



*An Independent Special District  
Serving Orange County Since 1947*

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# A G E N D A

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## 749TH MEETING

**BOARD OF TRUSTEES  
ORANGE COUNTY VECTOR CONTROL DISTRICT**

**APRIL 16, 2009  
THURSDAY  
3:00 P.M.**

**13001 GARDEN GROVE BOULEVARD  
GARDEN GROVE, CALIFORNIA 92843-2102**

The mission of the Orange County Vector Control District is to provide the citizens of Orange County with the highest level of protection from vectors and vector-borne diseases.



13001 GARDEN GROVE BOULEVARD  
GARDEN GROVE, CA 92843-2102  
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BOARD OF TRUSTEES - 2009  
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SANDRA MONTEZ  
VICE-PRESIDENT:  
JOE ANDERSON  
SECRETARY:  
ROY MOORE

April 9, 2009

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PHILLIP B. TSUNODA  
ANAHEIM  
LUCILLE KRING  
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ROY MOORE  
BUENA PARK  
JIM DOW  
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WENDY LEECE  
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TONI ISEMAN  
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MELODY CARRUTH  
LAGUNA NIGUEL  
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JEAN D. JAMBON  
LOS ALAMITOS  
KEN C. PARKER  
MISSION VIEJO  
GAIL REAVIS  
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ORANGE  
DENIS BILODEAU  
PLACENTIA  
GREG SOWARDS  
RANCHO SANTA MARGARITA  
GARY THOMPSON  
SAN CLEMENTE  
JOE ANDERSON  
SAN JUAN CAPISTRANO  
LAURA FREESE  
SANTA ANA  
FRED S. BELLA  
SEAL BEACH  
MICHAEL LEVITT  
STANTON  
AL ETHANS  
TUSTIN  
LOU BONE  
VILLA PARK  
JAMES RHEINS  
WESTMINSTER  
FRANK FRY, JR.  
YORBA LINDA  
JIM WINDER  
COUNTY OF ORANGE  
JOHN M. W. MOORLACH, C.P.A.  
DISTRICT MANAGER  
GERARD GOEDHART

Board of Trustees  
Orange County Vector Control District

Re: Agenda for Meeting  
3:00 P.M., Thursday  
April 16, 2009

Board Members:

Enclosed is the Agenda for the April 16, 2009 meeting of the Board of Trustees of the Orange County Vector Control District.

The Minutes of the previous meeting are included with this mailing and are being mailed to the Board of Supervisors and to City Councils that have requested them.

Very truly yours,

Gerard Goedhart  
District Manager

vb  
Enc.

"An Independent Special District Serving Orange County Since 1947"

The mission of the Orange County Vector Control District is to provide the citizens of Orange County with the highest level of protection from vectors and vector-borne diseases.

**BOARD OF TRUSTEES**  
**Orange County Vector Control District**  
**AGENDA**

**749th Meeting, April 16, 2009**  
**Thursday, 3:00 P.M.**

**ITEMS**

**COMMITTEE MEETINGS:**

- ⇒ 2:15 p.m. – Operations Committee - Discuss Nuisance Procedures
- ⇒ 2:15 p.m. – Budget & Finance Committee - Discuss Changes to Retiree Medical Program

**REGULAR MEETING – 3:00 P.M.:**

1. Pledge of Allegiance
2. Roll Call
3. Introduction of Visitors
4. Public Participation
5. Committee Reports
  - 5A - Operations Committee
  - 5B - Budget & Finance Committee
  - 5C - Executive Committee
6. District Manager Information Items
7. Consent Calendar Items – Items for Approval by General Consent
  - 7A - Authorize Travel to the MVCAC Quarterly Meeting in Visalia
  - 7B - Authorize Travel to CSDA Legislative Day in Sacramento
  - 7C - Report of District Activities
8. Approval of Minutes
9. Accept and Approve Monthly Financial Report; and Receive and File Warrant Register
  - 9A - Monthly Financial Report
  - 9B - Warrant Register
10. Adopt Resolution No. 335, Adopting the Annual Operating Budget for Fiscal Year 2009-10
11. Adopt Resolution No. 336 to Direct the Preparation of the Engineer's Reports for Fiscal Year 2009-10 for the Orange County Vector Control District Vector Surveillance and Control Assessment District (District No. 1); and the Mosquito, Fire Ant, and Disease Control Assessment (District No. 2)
12. Written Communications
13. Comments from the Board of Trustees
14. Other Business
15. Adjournment Meeting in Memory of Ralph Havickhorst  
(Meeting Calendar follows agenda.)

