



*An Independent Special District
Serving Orange County Since 1947*

AGENDA

761ST MEETING

**BOARD OF TRUSTEES
ORANGE COUNTY VECTOR CONTROL DISTRICT**

**APRIL 15, 2010
THURSDAY
3:00 P.M.**

**13001 GARDEN GROVE BOULEVARD
GARDEN GROVE, CALIFORNIA 92843-2102**

The mission of the Orange County Vector Control District is to provide the citizens of Orange County with the highest level of protection from vectors and vector-borne diseases.

BOARD OF TRUSTEES
Orange County Vector Control District
AGENDA
761st Meeting, April 15, 2010
Thursday, 3:00 P.M.
ITEMS

COMMITTEE MEETINGS:

- ⇒ 2:00 p.m. - Budget & Finance: 1) Review Audit Agreement (Agenda Item No. 13); and
2) CEQA Consultant Contract (Agenda Item No. 14).

REGULAR MEETING – 3:00 P.M.:

1. Pledge of Allegiance
2. Roll Call
3. Introduction of Visitors
4. Public Participation
5. Announcement of Late Communications
6. Appointment of Trustee from the City of Fullerton
7. Trustee Brothers Completes Five Years of Service
8. Information Items
9. Consent Calendar – Items for Approval by General Consent
 - 9A - Accept and Approve Monthly Financial Report; and Receive and File Warrant Register
 - 9A.1 - Monthly Financial Report
 - 9A.2 - Warrant Register
 - 9B - Approve Final Closeout Agreement and Release of All Claims with Westland Heating & Air Condition, Inc.
 - 9C - Report of District Activities
10. Approval of Minutes
11. Adopt Resolution No. 349, Adopting the Annual Operating Budget for Fiscal Year 2010-11
12. Approve Resolution No. 350 to Direct the Preparation of the Engineer's Reports for Fiscal Year 2010-11 for the Orange County Vector Control District Vector Surveillance and Control Assessment District (District No. 1); and the Mosquito, Fire Ant and Disease Control Assessment (District No. 2)
13. Approve Agreement for Annual Audit with Lance, Soll & Lunghard, LLP
14. Approve Contract with Eco-Analysts in the Amount of \$84,320 for Environmental Consulting Services for the Preparation and Processing of a California Environmental Quality Act (CEQA) Document
15. Operations Committee Report on Pilot Program for Privatization of Rat Control
16. Closed Session: 1) Personnel Matters Pursuant to Gov. Code § 54957. Position: District Manager/Dismissal, Recruitment and Status (Evaluation); 2) Conference with Legal Counsel – Anticipated Litigation Pursuant to Gov. Code § 54956.9 (Statements of Previous District Manager)
17. Reconvene to Open Session
18. Written Communications
19. Comments from the Board of Trustees
20. Other Business
21. Adjournment
(Meeting Calendar follows agenda.)

AGENDA

AGENDA: This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following Agenda.

NOTICE: The public is entitled to copies of all documents that are made part of the agenda packet. If any document or other writing pertaining to an agenda item is distributed to all or a majority of the Board after the packet is prepared, a copy of that writing may be obtained by contacting the Clerk of the Board at 714-740-4141.

PUBLIC PARTICIPATION: Citizens desiring to comment on specific agenda items are requested to indicate their interest to the Executive Assistant/Clerk of the Board before the start of the meeting. At the beginning of the meeting, members of the public may address the Board of Trustees on agendized items, or non-agendized items of interest that are within the subject matter jurisdiction of the Board of Trustees. A member of the public shall be allowed a period of up to three (3) minutes, or a time at the discretion of the President of the Board, to address the Board of Trustees.

ADA AGENDA NOTICE: “In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Office at (714) 971-2421. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR Part 35]”

BOARD ACTIONS: The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency situation exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the Board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(b).

WEB SITE: The Agenda and Minutes are available through the Internet at www.ocvcd.org. You can access the Agenda on the Monday prior to the Board of Trustees meeting. The Minutes are approved at the next regular Board of Trustees meeting and are available online the following Monday.

