



*An Independent Special District
Serving Orange County Since 1947*

AGENDA

752ND MEETING

**BOARD OF TRUSTEES
ORANGE COUNTY VECTOR CONTROL DISTRICT**

**JULY 16, 2009
THURSDAY
3:00 P.M.**

**13001 GARDEN GROVE BOULEVARD
GARDEN GROVE, CALIFORNIA 92843-2102**

The mission of the Orange County Vector Control District is to provide the citizens of Orange County with the highest level of protection from vectors and vector-borne diseases.

BOARD OF TRUSTEES
Orange County Vector Control District
AGENDA
752nd Meeting, July 16, 2009
Thursday, 3:00 P.M.

ITEMS

COMMITTEE MEETINGS:

- ⇒ 2:15 p.m. – Budget and Finance Committee - Review Investment Policy (Agenda Item No.12).
- ⇒ 2:15 p.m. – Operations Committee – Presentation by Enterprise Fleet Services Regarding Vehicle Maintenance and Acquisition Services.

REGULAR MEETING – 3:00 P.M.:

1. Pledge of Allegiance
2. Roll Call
3. Introduction of Visitors
4. Public Participation
5. Appointment of Trustee from the City of Tustin
6. Recognition of Lou Bone for His Service to the District
7. Committee Reports
 - 7A - Budget and Finance Committee
 - 7B - Operations Committee
8. District Manager Information Items
 - 8A - WNV and Emerging Diseases Update
 - 8B - An Update of OCVCD's Environmental Management Program: Addressing the Often Conflicting Needs of Protecting Public Health and Natural Resources
 - 8C - Other Information Items
9. Consent Calendar Items – Items for Approval by General Consent
 - 9A - Report of District Activities
10. Approval of Minutes
11. Accept and Approve Monthly Financial Report; and Receive and File Warrant Register
 - 11A - Monthly Financial Report
 - 11B - Warrant Register
12. Adoption of 2009-10 Investment Policy for Monies of Orange County Vector Control District
13. Written Communications
14. Comments from the Board of Trustees
15. Other Business
16. Adjournment

(Meeting Calendar follows agenda.)

AGENDA

AGENDA: This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following Agenda.

NOTICE: The public is entitled to copies of all documents that are made part of the agenda packet. If any document or other writing pertaining to an agenda item is distributed to all or a majority of the Board after the packet is prepared, a copy of that writing may be obtained by contacting the Clerk of the Board at 714-740-4141.

PUBLIC PARTICIPATION: Citizens desiring to comment on specific agenda items are requested to indicate their interest to the Executive Assistant/Clerk of the Board before the start of the meeting. At the beginning of the meeting, members of the public may address the Board of Trustees on agendized items, or non-agendized items of interest that are within the subject matter jurisdiction of the Board of Trustees. A member of the public shall be allowed a period of up to three (3) minutes, or a time at the discretion of the President of the Board, to address the Board of Trustees.

ADA AGENDA NOTICE: “In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Office at (714) 971-2421. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR Part 35]”

BOARD ACTIONS: The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency situation exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the Board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(b).

WEB SITE: The Agenda and Minutes are available through the Internet at www.ocvcd.org. You can access the Agenda on the Monday prior to the Board of Trustees meeting. The Minutes are approved at the next regular Board of Trustees meeting and are available online the following Monday.

1. **PLEDGE OF ALLEGIANCE:** To be lead by Trustee Weinberg (Alternate: Trustee Brothers).

2. **ROLL CALL:**

Cypress	Sandra Montez, President		
San Clemente	Joe Anderson, Vice-President		
Brea	Roy Moore, Secretary		
Aliso Viejo	Phillip B. Tsunoda	La Palma	Larry A. Herman
Anaheim	Lucille Kring	Los Alamitos	Ken C. Parker
Buena Park	Jim Dow	Mission Viejo	Gail Reavis
Costa Mesa	Wendy Leece	Newport Beach	Dr. Virginia L. Barrett
Dana Point	Steven H. Weinberg	Orange	Denis Bilodeau
Fountain Valley	Cheryl Brothers	Placentia	Greg Sowards
Fullerton	Dr. F. Richard Jones	Rancho Santa Margarita	Gary Thompson
Garden Grove	VACANT	San Juan Capistrano	Laura Freese
Huntington Beach	Joe Carchio	Santa Ana	Fred S. Bella
Irvine	Rosemary Dugard	Seal Beach	Michael Levitt
Laguna Beach	Toni Iseman	Stanton	Al Ethans
Laguna Hills	Melody Carruth	Tustin	Al Murray
Laguna Niguel	Robert Ming	Villa Park	James Rheins
Laguna Woods	Dr. Robert Bouer	Westminster	Frank Fry, Jr.
La Habra	James Gomez	Yorba Linda	Jim Winder
Lake Forest	Jean D. Jambon	County of Orange	John M. W. Moorlach

3. **INTRODUCTION OF VISITORS:**

4. **PUBLIC PARTICIPATION:** At this time, members of the public may address the Board of Trustees regarding **agenda items or items of interest** that are within the subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

Speakers should have a "Speaker Card" completed and presented to the Clerk of the Board prior to the start of the Board meeting.

Comments shall be limited to **three minutes per person**, unless different time limits are set by the President, subject to the approval of the Board.

5. **APPOINTMENT OF TRUSTEE FROM THE CITY OF TUSTIN:** The District received correspondence from the City of Tustin, dated July 9, 2009, appointing Mr. Al Murray as its new representative to complete the unexpired term of Mr. Lou Bone, who resigned from the Board effective June 22, 2009. Mr. Murray's term will expire December 31, 2009.