## AGENDA

**AGENDA:** This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following Agenda.

**NOTICE:** The public is entitled to copies of all documents that are made part of the agenda packet. If any document or other writing pertaining to an agenda item is distributed to all or a majority of the Board after the packet is prepared, a copy of that writing may be obtained by contacting the Clerk of the Board at 714-740-4141.

**PUBLIC PARTICIPATION:** Citizens desiring to comment on specific agenda items are requested to indicate their interest to the Executive Assistant/Clerk of the Board before the start of the meeting. At the beginning of the meeting, members of the public may address the Board of Trustees on agendized items, or non-agendized items of interest that are within the subject matter jurisdiction of the Board of Trustees. A member of the public shall be allowed a period of up to three (3) minutes, or a time at the discretion of the President of the Board, to address the Board of Trustees.

**ADA AGENDA NOTICE:** “In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Office at (714) 971-2421. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR Part 35]”

**BOARD ACTIONS:** The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency situation exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the Board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(b).

**WEB SITE:** The Agenda and Minutes are available through the Internet at [www.ocvcd.org](http://www.ocvcd.org). You can access the Agenda on the Monday prior to the Board of Trustees meeting. The Minutes are approved at the next regular Board of Trustees meeting and are available online the following Monday.

1. **PLEDGE OF ALLEGIANCE:** To be lead by Trustee Tsunoda (Alternate: Trustee Kring).

2. **ROLL CALL:**

Cypress	Sandra Montez, President		
San Clemente	Joe Anderson, Vice-President		
Dana Point Brea	Roy Moore, Secretary		
Aliso Viejo	Phillip B. Tsunoda	La Palma	Larry A. Herman
Anaheim	Lucille Kring	Los Alamitos	Ken C. Parker
Buena Park	Jim Dow	Mission Viejo	Gail Reavis
Costa Mesa	Wendy Leece	Newport Beach	Dr. Virginia L. Barrett
Dana Point	Stephen H. Weinberg	Orange	Denis Bilodeau
Fountain Valley	Cheryl Brothers	Placentia	Greg Sowards
Fullerton	Dr. F. Richard Jones	Rancho Santa Margarita	Gary Thompson
Garden Grove	Dr. Sheldon S. Singer	San Juan Capistrano	Laura Freese
Huntington Beach	Joe Carchio	Santa Ana	Fred S. Bella
Irvine	Rosemary Dugard	Seal Beach	Michael Levitt
Laguna Beach	Toni Iseman	Stanton	Al Ethans
Laguna Hills	Melody Carruth	Tustin	Lou Bone
Laguna Niguel	Robert Ming	Villa Park	James Rheins
Laguna Woods	Dr. Robert Bouer	Westminster	Frank Fry, Jr.
La Habra	James Gomez	Yorba Linda	Jim Winder
Lake Forest	Jean D. Jambon	County of Orange	John M. W. Moorlach

**3. INTRODUCTION OF VISITORS:**

4. **PUBLIC PARTICIPATION:** At this time, members of the public may address the Board of Trustees regarding **agenda items or items of interest** that are within the subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

Speakers should have a "Speaker Card" completed and presented to the Clerk of the Board prior to the start of the Board meeting.

Comments shall be limited to **three minutes per person**, unless different time limits are set by the President, subject to the approval of the Board.

**5. COMMITTEE REPORTS:**

5A - **Operations Committee:** Meeting: 2:15 p.m. prior to the Board meeting - Discuss Nuisance Procedures.

5B- **Budget & Finance Committee:** Meeting: 2:15 p.m. prior to the Board meeting - Discuss Changes to Retiree Medical Program.

5C - **Executive Committee:** Meeting: 1:00 p.m., March 24, 2009 – District Manager's Performance Evaluation.

**6. DISTRICT MANAGER INFORMATION ITEMS:**

\*\*\*\*\*CONSENT CALENDAR\*\*\*\*\*

7. **CONSENT CALENDAR – Items for Approval by General Consent:** All Consent Calendar items may be acted upon by one motion unless a Trustee requests separate action on a specific item.

7A- **Authorize Travel to Attend the MVCAC Spring Quarterly Meeting in Visalia:** The Mosquito and Vector Control Association of California (MVCAC) Spring Quarterly meeting is scheduled for May 7 - 8, 2009 at the Visalia Marriott in Visalia, California. This travel has been budgeted.

**Recommended Action:** It is the District Manager’s recommendation that the Board of Trustees authorize travel for District Manager Goedhart, Director of Communications Hearst, and Public Outreach Coordinator Pett to attend the MVCAC Spring Quarterly meeting; and authorize total travel expenses of \$1,300.

