

MINUTES OF THE 742ND MEETING
BOARD OF TRUSTEES
Orange County Vector Control District

TIME: 3:00 P.M., September 18, 2008

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

TRUSTEES PRESENT:

Cypress	Sandra Montez, Vice-President		
San Clemente	Joe Anderson, Secretary		
Aliso Viejo	Phillip B. Tsunoda	La Habra	James Gomez
Anaheim	Lucille Kring	La Palma	Larry A. Herman
Brea	Roy Moore	Los Alamitos	Ken C. Parker
Buena Park	Jim Dow	Mission Viejo	Gail Reavis
Costa Mesa	Wendy Leece	Newport Beach	Dr. Virginia L. Barrett
Dana Point	Wayne Rayfield	Orange	Denis Bilodeau
Fullerton	Sharon Quirk	Placentia	Greg Sowards
Garden Grove	Dr. Sheldon S. Singer	San Juan Capistrano	Laura Freese
Irvine	Rosemary Dugard	Santa Ana	Fred S. Bella
Laguna Hills	Melody Carruth	Tustin	Lou Bone
Laguna Niguel	Joe Brown	Yorba Linda	Jim Winder
Laguna Woods	Dr. Robert Bouer	County of Orange	R. Paul Webb
Lake Forest	Jean D. Jambon		

TRUSTEES ABSENT:

Fountain Valley	Cheryl Brothers	Seal Beach	Michael Levitt
Huntington Beach	Joe Carchio	Stanton	Al Ethans, President
Laguna Beach	Toni Iseman	Villa Park	James Rheins
Rancho Santa Margarita	Gary Thompson	Westminster	Frank Fry, Jr.

OTHERS PRESENT:

Gerard Goedhart, District Manager
Lawrence H. Shaw, Assistant Manager/Director of Operations
Michael G. Hearst, Director of Communications
Robert Cummings, Director of Scientific Technical Services
Kelly Price, Director of Administrative Services
Lora Babilo, Communications Specialist
Julie Romo, Operations Clerk
Alan R. Burns, District Counsel
Viki Blaylock, Executive Assistant/Clerk of the Board

1. **Pledge of Allegiance:** Vice-President Montez called the meeting to order at 3:00 p.m. and asked Trustee Bone to lead the Pledge of Allegiance.
2. **Roll Call:** Roll call indicated 27 Trustees present out of the current Board membership of 35.
3. **Introduction of Visitors:** None.
4. **Public Participation:** None.
5. **District Manager Information Items:**
 - 5A - **WNV Update:** Robert Cummings, Director of Scientific Technical Services, gave an update on West Nile virus (WNV).
 - 5B - **Other Information Items:** The Budget and Finance Committee met at 2:30 p.m. to discuss the Investment Policy.
6. **Consent Calendar – Items Approved by General Consent:** On motion by Trustee Webb seconded by Trustee Rayfield, and passed by unanimous vote, the Board of Trustees approved the following Consent Calendar Items.
 - 6A - **Authorized Travel to Attend the MVCAC Fall Quarterly Meeting in Lake Tahoe:** Authorized travel for Assistant District Manager/Director of Operations Shaw, Director of Communications Hearst, and Public Outreach Coordinator Pett to attend the Mosquito and Vector Control Association of California (MVCAC) Fall Quarterly Meeting, at the Embassy Suites in Lake Tahoe on October 29 - October 31, 2008; and authorized an estimated total cost of \$3,500.
 - 6B - **Authorized Disposal of Forklift:** Authorized the disposal of the Allis-Chalmers forklift at General Auction, pursuant to the District's Operation Code (Chapter 4.05.010).
 - 6C - **Report of District Activities:** Received and Filed: Enclosed with the Agenda was the Report of District Activities as submitted by staff to the Board of Trustees by separate report dated September 12, 2008.
7. **Approval of Minutes:** On motion by Trustee Singer, seconded by Trustee Gomez, and passed by unanimous vote, the Board of Trustees approved without reading the Minutes of the 741st Meeting of the Board of Trustees held August 21, 2008.

8. **Accepted and Approved the Monthly Financial Report and Warrant Register:** The Board of Trustees accepted and approved items (A) and (B) below.
- 8A - On motion by Trustee Dugard, seconded by Trustee Freese, and passed by unanimous vote, the Board of Trustees accepted for inclusion as Exhibit I the Orange County Vector Control District Monthly Financial Report for the period ending August 31, 2008.
- 8B - On motion by Trustee Rayfield, seconded by Trustee Kring, and passed by unanimous vote, the Board of Trustees received and filed approval of payment of Warrants Register dated September 18, 2008 (Exhibit II) in the amount of \$537,182.40 as presented by In-House Check Runs dated August 4, 5, 11, 12, 14, 19, and 28, 2008.
9. **2008 Satisfaction Survey Results:** Received and Filed: The District sent a business reply post card to every service request received during the month of June, and for the fourth consecutive year the results of the Orange County Vector Control District Service Satisfaction Survey revealed a high level of satisfaction for the service provided by District staff. Once again the satisfaction level exceeds 90 percent; in fact, the 2008 level is 94 percent, the highest yet. The response rate is over 40 percent. In addition, approximately 17 percent of the cards sent out came back with comments. Survey results are attached as Exhibit A.
10. **Authorized the Appropriation of \$22,880 to Account 10.410.7515 for Aerial Surveillance; and Approved Fund Transfer from the Emergency Vector Control Fund:** On motion by Trustee Parker, seconded by Trustee Reavis, and passed by unanimous vote, the Board of Trustees authorized the appropriation of \$22,880 to account 10.410.7515 (Aerial Surveillance); and approved a fund transfer of \$22,880 from the Emergency Vector Control Fund to the Operating Fund.
11. **Approved Agreement with RapidMap for Completion of Data Management System:** On motion by Trustee Rayfield, seconded by Trustee Webb, and passed by unanimous vote, the Board of Trustees approved the agreement with RapidMap (Exhibit B), with the inclusion of privacy rights information (Section 7.6), and a final payment of \$25,000 to complete development of the service request data management system.

In recognition of the monetary and personnel contributions made by Orange County Vector Control District, RapidMap has agreed to extend the relationship with the District to include a joint marketing partnership. The District will earn a 5 percent royalty on sales made by RapidMap on the vector control program software license to customers in the vector control market. The District would act as a reference site for product demonstration and marketing. In addition to the basic 5 percent, RapidMap has agreed to discuss the potential to earn up to an additional 5 percent subject to the terms of a Joint Marketing Agreement to be negotiated following the final refinement of the system.

12. **Adjournment:** There being no further business for the Board's consideration, Vice-President Montez adjourned the meeting at 3:45 p.m.

I certify that the above Minutes substantially reflect the actions taken by the Board of Trustees at its meeting held September 18, 2008.

Gerard Goedhart, District Manager

Approved as written and/or corrected by the Board of Trustees at its _____

_____ meeting held _____

ATTEST: _____
Secretary