



*An Independent Special District
Serving Orange County Since 1947*

AGENDA

746TH MEETING

**BOARD OF TRUSTEES
ORANGE COUNTY VECTOR CONTROL DISTRICT**

**January 15, 2009
THURSDAY
3:00 P.M.**

**13001 GARDEN GROVE BOULEVARD
GARDEN GROVE, CALIFORNIA 92843-2102**

The mission of the Orange County Vector Control District is to provide the citizens of Orange County with the highest level of protection from vectors and vector-borne diseases.

BOARD OF TRUSTEES
Orange County Vector Control District
AGENDA
746th Meeting, January 15, 2009
Thursday, 3:00 P.M.

ITEMS

COMMITTEE MEETINGS:

⇒ 2:30 p.m. – Operations Committee - Discuss Nuisance Abatement Procedures

REGULAR MEETING – 3:00 P.M.:

1. Pledge of Allegiance
2. Roll Call
3. Introduction of Visitors
4. Introduction of New Trustees
5. Public Participation
6. Appointment of Trustee Representatives
7. Trustee Rayfield from the City of Dana Point Completed Ten Years of Service
8. Recognition of Outgoing Trustees
9. Report of Nominating Committee
10. Election of Officers
11. Recognition of Outgoing President
12. District Manager Information Items
 - 12A - West Nile Summary for 2008
 - 12B - Other Information Items
13. Consent Calendar – Items for Approval by General Consent
 - 13A - Board of Trustees Committee Assignments
 - 13B - Accept 2008 Trustee Attendance Report
 - 13C - Report of 2008 District Accomplishments and Upcoming Projects 2009
 - 13D - Statement of Economic Interests
 - 13E - Report of District Activities
14. Approval of Minutes
15. Accept and Approve Monthly Financial Report; and Receive and File Warrant Register
 - 15A - Monthly Financial Report
 - 15B - Warrant Register
16. Written Communications
17. Comments from the Board of Trustees
18. Other Business
19. Adjournment
(Meeting Calendar follows agenda.)

AGENDA

AGENDA: This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following Agenda.

NOTICE: The public is entitled to copies of all documents that are made part of the agenda packet. If any document or other writing pertaining to an agenda item is distributed to all or a majority of the Board after the packet is prepared, a copy of that writing may be obtained by contacting the Clerk of the Board at 714-740-4141.

PUBLIC PARTICIPATION: Citizens desiring to comment on specific agenda items are requested to indicate their interest to the Executive Assistant/Clerk of the Board before the start of the meeting. At the beginning of the meeting, members of the public may address the Board of Trustees on agendized items, or non-agendized items of interest that are within the subject matter jurisdiction of the Board of Trustees. A member of the public shall be allowed a period of up to three (3) minutes, or a time at the discretion of the President of the Board, to address the Board of Trustees.

ADA AGENDA NOTICE: “In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Office at (714) 971-2421. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR Part 35]”

BOARD ACTIONS: The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency situation exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the Board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(b).

WEB SITE: The Agenda and Minutes are available through the Internet at www.ocvcd.org. You can access the Agenda on the Monday prior to the Board of Trustees meeting. The Minutes are approved at the next regular Board of Trustees meeting and are available online the following Monday.

1. **PLEDGE OF ALLEGIANCE:** To be lead by Trustee Webb (Alternate: Trustee Winder).

2. **ROLL CALL:**

Stanton	Al Ethans, President		
Cypress	Sandra Montez, Vice-President		
San Clemente	Joe Anderson, Secretary		
Aliso Viejo	Phillip B. Tsunoda	Lake Forest	Jean D. Jambon
Anaheim	Lucille Kring	La Palma	Larry A. Herman
Brea	Roy Moore	Los Alamitos	Ken C. Parker
Buena Park	Jim Dow	Mission Viejo	Gail Reavis
Costa Mesa	Wendy Leece	Newport Beach	Dr. Virginia L. Barrett
Dana Point	Wayne Rayfield	Orange	Denis Bilodeau
Fountain Valley	Cheryl Brothers	Placentia	Greg Sowards
Fullerton	Sharon Quirk	Rancho Santa Margarita	Gary Thompson
Garden Grove	Dr. Sheldon S. Singer	San Juan Capistrano	Laura Freese
Huntington Beach	Joe Carchio	Santa Ana	Fred S. Bella
Irvine	Rosemary Dugard	Seal Beach	Michael Levitt
Laguna Beach	Toni Iseman	Tustin	Lou Bone
Laguna Hills	Melody Carruth	Villa Park	James Rheins
Laguna Niguel	Robert Ming	Westminster	Frank Fry, Jr.
Laguna Woods	Dr. Robert Bouer	Yorba Linda	Jim Winder
La Habra	James Gomez	County of Orange	R. Paul Webb

3. **INTRODUCTION OF VISITORS:**

4. **INTRODUCTION OF NEW TRUSTEES:**

5. **PUBLIC PARTICIPATION:** At this time, members of the public may address the Board of Trustees regarding **agenda items or items of interest** that are within the subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

Speakers should have a “Speaker Card” completed and presented to the Clerk of the Board prior to the start of the Board meeting.