[Staff Contact: G. Goedhart. Phone: (714) 971-2421, Ext. 115]

7B- **Authorize Travel to Attend the CSDA Legislative Day in Sacramento:** The California Special Districts Association (CSDA) Legislative Day will be held May 5 - 6, 2009 at the Sheraton Grand Hotel in Sacramento. This travel has been budgeted.

**Recommended Action:** It is the District Manager’s recommendation that the Board of Trustees authorize travel for Director of Communications Hearst to attend the CSDA Legislative Day; and authorize total travel expenses of \$500.

[Staff Contact: G. Goedhart. Phone: (714) 971-2421, Ext. 115]

7C - **Report of District Activities:** Enclosed with the Agenda is the Report of District Activities as submitted by staff to the Board of Trustees by separate report dated April 10, 2009.

**Recommended Action:** Receive and File.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

\*\*\*\*\*END OF CONSENT CALENDAR\*\*\*\*\*

8. **APPROVAL OF MINUTES:** Approve without reading the Minutes of the 748th Meeting of the Board of Trustees held March 19, 2009, enclosed as a separate item with the agenda.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

9. **ACCEPT AND APPROVE MONTHLY FINANCIAL REPORT; AND RECEIVE AND FILE WARRANT REGISTER:** Kelly Price, Director of Administrative Services, will present the financial report and warrant register, and address any questions the Board may have regarding these reports.

9A - **Monthly Financial Report:**

**Recommended Action:** Accept for inclusion as Exhibit I, the Orange County Vector Control District Monthly Financial Report for the period ending March 31, 2009.

9B - **Warrant Register:**

**Recommended Action:** Receive and file payment of Warrant Register (Exhibit II) dated April 16, 2009, in the amount of \$474,747.17 as presented by In-House Check Runs dated March 2, 3, 12, 16, 19, 23, 26, and 31, 2009. (The financial information is enclosed as a separate item with the agenda packet.)

[Staff Contact: K. Price. Phone: (714) 971-2421, Ext. 137]

10. **ADOPT RESOLUTION NO. 335, ADOPTING THE ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2009-10:** The proposed annual budget was distributed to Trustees at the March 19, 2009 Board meeting. On March 26, 2009, the Budget and Finance Committee met at the District office to review and discuss the proposed Fiscal Year 2009-10 Budget. The Committee discussed the budget in detail. The motion to accept the annual budget as presented was made by Trustee Kring, seconded by Trustee Reavis, and was a 5 to 2 majority vote (Noes: Trustee Parker and Freese). Two budget workshops were also held for all Trustees on March 31 and April 2.

**Recommended Action:** It is the Budget and Finance Committee's recommendation that the Board of Trustees approve the Fiscal Year 2009-10 Budget as written, and adopt by roll call vote Resolution No. 335, Adopting the Annual Operating Budget for Fiscal Year 2009-10 (Exhibit A).

[Staff Contact: K. Price. Phone: (714) 971-2421, Ext. 137]

11. **ADOPT RESOLUTION NO. 336 TO DIRECT THE PREPARATION OF THE ENGINEER’S REPORTS FOR FISCAL YEAR 2009-10 FOR THE ORANGE COUNTY VECTOR CONTROL DISTRICT VECTOR SURVEILLANCE AND CONTROL ASSESSMENT DISTRICT (DISTRICT NO. 1); AND THE MOSQUITO, FIRE ANT, AND DISEASE CONTROL ASSESSMENT (DISTRICT NO. 2):** The Orange County Vector Control District (the “District”) is authorized, pursuant to the authority provided in Health and Safety Code Section 2082 (previously Section 2291.2), to institute assessments for the financing and execution of vector surveillance and control projects and has given the distinctive designation of the “Orange County Vector Control District Vector Surveillance and Control Assessment District” (“District No. 1”).

The District has also initiated a “Mosquito, Fire Ant, and Disease Control Assessment District” (sometimes referred to as “District No. 2”), which was created by a ballot proceeding by Resolution No. 274 passed on August 5, 2004.

The assessments for both Assessment Districts can be levied annually. Pursuant to the ballot and assessment formation provisions, each year, the maximum authorized assessment rate for the Mosquito, Fire Ant, and Disease Control Assessment District increases by the change in the Los Angeles / Riverside / Orange County Area Consumer Price Index, not to exceed 3 percent per year; and in each year the District Board can decide to levy the actual assessment rate at any amount up to, but not exceeding, the maximum authorized rate. The following table summarizes the maximum authorized assessment rate and annual revenue from each District since fiscal year 2004-05.