1. **PLEDGE OF ALLEGIANCE:** To be lead by Trustee Ming (Alternate: Trustee Bouer).

2. **ROLL CALL:**

San Clemente	Joe Anderson, President		
Brea	Roy Moore, Vice-President		
Newport Beach	Dr. Virginia L. Barrett, Secretary		
Aliso Viejo	Phillip B. Tsunoda	Lake Forest	Richard T. Dixon
Anaheim	Lucille Kring	La Palma	Larry A. Herman
Buena Park	Jim Dow	Los Alamitos	Ken C. Parker
Costa Mesa	Wendy Leece	Mission Viejo	John Paul Ledesma
Cypress	Doug Bailey	Orange	Denis Bilodeau
Dana Point	Steven H. Weinberg	Placentia	Greg Sowards
Fountain Valley	Cheryl Brothers	Rancho Santa Margarita	Gary Thompson
Fullerton	R. Paul Webb	San Juan Capistrano	Laura Freese
Garden Grove	Mark Rosen	Santa Ana	VACANT
Huntington Beach	Joe Carchio	Seal Beach	Michael Levitt
Irvine	Dr. Steven Choi	Stanton	Al Ethans
Laguna Beach	Toni Iseman	Tustin	Al Murray
Laguna Hills	Melody Carruth	Villa Park	James Rheins
Laguna Niguel	Robert Ming	Westminster	Frank Fry, Jr.
Laguna Woods	Dr. Robert Bouer	Yorba Linda	Jim Winder
La Habra	James Gomez	County of Orange	John M. W. Moorlach

3. INTRODUCTION OF VISITORS:

4. **PUBLIC PARTICIPATION:** At this time, members of the public may address the Board of Trustees regarding agenda items or items of interest that are within the subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

Speakers should have a "Speaker Card" completed and presented to the Clerk of the Board prior to the start of the Board meeting.

Comments shall be limited to three minutes per person, unless different time limits are set by the President, subject to the approval of the Board.

5. ANNOUNCEMENT OF LATE COMMUNICATIONS:

6. **APPOINTMENT OF TRUSTEE FROM THE CITY OF FULLERTON:** The District received correspondence, dated April 7, 2010, from the City of Fullerton appointing Mr. R. Paul Webb as its new representative to the Board of Trustees to complete the unexpired term of Dr. F. Richard Jones, who resigned from the Board on March 29, 2010. Mr. Webb's term will expire December 31, 2011.

Recommended Action: It is the Interim District Manager's recommendation that the Board of Trustees accept the correspondence from the City of Fullerton appointing Mr. R. Paul Webb as its new representative, and appoint Mr. Webb to serve on the Board of Trustees Budget and Finance Committee for 2010.

[Staff Contact: V. Blaylock. Phone: 714-971-2421, Ext. 112]

7. **TRUSTEE BROTHERS COMPLETES FIVE YEARS OF SERVICE:** Trustee Cheryl Brothers, from the City of Fountain Valley, completed five years of service on the Board of Trustees. Trustee Brothers was appointed to the Board in April 2005, and has served on the Policy and Personnel; and Building, Property and Equipment Committees. Trustee Brothers has attended 56 of the 60 Board meetings for a 93 percent attendance record. President Anderson will present a five year service certificate to Trustee Brothers at the Board meeting.

8. INFORMATION ITEMS:

*****CONSENT CALENDAR*****

9. **CONSENT CALENDAR – Items for Approval by General Consent:** All Consent Calendar items may be acted upon by one motion unless a Trustee requests separate action on a specific item.

9A - **Accept and Approve Monthly Financial Report; and Receive and File Warrant Register:** Kelly Price, Director of Administrative Services, will present the financial report and warrant register, and address any questions the Board may have regarding these reports.

9A.1 - **Monthly Financial Report:**

Recommended Action: Accept for inclusion as Exhibit I, the Orange County Vector Control District Monthly Financial Report for the period ending March 31, 2010.