Comments shall be limited to **three minutes per person**, unless different time limits are set by the President, subject to the approval of the Board.

6. **APPOINTMENT OF TRUSTEE REPRESENTATIVES:** The following cities with communication dates shown have appointed a representative for its city for the next two or four year term of office.

<u>Trustee Representative</u>	<u>Governing Body</u>	<u>Date of Communication</u>
Phillip B. Tsunoda	Aliso Viejo	January 8, 2009 (2 yrs.)
Jim Dow	Buena Park	(None to date)
* Wendy Leece	Costa Mesa	November 19, 2008 (2 yrs.)
Wayne Rayfield	Dana Point	(None to date)
Sheldon S. Singer	Garden Grove	(None to date)
* Toni Iseman	Laguna Beach	November 19, 2008(2 yrs.)
Robert Ming	Laguna Niguel	December 18, 2008 (2 yrs.)
* Dr. Robert Bouer	Laguna Woods	October 28, 2008 (2 yrs.)
James Gomez	La Habra	December 18, 2008 (2 yrs.)
Greg Sowards	Placentia	December 17, 2008 (2 yrs.)
Laura Freese	San Juan Capistrano	December 18, 2008 (2 yrs.)
Michael Levitt	Seal Beach	(None to date)
Al Ethans	Stanton	(None to date)
Frank Fry, Jr.	Westminster	(None to date)
* Jim Winder	Yorba Linda	December 5, 2008 (2 yrs.)
R. Paul Webb	County of Orange	(None to date)

*Approved at previous Board meeting.

Recommended Action: It is the District Manager’s recommendation that the Board of Trustees accept without reading the communications from the above named cities advising the Board of its appointment of a representative for the next two or four year term of office.

[Staff Contact: V. Blaylock. Phone: 714-971-2421, Ext. 112]

7. **TRUSTEE RAYFIELD FROM THE CITY OF DANA POINT COMPLETED TEN YEARS OF SERVICE:** Trustee Wayne Rayfield, from the City of Dana Point, completed ten years of service on the Board of Trustees. Trustee Rayfield was appointed to the Board in January 1999, and served on the Budget and Finance; Policy and Personnel; Building, Property and Equipment; and Supplemental Services Committees. Trustee Rayfield has attended 91 of the 120 meetings of the Board for a 76 percent attendance record. Board President will present a ten year service certificate to Trustee Rayfield at the Board meeting.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

8. **RECOGNITION OF OUTGOING TRUSTEES:** Board President will present a plaque to outgoing Trustees: Joe Brown, Laguna Niguel.
9. **REPORT OF NOMINATING COMMITTEE:** At the December 18, 2008 Board of Trustees meeting, President Ethans appointed Trustees Dugard, Herman, and Webb to the Nominating Committee. The Committee has selected one nominee for each office of the Board of Trustees to serve in 2009 as follows:

President	Sandra Montez, Cypress
Vice-President	Joe Anderson, San Clemente
Secretary	Roy Moore, Brea

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

10. **ELECTION OF OFFICERS:** Nominations from the floor can be made at this time.
11. **RECOGNITION OF OUTGOING PRESIDENT:** Incoming President will present a plaque to President Ethans.

12. **DISTRICT MANAGER INFORMATION ITEMS:**

12A - **WNV Summary for 2008:** Robert Cummings, Director of Scientific Technical Services, will give a West Nile virus (WNV) summary for 2008.

12B - **Other Information Items:**

*****CONSENT CALENDAR*****

13. **CONSENT CALENDAR – Items for Approval by General Consent:** All Consent Calendar items may be acted upon by one motion unless a Trustee requests separate action on a specific item.

13A - **Board of Trustees Committee Assignments:** Each year, at the installation of the new Board officers, the Board Committees are reconstituted. Enclosed with the Agenda is a questionnaire and committee function sheet (blue sheets). Please select your first, second, and third choice for committees on which you would like to serve, and complete Trustee information. **Please complete the questionnaire and return to Viki Blaylock no later than February 4.** New committees will be approved in February, and will commence in March.