FY	CPI History	Maximum Authorized % Change	Uncaptured Excess	Maximum Authorized Assessment Rate District #2	Actual/ Proposed Assessment Rate Levied District #2	Actual/ Proposed Assessment Revenues District #2	Actual/ Proposed Assessment Revenues District #1
2004-05	N/A			\$ 5.42	\$ 5.42	\$ 4,306,278.44	\$ 1,488,269.88
2005-06	3.66%	3.00%	0.66%	\$ 5.58	\$ 5.30	\$ 4,263,641.78	\$ 1,489,599.38
2006-07	5.42%	3.00%	3.08%	\$ 5.75	\$ 5.25	\$ 4,264,508.72	\$ 1,501,507.06
2007-08	3.16%	3.00%	3.24%	\$ 5.92	\$ 5.14	\$ 4,196,516.50	\$ 1,505,044.40
2008-09	4.16%	3.00%	4.40%	\$ 6.10	\$ 5.10	\$ 4,180,451.00	\$ 1,510,567.00
2009-10	0.11%	3.00%	1.51%	\$ 6.28			

Final assessment revenues submitted to the County Auditor, which are slightly different than the preliminary amounts listed for the Engineer’s Reports.

If the Board so directs, SCI Consulting Group will prepare updated Engineer’s Reports and assessment rolls for both assessments. The Engineer’s Reports will include the proposed budget for the assessments for fiscal year 2009-10 and the updated proposed assessments for each parcel in each District. After the Engineer’s Reports and assessment rolls are completed, they will be brought back to the Board for review and consideration. If the Board preliminarily approves the Reports, a noticed public hearing will be subsequently held to allow the public to provide input on the proposed budgets, services, and assessments, and to allow the Board to make a final decision on the continuation of these important assessments.

(continued next page)

11. **ADOPT RESOLUTION NO. 336:** (continued)

**Recommended Action:** It is the District Manager's recommendation that the Board of Trustees adopt Resolution No. 336 (Exhibit B) to direct SCI Consulting Group to prepare the Engineer's Reports for both Orange County Vector Control District Vector Surveillance and Control Assessment District (District No. 1); and the Mosquito, Fire Ant, and Disease Control Assessment (District No. 2) for Fiscal Year 2009-10.

[Staff Contact: K. Price. Phone: (714) 971-2421, Ext. 137]

12. **WRITTEN COMMUNICATIONS:**

13. **COMMENTS FROM THE BOARD OF TRUSTEES:** At this time, members of the Board of Trustees may comment on agenda or non-agenda matters and ask questions of or give directions to staff, provided that NO action is taken on non-agenda items unless authorized by law.

14. **OTHER BUSINESS:**

15. **ADJOURNMENT:** President Montez will close the meeting in memory of Ralph Havickhorst. Next Regular Board of Trustees Meeting, May 21, 2009.

**ORANGE COUNTY VECTOR CONTROL DISTRICT**

**MEETING CALENDAR**

<b>MEETING</b>	<b>LOCATION</b>	<b>DATE</b>
CSDA Legislative Day	Sacramento	May 5 - 6, 2009
MVCAC Spring Meeting 2009	Marriott, Visalia	May 7 - 8, 2009
SWS 30th Annual Meeting	Madison, WI	June 21 - 26, 2009
MVCAC Summer Meeting	West Valley MVCD, Ontario	July 23, 2009
MVCAC Fall Meeting 2009	Embassy Suites, South Lake Tahoe	October 28 - 30, 2009
ESA Conference	Indianapolis, IN	December 13 - 16, 2009
MVCAC 78th Annual Conference	Hyatt Regency, Sacramento	February 7 - 10, 2010

- AMCA - American Mosquito Control Association
- ASTMH - American Society of Tropical Medicine and Hygiene
- CALPELRA - California Public Employees Labor Relations Association
- CalPERS - California Public Employees Retirement System
- CDFA - California Department of Food & Agriculture
- CSDA - California Special Districts Association
- CSMFO - California Society of Municipal Financial Officers
- ERMA - Employment Risk Management Authority
- ESA - Entomological Society of America
- MVCAC - Mosquito and Vector Control Association of California
- OCERS - Orange County Employees Retirement System
- RIFA - Red Imported Fire Ant
- SOVE - Society for Vector Ecology
- SWS - Society of Wetland Scientists
- VCJPA - Vector Control Joint Powers Agency
- UTMB - University of Texas Medical Branch
- WNV - West Nile Virus