9A.2 - **Warrant Register:**

Recommended Action: Receive and file payment of Warrant Register (Exhibit II) dated April 15, 2010, in the amount of \$525,944.93 as presented by In-House Check Runs dated March 1, 2, 11, 15, 16, 23, 25, 29, and 31, 2010. (The financial information is enclosed as a separate item with the agenda packet.)

[Staff Contact: K. Price. Phone: (714) 971-2421, Ext. 137]

9B - **Approve Final Closeout Agreement and Release of All Claims with Westland Heating & Air Condition, Inc.:** On October 15, 2009, the Board of Trustees approved a contract in the amount of \$118,600 with Westland Heating & Air Conditioning, Inc. for the replacement and upgrade of existing rooftop heating, ventilation, and air conditioning units. The project was completed by December 24, 2009, as required in the initial contract.

In addition to the original project cost of \$118,600, three change orders were implemented totaling \$5,899. The detail on the change orders is described in the Final Closeout Agreement and Release of All Claims (Exhibit A). Therefore, the total amount expended on the project was \$124,499.

District Counsel has reviewed and approved the Final Closeout Agreement and Release of All Claims for this project.

Recommended Action: It is the Interim District Manager’s recommendation that the Board of Trustees approve the Final Closeout Agreement and Release of All Claims.

[Staff Contact: K. Price. Phone: (714) 971-2421, Ext. 137]

(Consent Calendar continued next page)

9. **CONSENT CALENDAR – Items for Approval by General Consent:** (continued)

9C - **Report of District Activities:** Enclosed with the Agenda is the Report of District Activities as submitted by staff to the Board of Trustees by separate report dated April 9, 2010.

Recommended Action: Receive and File.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

*****END OF CONSENT CALENDAR*****

10. **APPROVAL OF MINUTES:** Approve without reading the Minutes of the 760th Meeting of the Board of Trustees held March 18, 2010, enclosed as a separate item with the agenda.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

11. **ADOPT RESOLUTION NO. 349, ADOPTING THE ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2010-11:** The proposed Annual Budget was distributed to Trustees at the March 18, 2010 Board Meeting. On March 25, 2010, the Budget and Finance Committee met at the District office to review and discuss the proposed Fiscal Year 2010-11 Budget. A motion was made by Trustee Freese, seconded by Trustee Murray, and passed by majority vote (one opposed) to accept the Annual Budget with the following revisions.

Budget and Finance Committee Budget Revisions:

- 1) Reclassification text to be extracted from the Budget Overview Message. Funds for the reclassifications are to remain in the Budget.
- 2) All funds for Capital Improvement Projects (CIP) within the Facility Fund are to be extracted from the Budget.
- 3) Additional language is to be incorporated into the Budget Overview Message explaining the approval process in November 2008, of the scheduled salary increases for July 1, 2010.
- 4) Additional information pertaining to the cost breakdown for the purchase of new computers. The Communications Department budget contains 20 laptop computers with a price of \$2,000 each. This is the amount set aside for the future purchase of replacements as needed; the actual cost of recently purchased laptops has ranged from \$1,670 to \$1,920 depending on the intended use. All District computers are a commercial grade and have additional service packages to guarantee quick turnaround when they need service. The listed price also includes any needed software that can be bundled with the hardware purchase.

(continued next page)

11. ADOPT RESOLUTION NO. 349, ADOPTING THE ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2010-11: (continued)

The Building, Property, and Equipment Committee met on April 5, 2010, at the District office to review and discuss the Capital Improvement Projects (CIP) proposed in the 2010-11 Budget. A motion to accept the CIP (Facility Fund), was made by Trustee Ethans, seconded by Trustee Brothers, and passed by unanimous vote.

Two Budget Workshops were also held for all Trustees on April 6 and 8.

