

MINUTES OF THE 743RD MEETING
BOARD OF TRUSTEES
Orange County Vector Control District

TIME: 3:00 P.M., October 16, 2008

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

TRUSTEES PRESENT:

Stanton	Al Ethans, President		
Cypress	Sandra Montez, Vice-President		
San Clemente	Joe Anderson, Secretary		
Aliso Viejo	Phillip B. Tsunoda	Laguna Woods	Dr. Robert Bouer
Anaheim	Lucille Kring	Lake Forest	Jean D. Jambon
Brea	Roy Moore	La Habra	James Gomez
Buena Park	Jim Dow	La Palma	Larry A. Herman
Costa Mesa	Wendy Leece	Los Alamitos	Ken C. Parker
Dana Point	Wayne Rayfield	Mission Viejo	Gail Reavis
Fountain Valley	Cheryl Brothers	Orange	Denis Bilodeau
Fullerton	Sharon Quirk	San Juan Capistrano	Laura Freese
Garden Grove	Dr. Sheldon S. Singer	Santa Ana	Fred S. Bella
Huntington Beach	Joe Carchio	Seal Beach	Michael Levitt
Irvine	Rosemary Dugard	Tustin	Lou Bone
Laguna Beach	Toni Iseman	Westminster	Frank Fry, Jr.
Laguna Hills	Melody Carruth	Yorba Linda	Jim Winder
Laguna Niguel	Joe Brown	County of Orange	R. Paul Webb

TRUSTEES ABSENT:

Newport Beach	Dr. Virginia L. Barrett	Rancho Santa Margarita	Gary Thompson
Placentia	Greg Sowards	Villa Park	James Rheins

OTHERS PRESENT:

Gerard Goedhart, District Manager
Lawrence H. Shaw, Assistant Manager/Director of Operations
Michael G. Hearst, Director of Communications
Robert Cummings, Director of Scientific Technical Services
Kelly Price, Director of Administrative Services
Tawnia Pett, Public Outreach Coordinator
Lora Babilo, Communications Specialist
John Parsons, Vector Control Inspector III
Julie Romo, Operations Clerk
Alan R. Burns, District Counsel
Viki Blaylock, Executive Assistant/Clerk of the Board

1. **Pledge of Allegiance:** President Ethans called the meeting to order at 3:00 p.m. and asked Trustee Levitt to lead the Pledge of Allegiance.
2. **Roll Call:** Roll call indicated 26 Trustees present, with Trustees Tsunoda, Carruth, Bilodeau, and Webb arriving shortly thereafter, making a total of 31 out of the current Board membership of 35.
3. **Introduction of Visitors:** None.
4. **Public Participation:** None.
5. **District Manager Information Items:**
 - 5A - **WNV Update:** Robert Cummings, Director of Scientific Technical Services, gave an update on West Nile virus (WNV).
6. **Consent Calendar – Items Approved by General Consent:** On motion by Trustee Leece, seconded by Trustee Gomez, and passed by unanimous vote, the Board of Trustees approved the following Consent Calendar Items, with the exception of Agenda Items 6A and 6B, which were pulled for discussion and separate action.
 - 6C - **Authorized Signing of Cooperative Agreement with the California Department of Public Health:** Authorized the District Manager to sign the Cooperative Agreement (Exhibit B) with the California Department of Public Health. The current Cooperative Agreement will expire on December 31, 2008. This agreement is entered into pursuant to Health and Safety Code Section 116180, which provides that local agencies and the State may enter into cooperative agreements regarding vector control, including financial aid. To be eligible the District is required to agree to comply with the calibration, record keeping, reporting, and application standards set forth therein.
 - 6D - **Trustees’ Terms of Office to Expire December 31, 2008:** Directed staff to advise the following named governing bodies that the two or four year term of office of their representative will expire on December 31, 2008, and to request that they reappoint their representative or a successor for the next two or four year term of office. Correspondence will also be sent to the governing bodies of Trustees whose term of office expires after December 31, 2008, notifying them when their representative’s term ends. The following Trustees’ terms will expire on December 31, 2008.

(Consent Calendar continued next page)

6. **Consent Calendar:** (continued)

<u>Trustee Representative</u>	<u>Governing Body</u>
Phillip B. Tsunoda	Aliso Viejo
Jim Dow	Buena Park
Wendy Leece	Costa Mesa
Wayne Rayfield	Dana Point
Sheldon S. Singer	Garden Grove
Toni Iseman	Laguna Beach
Joe Brown	Laguna Niguel
Dr. Robert Bouer	Laguna Woods
James Gomez	La Habra
Greg Sowards	Placentia
Laura Freese	San Juan Capistrano
Michael Levitt	Seal Beach
Al Ethans	Stanton
Frank Fry, Jr.	Westminster
Jim Winder	Yorba Linda
R. Paul Webb	County of Orange

6E - **Report of District Activities:** Received and Filed: Enclosed with the Agenda was the Report of District Activities as submitted by staff to the Board of Trustees by separate report dated October 10, 2008.

