extra Help / Seasonal	(824,452)	(920,560)	(1,147,790)	(1,666,000)	(1,422,000)	(1,754,000)	(1,737,000)
6003	Overtime	(362)	(10,975)	(1,215)	(500)	(800)	(1,000)	(1,000)
6004	Bilingual Pay	(4,550)	(5,616)	(6,216)	(6,290)	(7,240)	(7,510)	(7,510)
6005	Art Pay	(1,200)	-	-	-	-	-	-
6006	Tool Allowance	(720)	(780)	(1,260)	(800)	(1,560)	(1,560)	(1,560)
6007	Carpool Incentive Pay	(2,460)	(2,620)	(3,360)	(3,380)	(2,260)	(2,240)	(1,980)
6101	Comp Time Payout	(86,999)	(163,532)	(228,362)	(198,200)	(209,900)	(215,500)	(230,200)
6102	Vacation Payout	(57,756)	(39,821)	(107,348)	(53,430)	(49,990)	(45,100)	(45,500)
6103	Sick Leave Payout	(43,829)	(12,799)	(77,062)	(14,405)	(14,260)	(13,800)	(13,800)
6209	Unemployment Insurance	(53,038)	(54,606)	(70,473)	(69,150)	(69,140)	(64,140)	(66,740)
6210	Medicare & FICA	(71,377)	(79,754)	(90,789)	(103,850)	(104,250)	(115,450)	(119,850)
6212	Retirement	(607,324)	(467,002)	(454,164)	(492,900)	(491,250)	(507,700)	(519,000)
6220	Health Insurance	(477,503)	(589,472)	(717,720)	(863,640)	(908,800)	(882,600)	(915,000)
6230	Dental Insurance	(13,249)	(18,193)	(22,649)	-	(41,380)	(45,000)	(45,600)
6240	Life Insurance	(10,268)	(10,631)	(12,647)	(13,900)	(16,500)	(17,550)	(17,770)
6245	LTD Insurance	(38,186)	(40,708)	(42,686)	(47,450)	(50,640)	(55,400)	(58,000)
6250	Vision Insurance	(3,541)	(4,537)	(5,023)	-	(10,050)	(11,200)	(11,450)
6260	Accidental Death & Dismemberment	(1,287)	(1,127)	(1,647)	(1,985)	(1,990)	(2,140)	(2,160)
6269	Short Term Disability	-	-	-	-	(11,230)	(21,420)	(21,730)
6275	Deferred Comp Benefit	(145,894)	(155,280)	(172,870)	(233,280)	(211,760)	(252,790)	(265,200)
6280	Cafeteria Plan	(41,282)	-	-	-	-	-	-
6290	Auto Allowance	(30,492)	(30,000)	(26,800)	(24,000)	(26,400)	(31,200)	(31,200)
	Total Personnel	(6,510,617)	(6,819,779)	(7,704,952)	(8,853,710)	(8,530,400)	(9,671,100)	(9,993,850)

**ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
FISCAL YEARS 2014 THRU 2019
REVENUE AND EXPENDITURES**

Acct #	Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Adopted Budget	FY 2016-17 Estimated	FY 2017-18 Budget	FY 2018-19 Projected
	Maintenance & Operations							
7001	Supplies / Division Expense	(67,668)	(67,446)	(84,505)	(94,400)	(80,600)	(86,200)	(86,500)
7002	Art & Construction Supplies	(2,054)	(6,258)	(2,043)	(4,500)	(4,500)	(4,300)	(4,300)
7003	Minor Office Equipment	(3,044)	(4,197)	(22,138)	(14,900)	(14,900)	(14,700)	(14,700)
7004	Uniforms	(22,955)	(26,540)	(34,706)	(39,250)	(51,750)	(51,750)	(51,750)
7005	Household Expense	(8,860)	(9,243)	(11,875)	(10,000)	(10,000)	(10,500)	(10,500)
7006	Postage	(5,355)	(3,826)	(2,450)	(7,000)	(4,350)	(4,450)	(4,450)
7007	Printing Costs	(27,271)	(43,796)	(59,822)	(51,600)	(51,600)	(66,500)	(66,500)
7008	Micro Lab	(25,696)	(33,233)	(45,621)	(40,000)	(54,500)	(55,000)	(55,000)
7009	Field Lab	(4,930)	(11,531)	(23,439)	(30,000)	(30,000)	(40,000)	(40,000)
7010	Environmental Biology	(12,314)	(10,546)	(20,936)	(28,000)	(28,000)	(30,000)	(30,000)
7011	Disease Surveillance	(3,848)	(2,578)	(3,529)	(7,000)	(2,500)	-	-
7012	General Lab Supplies	(30,207)	(44,023)	(39,478)	(35,000)	(35,000)	(40,000)	(40,000)
7014	Pesticides	(437,930)	(561,689)	(567,900)	(640,000)	(640,000)	(650,000)	(650,000)
7016	Rat Bait Station Supplies	(43,711)	(6,537)	(3,042)	(10,000)	(6,000)	(6,000)	(6,000)
7017	Protective Equipment	(26,824)	(18,423)	(33,099)	(32,000)	(32,000)	(32,000)	(32,000)
7018	Employee Physicals & First Aid	(12,426)	(13,440)	(19,712)	(22,500)	(22,500)	(24,000)	(24,000)
7019	Publications	(2,616)	(1,985)	(4,703)	(3,500)	(3,200)	(2,600)	(2,600)
7020	HR Recruitment Expense	(9,981)	(8,304)	(16,339)	(15,000)	(15,000)	(18,000)	(18,000)
7021	Auto Incident Administration	(32)	(10)	-	(100)	(100)	(100)	(100)
7022	Public Relations	(33,828)	(19,946)	(428)	(1,200)	(15,300)	(95,700)	(10,700)
7023	Promotional Supplies	(3,753)	(2,465)	(14,854)	(7,000)	(10,000)	(10,000)	(10,000)
7024	Computer Software	(1,793)	(18,947)	(23,668)	(70,500)	(50,000)	(41,700)	(29,000)
7025	Equipment Rental	-	(43)	-	(500)	(500)	(500)	(500)
7026	Disaster Preparedness Supplies	(1,544)	(140)	(1,435)	(17,800)	(21,500)	(15,000)	(15,000)
7110	Cellular Service	(7,116)	(22,521)	(45,336)	(46,350)	(55,120)	(55,500)	(54,800)
7120	Telephone	(31,952)	(37,577)	(40,550)	(45,000)	(32,000)	(35,000)	(35,000)
7210	Electricity	(56,035)	(54,753)	(63,223)	(65,000)	(60,000)	(65,000)	(65,000)
7220	Natural Gas	(2,449)	(2,474)	(1,110)	(5,500)	(1,000)	(1,000)	(1,000)
7230	Water	(4,021)	(4,481)	(3,746)	(5,000)	(3,000)	(3,000)	(3,500)
7310	Workers Compensation	(221,061)	(278,084)	(292,515)	(325,000)	(462,550)	(500,000)	(500,000)
7320	General Liability	(126,438)	(107,771)	(109,796)	(115,000)	(136,670)	(140,000)	(150,000)
7325	Settlement/Claims Paid	-	(100,000)	(173,000)	-	-	-	-
7330	Property Insurance & Admin Cos	(32,256)	(27,530)	(26,273)	(30,000)	(45,130)	(46,000)	(50,000)
7340	Earthquake Insurance	(26,154)	(20,950)	(23,240)	(25,000)	(21,570)	(25,000)	(30,000)

**ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
FISCAL YEARS 2014 THRU 2019
REVENUE AND EXPENDITURES**

Acct #	Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Adopted Budget	FY 2016-17 Estimated	FY 2017-18 Budget	FY 2018-19 Projected
7360	Group Fidelity Premium	-	-	(1,214)	(1,350)	(1,280)	(1,500)	(1,800)
7401	Equipment Repair	(9,650)	(10,470)	(11,961)	(14,600)	(13,100)	(13,100)	(13,100)
7402	Facility Repair & Maintenance	(7,800)	(14,433)	(16,388)	(15,000)	(15,000)	(15,000)	(15,000)
7403	Rents & Leases of Equipment	(11,465)	(11,141)	(12,786)	(12,500)	(14,000)	(15,000)	(16,500)
7406	Security Alarm Expense	(1,105)	(1,015)	(1,605)	(1,300)	(1,000)	(1,300)	(1,500)
7407	A/C & Heating Services	(7,514)	(5,797)	(10,993)	(8,500)	(15,000)	(15,000)	(15,000)
7408	Plumbing Services	(21,973)	(9,433)	(1,078)	(5,000)	(5,000)	(5,000)	(5,000)
7410	Refuse Disposal	(6,091)	(5,704)	(5,318)	(6,200)	(6,200)	(6,200)	(6,500)
7411	Building Security	(1,568)	(2,276)	(4,470)	(9,000)	(9,000)	(12,000)	(12,000)
7501	Landscape Contract	(4,800)	(4,800)	(4,800)	(5,000)	(5,000)	(6,000)	(6,000)
7503	Contract & Applied Research	(45,410)	(28,682)	(45,520)	(35,000)	(25,500)	(15,000)	(15,000)
7504	Auditing Contract	(12,525)	(11,725)	(13,681)	(13,600)	(13,600)	(15,000)	(15,000)
7505	Contractual Services PCO	(21,123)	(11,900)	(3,670)	(35,000)	(15,800)	(20,000)	(15,000)
7505	IT Recovery	(12,782)	(11,949)	(11,196)	(14,400)	(14,400)	(25,000)	(5,000)
7506	Team Building	-	-	-	(1,000)	(1,000)	(1,000)	(1,000)
7507	District Counsel	(74,031)	(63,733)	(111,824)	(100,000)	(60,000)	(75,000)	(75,000)
7508	Labor Counsel	(7,677)	(50,839)	(49,166)	(65,000)	(40,000)	(50,000)	(50,000)
7510	Computer Consultant	(42,268)	(55,763)	(52,783)	(53,510)	(40,000)	(31,000)	(20,000)
7511	Software Maintenance	(84,461)	(124,421)	(120,267)	(190,700)	(190,700)	(105,000)	(105,000)
7513	Helicopter Service	-	-	-	(10,000)	(55,000)	(55,000)	(55,000)
7514	Professional Services	(50,284)	(141,401)	(155,776)	(141,400)	(124,500)	(130,500)	(100,500)
7515	Aerial Surveillance	(22,816)	(56,028)	(34,724)	(32,000)	(32,000)	(32,000)	(32,000)
7516	Permits and Licenses	(97)	(247)	(327)	(6,000)	(300)	(1,000)	(1,000)
7520	Records Retention & Disposal	-	-	(17,488)	(35,000)	(20,000)	(50,000)	(20,000)
7522	District Mgr Discretionary M & O	-	-	(8,636)	(35,000)	(10,000)	(35,000)	(35,000)
7530	Exhibit Development	-	(525,000)	(350,000)	(150,000)	(150,000)	-	-
7602	Outreach Event Fees	(2,863)	(5,149)	(4,054)	(5,300)	(5,300)	(5,300)	(5,300)
7603	Vector Awareness Advertising	-	(80)	-	(150,000)	(40,000)	(75,000)	(75,000)
7605	Digital Map Products	(26,250)	-	-	(25,000)	(39,250)	(39,250)	(39,250)
7606	Multi-Media Production	(1,503)	(1,395)	(3,336)	(1,500)	(2,500)	(2,500)	(2,500)
7701	Investment Administrative Fees	(8,442)	(8,669)	(8,810)	(9,500)	(9,500)	(10,000)	(10,000)
7702	Assessment Expense	(29,099)	(27,446)	(27,703)	(30,000)	(30,000)	(30,000)	(30,000)
7703	Taxes & Assessments	(6,436)	(5,986)	(12,586)	(9,000)	(10,000)	(10,000)	(11,000)
7704	Tax Collection Charge	(40,585)	(36,705)	(34,560)	(42,500)	(42,500)	(42,500)	(42,500)
7801	Toll Road Transponders	(2,748)	(2,760)	(4,192)	(3,740)	(3,830)	(3,900)	(3,900)

**ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
FISCAL YEARS 2014 THRU 2019
REVENUE AND EXPENDITURES**

Acct #	Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Adopted Budget	FY 2016-17 Estimated	FY 2017-18 Budget	FY 2018-19 Projected
7802	Fuel	(154,902)	(153,048)	(138,303)	(200,000)	(165,000)	(200,000)	(200,000)
7803	Vehicle Accessories	(47,806)	(54,956)	(65,632)	(58,000)	(65,000)	(65,000)	(65,000)
7804	Garage Equipment	(3,652)	(775)	(1,057)	(5,000)	(5,000)	(5,000)	(5,000)
7805	District Vehicle Wash	(677)	-	(970)	(1,000)	(1,000)	(1,000)	(1,000)
7901	Employee Events	(7,726)	(5,232)	(9,220)	(10,000)	(14,000)	(20,000)	(15,000)
7902	Trustee-in-Lieu	(35,500)	(36,800)	(35,900)	(42,000)	(42,000)	(42,000)	(42,000)
7903	Memberships	(23,550)	(22,867)	(23,975)	(29,950)	(34,950)	(35,000)	(35,000)
7904	Tuition Reimbursement	(599)	(233)	(677)	(2,000)	(2,500)	(5,500)	(5,500)
7905	Mileage Reimbursement	-	-	(48)	(600)	(100)	(600)	(600)
7906	Training	(4,694)	(1,688)	(3,757)	(9,750)	(8,850)	(13,950)	(14,200)
7907	Conferences & Meetings	(56,378)	(55,310)	(46,450)	(75,000)	(71,000)	(92,000)	(91,000)
7908	Continuing Education	(10,065)	(7,075)	(12,820)	(7,500)	(7,500)	(7,500)	(5,000)
7990	Project Abatement	-	-	(9,000)	(10,000)	-	-	-
	Total Maintenance & Operations	(2,205,037)	(3,144,218)	(3,303,232)	(3,567,000)	(3,478,000)	(3,606,100)	(3,426,550)
8100	Equipment	(328,860)	(188,121)	(277,525)	(485,200)	(459,500)	(295,000)	(245,000)
	Total Capital Outlay	(328,860)	(188,121)	(277,525)	(485,200)	(459,500)	(295,000)	(245,000)
Fund 10 General Fund								
	Total Revenue	10,839,809	11,320,427	12,518,275	12,895,550	13,425,150	13,671,200	13,796,900
	Total Personnel	(6,510,617)	(6,819,779)	(7,704,952)	(8,853,710)	(8,530,400)	(9,671,100)	(9,993,850)
	Total Maintenance & Operations	(2,205,037)	(3,144,218)	(3,303,232)	(3,567,000)	(3,478,000)	(3,606,100)	(3,426,550)
	Total Capital Outlay	(328,860)	(188,121)	(277,525)	(485,200)	(459,500)	(295,000)	(245,000)
	Summary of Expenditures	(9,044,514)	(10,152,118)	(11,285,709)	(12,905,910)	(12,467,900)	(13,572,200)	(13,665,400)
	Transfers In	383,400	177,098	157,085	348,000	50,000	-	-
	Transfers Out	(1,195,000)	(1,130,000)	(679,474)	(450,000)	-	(2,223,500)	(85,000)
FUND 10	Net (Use of) Addition to Reserves	983,695	215,407	710,177	(112,360)	1,007,250	(2,124,500)	46,500

**ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
FISCAL YEARS 2014 THRU 2019
REVENUE AND EXPENDITURES**

Acct #	Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Adopted Budget	FY 2016-17 Estimated	FY 2017-18 Budget	FY 2018-19 Projected
Fund 20 Vehicle Replacement								
4200	Interest	1,121	1,886	3,195	2,200	4,700	5,000	5,000
4300	Vehicle (Loss) Reimbursement	-	17,325	-	-	-	-	-
4400	Sale of Vehicles	13,209	-	7,105	-	-	15,000	-
5100	Transfers In	500,000	-	-	200,000	-	650,000	38,000
5200	Transfers Out	(146,400)	(24,098)	(131,558)	(100,000)	-	-	-
	Revenue & Transfers In Total	514,330	19,211	10,300	202,200	4,700	670,000	43,000
	Expense & Transfers Out Total	(146,400)	(24,098)	(131,558)	(100,000)	-	-	-
FUND 20	Net (Use of) Addition to Reserves	367,930	(4,887)	(121,258)	102,200	4,700	670,000	43,000
Fund 30 Liability Reserve								
Acct #	Description							
4200	Interest	1,152	1,198	2,119	1,300	4,200	4,500	4,500
5100	Transfers In	145,000	75,000	50,000	50,000	-	-	-
5200	Transfers Out	(205,000)	(100,000)	-	(50,000)	(50,000)	-	-
	Revenue & Transfers In Total	146,152	76,198	52,119	51,300	4,200	4,500	4,500
	Expense & Transfers Out Total	(205,000)	(100,000)	-	(50,000)	(50,000)	-	-
FUND 30	Net (Use of) Addition to Reserves	(58,848)	(23,802)	52,119	1,300	(45,800)	4,500	4,500
Fund 40 Equipment Replacement								
Acct #	Description							
4200	Interest	864	1,030	1,750	1,200	3,200	3,500	3,500
5100	Transfers In	50,000	55,000	35,000	200,000	-	128,000	5,000
5200	Transfers Out	(32,000)	(53,000)	(25,527)	(198,000)	-	-	-
	Revenue & Transfers In Total	50,864	56,030	36,750	201,200	3,200	131,500	8,500
	Expense & Transfers Out Total	(32,000)	(53,000)	(25,527)	(198,000)	-	-	-
FUND 40	Net (Use of) Addition to Reserves	18,864	3,030	11,223	3,200	3,200	131,500	8,500
Fund 50 Emergency Vector								
Acct #	Description							
4200	Interest	2,240	2,577	5,020	3,200	11,400	11,500	11,500
5100	Transfers In	-	-	250,000	-	-	-	-
5200	Transfers Out	-	-	-	-	-	-	-
	Revenue & Transfers In Total	2,240	2,577	255,020	3,200	11,400	11,500	11,500
	Expense & Transfers Out Total	-	-	-	-	-	-	-
FUND 50	Net (Use of) Addition to Reserves	2,240	2,577	255,020	3,200	11,400	11,500	11,500

**ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
FISCAL YEARS 2014 THRU 2019
REVENUE AND EXPENDITURES**

Acct #	Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Adopted Budget	FY 2016-17 Estimated	FY 2017-18 Budget	FY 2018-19 Projected
Fund 70 Habitat Remediation								
Acct #	Description							
7505	Habitat Remediation Contracts	(5,576)	(7,692)	(195)	(1,000)	-	-	-
5100	Transfers In	-	-	-	-	-	-	-
5200	Transfers Out	-	-	-	-	-	-	-
	Revenue & Transfers In Total	-	-	-	-	-	-	-
	Expense & Transfers Out Total	(5,576)	(7,692)	(195)	(1,000)	-	-	-
FUND 70	Net (Use of) Addition to Reserves	(5,576)	(7,692)	(195)	(1,000)	-	-	-
Fund 75 Environmental								
Acct #	Description							
7525	CEQA Permit Fees	30,000	30,000	(25,334)	-	-	-	-
7526	NPDES Assessment	-	-	-	-	-	-	-
5100	Transfers In	-	-	30,000	-	-	-	-
5200	Transfers Out	-	-	-	-	-	-	-
	Revenue & Transfers In Total	-	-	30,000	-	-	-	-
	Expense & Transfers Out Total	30,000	30,000	(25,334)	-	-	-	-
FUND 75	Net (Use of) Addition to Reserves	30,000	30,000	4,666	-	-	-	-
Fund 90 Retiree Medical								
Acct #	Description							
4150	Retiree Medical	53,997	25,914	28,238	30,000	30,000	32,000	34,000
4151	PARS Trust Reimbursement	(95,610)	137,819	105,997	128,000	123,900	142,000	143,000
7350	Medicare Premium Reimbursement	(18,176)	(20,146)	(21,138)	(22,000)	(22,000)	(22,000)	(22,000)
7352	Retiree Medical Allowance	(8,844)	(14,561)	(26,344)	(36,000)	(41,900)	(52,000)	(55,000)
7355	Health Insurance Premium	(101,615)	(88,602)	(89,114)	(100,000)	(90,000)	(100,000)	(100,000)
7360	GASB 45	-	-	-	-	-	-	-
5100	Transfers In	-	-	-	-	-	-	-
5200	Transfers Out	-	-	-	-	-	-	-
	Revenue & Transfers In Total	(41,613)	163,733	134,235	158,000	153,900	174,000	177,000
	Expense & Transfers Out Total	(128,635)	(123,309)	(136,596)	(158,000)	(153,900)	(174,000)	(177,000)
FUND 90	Net (Use of) Addition to Reserves	(170,248)	40,424	(2,361)	-	-	-	-

**ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
FISCAL YEARS 2014 THRU 2019
REVENUE AND EXPENDITURES**

Acct #	Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Adopted Budget	FY 2016-17 Estimated	FY 2017-18 Budget	FY 2018-19 Projected
<i>Fund 95 Retirement Cont.</i>								
4200	Interest	432	880	3,998	2,500	7,400	7,500	7,500
7001	O.C. Retirement System	(500,000)	-	(314,474)	-	-	-	(500,000)
5100	Transfers In	500,000	1,000,000	314,474	-	-	500,000	-
5200	Transfers Out	-	-	-	-	-	-	-
	Revenue & Transfers In Total	500,432	1,000,880	318,472	2,500	7,400	507,500	7,500
	Expense & Transfers Out Total	(500,000)	-	(314,474)	-	-	-	(500,000)
FUND 95	Net (Use of) Addition to Reserves	432	1,000,880	3,998	2,500	7,400	507,500	(492,500)
OTHER FUNDS TOTAL								
	Revenues	1,172,405	1,318,629	836,896	618,400	184,800	1,499,000	252,000
	Expenditures	(987,611)	(278,099)	(633,684)	(507,000)	(203,900)	(174,000)	(677,000)
	Net (Use of) Addition to Reserves	184,794	1,040,530	203,212	111,400	(19,100)	1,325,000	(425,000)

**ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
FISCAL YEARS 2014 THRU 2019
REVENUE AND EXPENDITURES**

Acct #	Description	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Adopted Budget	FY 2016-17 Estimated	FY 2017-18 Budget	FY 2018-19 Projected
FUND 60 FACILITIES IMPROVEMENT								
4100	Rental Income	323,448	329,426	337,246	290,000	290,000	275,000	275,000
4200	Interest	1,710	2,542	5,227	3,500	11,400	11,500	11,500
7500	Property Management Services	(1,764)	(8,148)	(23,687)	(5,000)	(2,000)	(2,000)	(2,000)
7501	HBP Repairs & Maintenance	(19,666)	(30,675)	(14,125)	(35,000)	(3,000)	(5,000)	(5,000)
7504	A/C & Heating	(2,666)	(5,511)	(5,583)	(5,500)	(5,500)	(5,500)	(6,000)
7505	Landscape & Lot Maintenance	(2,350)	(2,248)	(2,100)	(2,500)	(3,000)	(3,000)	(3,000)
7508	Refuse Disposal	(7,768)	(8,451)	(8,510)	(8,500)	(9,000)	(9,000)	(9,000)
7510	HBP Utilities	(3,644)	(2,910)	(3,465)	(4,000)	(2,200)	(2,200)	(2,300)
7520	Facility Improvement	(14,713)	-	(1,197)	(5,000)	(5,000)	-	-
7550	Tenant Improvements	-	(6,305)	-	(1,000)	-	-	-
7560	Bad Debt / Write Off	-	-	-	-	(4,200)	-	-
7703	Property Taxes	(5,446)	(5,501)	(5,606)	(5,600)	(5,700)	(5,800)	(5,800)
8100	Equip & Improvements - District	(60,196)	(11,289)	(24,667)	(365,000)	(80,000)	(515,000)	(200,000)
8100	Equipment - HBP	(14,239)	(109,741)	(13,551)	(5,000)	-	-	-
Total Revenues		325,158	331,968	342,473	293,500	301,400	286,500	286,500
Personnel		-	-	-	-	-	-	-
Maintenance & Operations		(58,017)	(69,749)	(64,273)	(72,100)	(39,600)	(32,500)	(33,100)
Capital Outlay		(74,435)	(121,030)	(38,218)	(370,000)	(80,000)	(515,000)	(200,000)
Total Expenditures		(132,452)	(190,779)	(102,491)	(442,100)	(119,600)	(547,500)	(233,100)
Transfers In		-	-	-	-	-	945,500	42,000
Transfers Out		-	-	-	-	-	-	-
FUND 60	Net (Use of) Addition to Reserves	192,706	141,189	239,982	(148,600)	181,800	684,500	95,400
GRAND TOTAL ALL FUNDS								
Revenue & Transfers In Total		12,720,772	13,148,122	13,854,729	14,155,450	13,961,350	16,402,200	14,377,400
Expense & Transfers Out Total		(11,359,577)	(11,750,996)	(12,701,358)	(14,305,010)	(12,791,400)	(16,517,200)	(14,660,500)
Net (Use of) Addition to Reserves		1,361,195	1,397,126	1,153,371	(149,560)	1,169,950	(115,000)	(283,100)

RESOLUTION NO. 442

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT**

**ADOPTING THE ANNUAL OPERATING BUDGET
FOR FISCAL YEAR 2017-18**

WHEREAS, the District Manager has prepared and submitted a proposed annual operating budget for Fiscal Year 2017-18; and,

WHEREAS, the Board of Trustees has reviewed the proposed budget in detail.

NOW, THEREFORE, the Board of Trustees of the Orange County Mosquito and Vector Control District does hereby RESOLVE as follows:

SECTION 1. That the Board of Trustees of the Orange County Mosquito and Vector Control District does hereby approve and adopt the Fiscal Year 2017-18 Operating, Capital and Revenue budgets for all operational functions in the amount of \$13,483,700, \$810,000, and \$14,178,700, respectively.

SECTION 2. That the FY 2017-18 Operating, Capital and Revenue Budget Document is incorporated herein and is made a part of this Resolution.

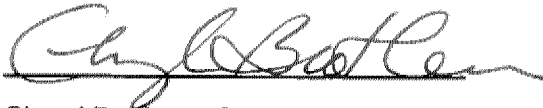
SECTION 3. The Board Secretary shall certify the adoption of this Resolution.

PASSED, APPROVED, and ADOPTED by the Board of Trustees of the Orange County Mosquito and Vector Control District at its regular meeting thereof held on the 18th Day of May, 2017, at 13001 Garden Grove Blvd., Garden Grove, California, 92843.



Barbara D. Kogerman, President

I hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees of the Orange County Mosquito and Vector Control District at a regularly scheduled meeting, held on May 18, 2017:



Cheryl Brothers, Secretary

APPROVED AS TO FORM:



Alan R. Burns, District Counsel