Recommended Action: It is the Interim District Manager’s recommendation that the Board of Trustees:

- 1) Approve the Budget and Finance Committee’s recommendation to approve the Fiscal Year 2010-11 Budget;
- 2) Approve the Building, Property, and Equipment Committee’s recommendation that the Board of Trustees approve the Capital Improvement Projects (Facility Fund) in the Fiscal Year 2010-11 Budget; and
- 3) Adopt by roll call vote Resolution No. 349, Adopting the Annual Operating Budget for Fiscal Year 2010-11 (Exhibit B).

[Staff Contact: K. Price. Phone: (714) 971-2421, Ext. 137]

12. APPROVE RESOLUTION NO. 350 TO DIRECT THE PREPARATION OF THE ENGINEER’S REPORTS FOR FISCAL YEAR 2010-11 FOR THE ORANGE COUNTY VECTOR CONTROL DISTRICT VECTOR SURVEILLANCE AND CONTROL ASSESSMENT DISTRICT (DISTRICT NO. 1); AND THE MOSQUITO, FIRE ANT AND DISEASE CONTROL ASSESSMENT (DISTRICT NO. 2): The Orange County Vector Control District (the “District”) is authorized, pursuant to the authority provided in Health and Safety Code Section 2082 (previously Section 2291.2), to institute assessments for the financing and execution of vector surveillance and control projects and has given the distinctive designation of the “Orange County Vector Control District Vector Surveillance and Control Assessment District,” (“District No. 1”).

The District has also initiated a “Mosquito, Fire Ant, and Disease Control Assessment District” (sometimes referred to as “District No. 2”), which was created by a ballot proceeding by Resolution No. 274 passed on August 5, 2004;

(continued next page)

12. **APPROVE RESOLUTION NO. 350** (continued)

The assessments for both Assessment Districts can be levied annually. Pursuant to the ballot and assessment formation provisions, each year, the maximum authorized assessment rate for the Mosquito, Fire Ant, and Disease Control Assessment District increases by the change in the Los Angeles/Riverside/Orange County Area Consumer Price Index, not to exceed 3 percent per year. And in each year the District Board can decide to levy the actual assessment rate at any amount up to, but not exceeding, the maximum authorized rate. The following table summarizes the maximum authorized assessment rate and annual revenue from each District since fiscal year 2004-05.

FY	CPI History	Maximum Authorized % Change	Uncaptured Excess	Maximum Authorized Assessment Rate District #2	Actual/Proposed Assessment Rate Levied District #2	Actual/Proposed Assessment Revenues District #2	Actual/Proposed Assessment Revenues District #1
2004-05	N/A			\$5.42	\$5.42	\$4,306,278.44	\$1,488,269.88
2005-06	3.66%	3.00%	0.66%	\$5.58	\$5.30	\$4,263,641.78	\$1,489,599.38
2006-07	5.42%	3.00%	3.08%	\$5.75	\$5.25	\$4,264,508.72	\$1,501,507.06
2007-08	3.20%	3.00%	3.28%	\$5.92	\$5.14	\$4,196,516.50	\$1,505,044.40
2008-09	3.92%	3.00%	4.20%	\$6.10	\$5.10	\$4,180,451.00	\$1,510,567.00
2009-10	-0.90%	3.00%	0.30%	\$6.28	\$5.06	\$4,162,307.23	\$1,514,335.46
2010-11	1.80%	3.00%	0.00%	\$6.39	\$5.02		

Final assessment amounts submitted to the County Auditor-Controller may be different than the preliminary amounts listed for the Engineer's Reports.

If the Board so directs, Willdan Financial Services will prepare updated Engineer's Reports and assessment rolls for both assessments. The Engineer's Reports will include the proposed budget for the assessments for Fiscal Year 2010-11 and the updated proposed assessments for each parcel in each District. After the Engineer's Reports and assessment rolls are completed, they will be brought back to the Board for review and consideration. If the Board preliminarily approves the Reports, a noticed public hearing will be subsequently held to allow the public to provide input on the proposed budgets, services and assessments, and to allow the Board to make a final decision on the continuation of these important assessments.