Items Pulled for Separate Action: The following items were pulled from the Consent Calendar and separate action taken as follows:

6A - **Approved 2008-09 Investment Policy for Monies of Orange County Vector Control District:** On motion by Trustee Brown, seconded by Trustee Leece, and passed by unanimous vote, the Board of Trustees approved the amendment of Policy No. 38, entitled “Orange County Vector Control District Statement of Investment Policy for Fiscal Year 2008-09” as presented in Exhibit A, with Trustee Brown’s request to delete Medium Term Corporate Notes. The changes to the 2008-09 policy were made to page 4. Section H., which describes authorized investments as per the government code; the Orange County Investment Pool has been deleted from the policy as an authorized investment choice; changes were made to investments that are permitted as per the Orange County Vector Control District; change to the evaluation of the bankers acceptances and certificates of deposit was updated with star standard system as set forth by BauerFinancial.com.; and the Local Agency Investment Fund (LAIF) increased from \$20 million to \$40 million.

(Consent Calendar continued next page)

6. **Consent Calendar:** (continued)

6B - **Authorized Travel to Attend the MVCAC 77th Annual Conference in Burlingame:** On motion by Trustee Gomez, seconded by Trustee Webb, and passed by unanimous vote, the Board of Trustees authorized travel for selected Trustees; District Manager Goedhart; Director of Administrative Services Price; two (2) staff from Communications; eight (8) staff from Scientific Technical Services; and two (2) staff from Operations to attend the 77th Annual Conference of the Mosquito and Vector Control Association of California to be held January 25 - 28, 2009, at the Hyatt Regency San Francisco Airport in Burlingame; and authorized total estimated expenditures for staff travel of \$15,400.

7. **Approval of Minutes:** On motion by Trustee Gomez, seconded by Trustee Quirk, and passed by unanimous vote, the Board of Trustees approved without reading the Minutes of the 742nd Meeting of the Board of Trustees held September 18, 2008.

8. **Accepted and Approved the Monthly Financial Report and Warrant Register:** The Board of Trustees accepted and approved items (A) and (B) below.

8A - On motion by Trustee Kring, seconded by Trustee Singer, and passed by unanimous vote, the Board of Trustees accepted for inclusion as Exhibit I the Orange County Vector Control District Monthly Financial Report for the period ending September 30, 2008.

8B - On motion by Trustee Gomez, seconded by Trustee Kring, and passed by unanimous vote, the Board of Trustees received and filed approval of payment of Warrants Register dated October 16, 2008 (Exhibit II) in the amount of \$550,486.01 as presented by In-House Check Runs dated September 2, 3, 11, 16, 17, 25, and 28, 2008.

9. **Approved 2009 Legislative Position Paper:** On motion by Trustee Fry, seconded by Trustee Gomez, and passed by unanimous vote, the Board of Trustees approved the Orange County Vector Control District 2009 Legislative Position Paper (Exhibit D). The Orange County Vector Control District Summary of 2009 Legislative Objectives is attached as Exhibit C.

10. **Operations Building Remodel Bid Award:** On motion by Trustee Moore, seconded by Trustee Winder, and passed by unanimous vote, the Board of Trustees approved the Operations Building Remodel Bid Award to Solex Contracting, Inc. in the amount of \$155,258.21

- 11. **Committee Meetings and Chair Appointments:** The Policy and Personnel Committee met at 2:00 p.m. prior to the Board meeting in closed session pursuant to Government Code Section 54957.6, Conference with Labor Negotiator: Agency Designated Representative: District Manager; Employee Organization: All District employees excluding the District Manager.

No action was taken in open session except the appointment of Trustee Rayfield as committee chair.

The Building, Property, and Equipment Committee met at 2:15 p.m. to discuss the remodel bid award. Trustee Moore was appointed as committee chair.

- 12. **Adjournment:** There being no further business for the Board's consideration, President Ethans adjourned the meeting at 3:35 p.m.

I certify that the above Minutes substantially reflect the actions taken by the Board of Trustees at its meeting held October 16, 2008.

Gerard Goedhart, District Manager

Approved as written and/or corrected by the Board of Trustees at its _____

_____ meeting held _____

ATTEST: _____
Secretary