Recommended Action: Receive and File.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

13B - **Accept 2008 Trustee Attendance Report:** Accept the 2008 Board of Trustees Attendance Report, attached as Exhibit A.

Recommended Action: Receive and File.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

13C - **Report of 2008 District Accomplishments and Upcoming Projects 2009:** Attached as Exhibit B is the Report of 2008 District Accomplishments and Upcoming Projects 2009.

Recommended Action: Receive and File.

(Consent Calendar Continued Next Page)

13. **CONSENT CALENDAR – Items for Approval by General Consent:** (continued)

13D - **Statement of Economic Interests:** Included as a separate item with the Agenda is a packet with the Statement of Economic Interests forms and explanation sheets. Each Trustee is requested to fill out these forms and return them to Viki Blaylock. These forms require filing in the office of the Clerk of the Board of Supervisors by April 1. Those Trustees who have filed this statement with their city as a council member may file the same forms **only if this filing pertains to the entire County of Orange** (front sheet must have an **original signature** and the Clerk of the Board requests this signature to be in **blue ink**).

Recommended Action: Receive and File.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

13E - **Report of District Activities:** Enclosed with the Agenda is the Report of District Activities as submitted by staff to the Board of Trustees by separate report dated January 9, 2009.

Recommended Action: Receive and File.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

*****END OF CONSENT CALENDAR*****

14. **APPROVAL OF MINUTES:** Approve without reading the Minutes of the 745th Meeting of the Board of Trustees held December 18, 2008, enclosed as a separate item with the agenda.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

15. **ACCEPT AND APPROVE MONTHLY FINANCIAL REPORT; AND RECEIVE AND FILE WARRANT REGISTER:** Kelly Price, Director of Administrative Services, will present the financial report and warrant register, and address any questions the Board may have regarding these reports.

15A - **Monthly Financial Report:**

Recommended Action: Accept for inclusion as Exhibit I, the Orange County Vector Control District Monthly Financial Report for the period ending December 31, 2008.

15B - **Warrant Register:**

Recommended Action: Receive and file payment of Warrant Register (Exhibit II) dated January 15, 2009, in the amount of \$394,921.50 as presented by In-House Check Runs dated December 4, 9, 18, 22, 24, and 31, 2008. (The financial information is enclosed as a separate item with the agenda packet.)

[Staff Contact: G. Goedhart. Phone: (714) 971-2421, Ext. 115]

16. **WRITTEN COMMUNICATIONS:**

17. **COMMENTS FROM THE BOARD OF TRUSTEES:** At this time, members of the Board of Trustees may comment on agenda or non-agenda matters and ask questions of or give directions to staff, provided that NO action is taken on non-agenda items unless authorized by law.

18. **OTHER BUSINESS:**

19. **ADJOURNMENT:** Next Regular Board of Trustees Meeting, February 19, 2009.

ORANGE COUNTY VECTOR CONTROL DISTRICT

MEETING CALENDAR

MEETING	LOCATION	DATE
MVCAC 77 th Annual Conference	Burlingame, CA	January 25 - 28, 2009
WNV Conference	Savannah, GA	February 19 - 20, 2009
VCJPA Annual Workshop	Sacramento, CA	February 26 - 27, 2009
AMCA 75th Annual Conference	New Orleans, LA	April 5 - 9, 2009
SWS 30 th Annual Meeting	Madison, WI	June 21 - 26, 2009
SOVE 5 th International Congress	Antalya, Turkey	October 12 - 16, 2009
ESA Conference	Indianapolis, IN	December 13 - 16, 2009

- AMCA - American Mosquito Control Association
- ASTMH - American Society of Tropical Medicine and Hygiene
- CALPELRA - California Public Employees Labor Relations Association
- CalPERS - California Public Employees Retirement System
- CDFA - California Department of Food & Agriculture
- CSDA - California Special Districts Association
- CSMFO - California Society of Municipal Financial Officers
- ERMA - Employment Risk Management Authority
- ESA - Entomological Society of America
- MVCAC - Mosquito and Vector Control Association of California
- OCERS - Orange County Employees Retirement System
- RIFA - Red Imported Fire Ant
- SOVE - Society for Vector Ecology
- SWS - Society of Wetland Scientists
- VCJPA - Vector Control Joint Powers Agency
- UTMB - University of Texas Medical Branch
- WNV - West Nile Virus