Recommended Action: It is the Interim District Manager's recommendation that the Board adopt Resolution No. 350 (Exhibit C) to direct Willdan Financial Services to prepare the Engineer's Reports for both Orange County Vector Control District Vector Surveillance and Control Assessment District (District No. 1); and the Mosquito, Fire Ant and Disease Control Assessment (District No. 2) for Fiscal Year 2010-11.

[Staff Contact: K. Price. Phone: (714) 971-2421, Ext. 137]

13. **APPROVE AGREEMENT FOR ANNUAL AUDIT WITH LANCE, SOLL & LUNGHARD, LLP:** The District issued a request for proposal (RFP) for auditor services in December 2009. The RFP requested bids for a three-year contract, fiscal years 2009-10 through 2011-12, with the option for an amendment of two additional years, 2012-13 and 2013-14. The District received a total of five responses to the request.

All the proposals submitted were thoroughly reviewed by the District’s independent contracted certified public accountant (CPA), Mike Matsumoto. Mr. Matsumoto is the Principal of Governmental Financial Services. The District has contracted with Mr. Matsumoto for CPA services for the past five years.

In addition to Mr. Matsumoto’s review, a scoring system was devised for the proposals. Proposals were scored based on RFP compliance. Cost was used as final factor, but was not scored. The scoring sheet is attached (Exhibit D) for review.

The proposal costs are summarized below:

	Cost for First Three FY	Cost for Add'l Two FY	TOTAL
Dennis & Hart	\$31,935	\$23,040	\$54,975
Lance, Soll & Lunghard	\$32,695	\$23,460	\$56,155
Diehl, Evans & Company	\$33,429	\$23,919	\$57,348
Vavrinek, Trine, Day & Co.	\$34,845	\$24,766	\$59,611
Siebert Botkin Hickey & Assoc.	\$40,250	\$28,550	\$68,800

The District’s audit cost for the 2008-09 audit was \$11,800. The lowest bidding firm, Dennis & Hart, was not considered due to their lack of experience. The RFP required the firm to provide a “list of the firm’s auditing experience (auditing cities/special districts) in the local area (Los Angeles and Orange Counties) during the last five (5) years.” Dennis & Hart has only been in business for 13 months, and therefore do not have five years of auditing experience.

This item was initially placed on the February 18, 2010, agenda for Trustee consideration. The Budget and Finance Committee met prior to the Board meeting and chose to recommend, on a 4-2 vote, a contract with the firm of Diehl, Evans & Company. During the committee report at the Board meeting, Trustee Moorlach presented information regarding the number of restatements each of the firms had that submitted proposals in response to staff’s RFP. A restatement is a revision of an agency’s earlier financial statement. Lance, Soll & Lunghard, LLP, had less than ten restatements between 2003 and 2009, and Diehl, Evans & Company had 65. Based on the information provided by Trustee Moorlach, the item was referred back to committee.

The Agreement for Auditor Services was approved as to form by District Counsel and is attached for review (Exhibit E), with the Lance, Soll & Lunghard, LLP, proposal attached as part of the agreement.

(continued next page)

13. **APPROVE AGREEMENT FOR ANNUAL AUDIT WITH LANCE, SOLL & LUNGHARD, LLP:** (continued)

The Budget and Finance Committee will present its committee report to the Board.

Recommended Action: It is the Interim District Manager’s recommendation that the Board of Trustees approve the agreement for annual audit with Lance, Soll & Lunghard, LLP, for a cost of \$32,695 for a three-year agreement for fiscal years 2009-10 through 2011-12, with the option for an amendment of two additional years, 2012-13 and 2013-14, for an additional cost of \$23,460. Pursuant to the District’s Operations Code 4.01.030, the District is not required to select the lowest bidder for professional services, including accountants.