Recommended Action: It is the District Manager's recommendation that the Board of Trustees accepts the correspondence from the City of Tustin appointing Mr. Al Murray as its new representative; and appoints him to serve on the Board of Trustee's Budget and Finance Committee for 2009.

[Staff Contact: V. Blaylock. Phone: 714-971-2421, Ext. 112]

6. **RECOGNITION OF LOU BONE FOR HIS SERVICE TO THE DISTRICT:** Board President Montez will present a plaque to outgoing Trustee Lou Bone (City of Tustin).

[Staff Contact: V. Blaylock. Phone: 714-971-2421, Ext. 112]

7. **COMMITTEE REPORTS:**

7A- **Budget & Finance Committee:** Meeting: 2:15 p.m. prior to the Board meeting – Review Investment Policy. (Report will be presented during Agenda Item No. 12.)

7B - **Operations Committee:** Meeting: 2:15 p.m. prior to the Board meeting – Presentation by Enterprise Fleet Services Regarding Vehicle Maintenance and Acquisition Services.

8. DISTRICT MANAGER INFORMATION ITEMS:

8A - **WNV and Emerging Diseases Update:** Robert Cummings, Director of Scientific Technical Services, will give a presentation on West Nile virus (WNV) and emerging diseases update.

8B - **An Update of OCVCD’s Environmental Management Program:** Mike Saba, Assistant Biologist, will give a presentation entitled “An Update of Orange County Vector Control District’s Environmental Management Program: Addressing the Often Conflicting Needs of Protecting Public Health and Natural Resources.”

8C - **Other Information Items:**

*****CONSENT CALENDAR*****

9. **CONSENT CALENDAR – Items for Approval by General Consent:** All Consent Calendar items may be acted upon by one motion unless a Trustee requests separate action on a specific item.

9A - **Report of District Activities:** Enclosed with the Agenda is the Report of District Activities as submitted by staff to the Board of Trustees by separate report dated July 10, 2009.

Recommended Action: Receive and File.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

*****END OF CONSENT CALENDAR*****

10. **APPROVAL OF MINUTES:** Approve without reading the Minutes of the 751st Meeting of the Board of Trustees held June 18, 2009, enclosed as a separate item with the agenda.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

11. **ACCEPT AND APPROVE MONTHLY FINANCIAL REPORT; AND RECEIVE AND FILE WARRANT REGISTER:** Kelly Price, Director of Administrative Services, will present the financial report and warrant register, and address any questions the Board may have regarding these reports.

11A - **Monthly Financial Report:**

Recommended Action: Accept for inclusion as Exhibit I, the Orange County Vector Control District Monthly Financial Report for the period ending June 30, 2009.

11B - **Warrant Register:**

Recommended Action: Receive and file payment of Warrant Register (Exhibit II) dated July 16, 2009, in the amount of \$405,285.94 as presented by In-House Check Runs dated June 4, 9, 10, 18, 23, and 25, 2009. (The financial information is enclosed as a separate item with the agenda packet.)

[Staff Contact: K. Price. Phone: (714) 971-2421, Ext. 137]

12. **ADOPTION OF 2009-10 INVESTMENT POLICY FOR MONIES OF ORANGE COUNTY VECTOR CONTROL DISTRICT:** The investment policy is adopted each fiscal year. It ensures compliance with the California Government Code pertaining to investments. The regulations set forth in this policy apply to all District liquid financial assets for fiscal year 2009-10. The Budget and Finance Committee will meet prior to the Board meeting to review the changes incorporated into the Investment Policy, which were recommended by Trustees Anderson and Moorlach.

Recommended Action: The Budget and Finance Committee will give its recommendation to the Board of Trustees regarding Policy No. 38, entitled "Orange County Vector Control District Statement of Investment Policy for Liquid Assets for Fiscal Year 2009-10" (Exhibit A).

[Staff Contact: K. Price. Phone: (714) 971-2421, Ext. 137]

13. **WRITTEN COMMUNICATIONS:**

14. **COMMENTS FROM THE BOARD OF TRUSTEES:** At this time, members of the Board of Trustees may comment on agenda or non-agenda matters and ask questions of or give directions to staff, provided that NO action is taken on non-agenda items unless authorized by law.

15. **OTHER BUSINESS:**

16. **ADJOURNMENT:**

**ORANGE COUNTY VECTOR CONTROL DISTRICT
MEETING CALENDAR**

MEETING	LOCATION	DATE
MVCAC Summer Meeting	West Valley MVCD, Ontario	July 23, 2009
LCC Annual Conference	San Jose Convention Center, San Jose	September 16 - 18, 2009
MVCAC Fall Meeting 2009	Embassy Suites, South Lake Tahoe	October 28 - 30, 2009
ESA Annual Conference	Indianapolis, Indiana	December 13 - 16, 2009
MVCAC 78th Annual Conference	Hyatt Regency, Sacramento	February 7 - 10, 2010

- AMCA - American Mosquito Control Association
- ASTMH - American Society of Tropical Medicine and Hygiene
- CALPELRA - California Public Employees Labor Relations Association
- CalPERS - California Public Employees Retirement System
- CDFA - California Department of Food & Agriculture
- CSDA - California Special Districts Association
- CSMFO - California Society of Municipal Financial Officers
- ERMA - Employment Risk Management Authority
- ESA - Entomological Society of America
- LCC - League of California Cities
- MVCAC - Mosquito and Vector Control Association of California
- OCERS - Orange County Employees Retirement System
- RIFA - Red Imported Fire Ant
- SOVE - Society for Vector Ecology
- SWS - Society of Wetland Scientists
- VCJPA - Vector Control Joint Powers Agency
- UTMB - University of Texas Medical Branch
- WNV - West Nile Virus