[Staff Contact: K. Price. Phone: (714) 971-2421, Ext. 137]

14. **APPROVE CONTRACT WITH ECO-ANALYSTS IN THE AMOUNT OF \$84,320 FOR ENVIRONMENTAL CONSULTING SERVICES FOR THE PREPARATION AND PROCESSING OF A CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DOCUMENT:** In accordance with the District’s Operations Code Section 4.01.030, this contract for professional services does not require a formal bidding process. However, in response to requests by the Board of Trustee’s at the February 18, 2010 meeting, staff released a request for proposal (RFP) on February 25, 2010 for environmental consulting services for the preparation and processing of a CEQA environmental review document. The RFP requires the preparation and processing of a CEQA Initial Study (IS) and Environmental Document (Mitigated Negative Declaration [MND] or Programmatic Environmental Impact Report [PEIR]) that reviews the totality of the District’s programmatic activities (this includes onsite operations and offsite Integrated Vector Management Program activities/strategies).

Ten firms were provided the RFP based on the following criteria: 1) knowledge of and/or experience with vector control/public health programs; 2) municipal/public large scale project experience; 3) interdisciplinary staff; 4) professional work quality/reputation; and 5) personal knowledge. These firms included The Planning Center (Costa Mesa), RBF Consulting (Irvine), LSA (Irvine), Keeton Kriezter Consulting (Tustin), Larry Walker Associates (Santa Monica), Eco-Analysts (Chico), URS Corporation (Santa Ana), Chambers Group (Santa Ana), Michael Brandman Associates (Irvine), and PCR (Irvine). Additionally, the RFP was publically posted. All prospective contractors were invited to attend a project briefing workshop presented by District staff on March 3.

(continued next page)

14. APPROVE CONTRACT WITH ECO-ANALYSTS IN THE AMOUNT OF \$84,320 FOR ENVIRONMENTAL CONSULTING SERVICES FOR THE PREPARATION AND PROCESSING OF A CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DOCUMENT: (continued)

The California Environmental Quality Act (CEQA) is a statute that requires state and local agencies to identify the significant environmental impacts of their actions and to avoid or mitigate those impacts, if feasible. A review of the District’s CEQA compliance history was conducted in light of a recent 6th Circuit Court Decision regarding pesticide application over Waters of the United States. It is apparent that the District needs to develop a current CEQA document to demonstrate that its practices are in compliance with the law. CEQA is a complex area of the law that is rapidly changing and evolving. A CEQA practitioner/environmental consultant (CEQA Consultant) specializes in the current legal, procedural, reporting, and filing requirements for preparation of CEQA documents. The CEQA Consultant will use the results of an Initial Study (IS) to identify the type of CEQA document needed to adequately describe/assess District practices and address any potential for environmental impacts. The CEQA Consultant will prepare and process the CEQA document with input from the District’s technical staff as necessary.

Three companies (The Planning Center, Chambers Group, and Eco-Analysts) submitted proposals in response to the District’s RFP, which closed on March 11, 2010. The initial cost estimates for an Initial Study/MND ranged from \$40,600 to \$81,491, and the initial cost estimates for a Programmatic Environmental Impact Report ranged from \$51,360 to \$106,780. Each of the aforementioned companies participated in a teleconference interview with District staff. After clarifying aspects of their proposals for District staff and gaining a greater understanding for the services being requested through the interview process, each company was invited to submit a revised proposal, if necessary, to meet the District’s objectives for this project. Each company made adjustments to their proposals and the revised cost proposals are as follows:

Company	IS/MND	PEIR
The Planning Center	\$65,930	\$84,210
Eco-Analysts	\$75,095	\$84,320
Chambers Group	\$93,080	\$112,350

A Programmatic EIR will likely best address the District’s environmental compliance obligations and provide the highest level of legal defensibility. Eco-Analysts has a highly specific knowledge of, and experience with, vector control activities, pesticide products and applications, and public health laws and mandates. Additionally, the firm has an extensive background in environmental review, documentation, and ecological assessment. Eco-Analysts demonstrate the most comprehensive understanding of and capability to provide the requested

(continued next page)

14. APPROVE CONTRACT WITH ECO-ANALYSTS IN THE AMOUNT OF \$84,320 FOR ENVIRONMENTAL CONSULTING SERVICES FOR THE PREPARATION AND PROCESSING OF A CALIFORINA ENVIRONMENTAL QUALITY ACT (CEQA) DOCUMENT: (continued)

environmental consulting services. Eco-Analysts has been in business for over 35 years and has worked favorably on numerous large-scale private and municipal/public projects. There have been no significant legal challenges regarding their work products; they have provided all required information/documents accurately and within the given time frames; and all references contacted highly recommended the firm.

This project has an initial allocation of \$50,000 in the 2009-10 Budget. An additional \$34,320 would need to be approved in the 2010-11 Budget. Please note that based on the public comment period in this process, additional technical studies may be required and/or legal challenges may potentially arise.

District Counsel has reviewed and approved the attached contract for this project (Exhibit F). The Proposal for Environmental Assessment of the Vector Control Programs of the Orange County Vector Control District, prepared by Eco-Analysts, is enclosed as a separate item with the agenda packet.

The Budget and Finance Committee will present its committee report to the Board.

Recommended Action: It is the Interim District Manager's recommendation that the Board of Trustees approve the contract with Eco-Analysts in the amount of \$84,320 for environmental consulting services to prepare and process a California Environmental Quality Act document.

[Staff Contact: R. Cummings. Phone (714) 971-2421, Ext. 138]

15. OPERATIONS COMMITTEE REPORT ON PILOT PROGRAM FOR PRIVATIZATION OF RAT CONTROL: At the March 18 Board meeting, the Board of Trustees postponed discussion of the Pilot Program for Privatization of Rat Control to allow the Operations Committee the opportunity to meet and conclude its findings. The Operations Committee met on March 24 and will report to the Board of Trustees its recommendation on the Pilot Program for Privatization of Rat Control.

16. **CLOSED SESSION:** Adjourn to closed session to discuss:

- 1) Personnel Matters Pursuant to Gov. Code § 54957
Position: District Manager/dismissal, recruitment and status (evaluation)
- 2) Conference with Legal Counsel – Anticipated Litigation Pursuant to
Gov. Code § 54956.9 (statements of previous District Manager)

17. **RECONVENE TO OPEN SESSION:**

18. **WRITTEN COMMUNICATIONS:**

19. **COMMENTS FROM THE BOARD OF TRUSTEES:** At this time, members of the Board of Trustees may comment on agenda or non-agenda matters and ask questions of or give directions to staff, provided that NO action is taken on non-agenda items unless authorized by law.

20. **OTHER BUSINESS:**

21. **ADJOURNMENT:**

**ORANGE COUNTY VECTOR CONTROL DISTRICT
MEETING CALENDAR**

MEETING	LOCATION	DATE
MVCAC Spring Meeting	Embassy Suites Santa Ana	May 6 - 7, 2010
MVCAC Summer Meeting	TBD	July 22, 2010
LCC Annual Conference	San Diego Convention Center San Diego	September 15 - 17, 2010
SOVE	Raleigh Hilton, Raleigh, NC	September 26 - 30, 2010
MVCAC Fall Meeting	Embassy Suites Lake Tahoe	November 3 - 5, 2010
MVCAC 79 th Annual Conference	Renaissance Esmeralda Indian Wells	January 30 - February 1, 2011

- AMCA - American Mosquito Control Association
- ASTMH - American Society of Tropical Medicine and Hygiene
- CALPELRA - California Public Employees Labor Relations Association
- CalPERS - California Public Employees' Retirement System
- CDFA - California Department of Food & Agriculture
- CSDA - California Special Districts Association
- CSMFO - California Society of Municipal Financial Officers
- ERMA - Employment Risk Management Authority
- ESA - Entomological Society of America
- LCC - League of California Cities
- MVCAC - Mosquito and Vector Control Association of California
- OCERS - Orange County Employees Retirement System
- RIFA - Red Imported Fire Ant
- SOVE - Society for Vector Ecology
- SWS - Society of Wetland Scientists
- VCJPA - Vector Control Joint Powers Agency
- UTMB - University of Texas Medical Branch
- WNV - West Nile Virus