



*An Independent Special District  
Serving Orange County Since 1947*

---

# AGENDA

---

## 743RD MEETING

**BOARD OF TRUSTEES  
ORANGE COUNTY VECTOR CONTROL DISTRICT**

**OCTOBER 16, 2008  
THURSDAY  
3:00 P.M.**

**13001 GARDEN GROVE BOULEVARD  
GARDEN GROVE, CALIFORNIA 92843-2102**

The mission of the Orange County Vector Control District is to provide the citizens of Orange County with the highest level of protection from vectors and vector-borne diseases.

**BOARD OF TRUSTEES**  
**Orange County Vector Control District**  
**AGENDA**  
**743rd Meeting, October 16, 2008**  
**Thursday, 3:00 P.M.**

**ITEMS**

**COMMITTEE MEETINGS:**

- ⇒ **2:00 p.m. – Policy and Personnel Committee – CLOSED SESSION:**  
CONFERENCE WITH LABOR NEGOTIATOR  
Pursuant to Government Code Section 54957.6  
Agency Designated Representative: District Manager  
Employee Organization: All District employees excluding the  
District Manager
- ⇒ **2:15 p.m. – Building, Property and Equipment Committee - Discuss Remodel**  
Bid Award (Item No. 10)

**REGULAR MEETING – 3:00 P.M.:**

1. Pledge of Allegiance
2. Roll Call
3. Introduction of Visitors
4. Public Participation
5. District Manager Information Items
  - 5A - WNV Update
  - 5B - Other Information Items
6. Consent Calendar Items – Items for Approval by General Consent
  - 6A - Approval of 2008-09 Investment Policy for Monies of Orange County Vector Control District
  - 6B - Authorize Travel to Attend the MVCAC 77th Annual Conference in Burlingame
  - 6C - Authorize Signing of Cooperative Agreement with the Department of Health Services
  - 6D - Trustees' Terms of Office to Expire December 31, 2008
  - 6E - Report of District Activities
7. Approval of Minutes
8. Accept and Approve Monthly Financial Report; and Receive and File Warrant Register
  - 8A - Monthly Financial Report
  - 8B - Warrant Register
9. Approve 2009 Legislative Position Paper
10. Operations Building Remodel Bid Award
11. Written Communications
12. Comments from the Board of Trustees
13. Other Business
14. Adjournment  
(Meeting Calendar follows agenda.)

## AGENDA

**AGENDA:** This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following Agenda.

**NOTICE:** The public is entitled to copies of all documents that are made part of the agenda packet. If any document or other writing pertaining to an agenda item is distributed to all or a majority of the Board after the packet is prepared, a copy of that writing may be obtained by contacting the Clerk of the Board at 714-740-4141.

**PUBLIC PARTICIPATION:** Citizens desiring to comment on specific agenda items are requested to indicate their interest to the Executive Assistant/Clerk of the Board before the start of the meeting. At the beginning of the meeting, members of the public may address the Board of Trustees on agendized items, or non-agendized items of interest that are within the subject matter jurisdiction of the Board of Trustees. A member of the public shall be allowed a period of up to three (3) minutes, or a time at the discretion of the President of the Board, to address the Board of Trustees.

**ADA AGENDA NOTICE:** “In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Office at (714) 971-2421. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR Part 35]”

**BOARD ACTIONS:** The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency situation exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the Board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(b).

**WEB SITE:** The Agenda and Minutes are available through the Internet at [www.ocvcd.org](http://www.ocvcd.org). You can access the Agenda on the Monday prior to the Board of Trustees meeting. The Minutes are approved at the next regular Board of Trustees meeting and are available online the following Monday.

1. **PLEDGE OF ALLEGIANCE:** To be lead by Trustee Levitt (Alternate: Trustee Rheins).

2. **ROLL CALL:**

Stanton	Al Ethans, President		
Cypress	Sandra Montez, Vice-President		
San Clemente	Joe Anderson, Secretary		
Aliso Viejo	Phillip B. Tsunoda	Lake Forest	Jean D. Jambon
Anaheim	Lucille Kring	La Palma	Larry A. Herman
Brea	Roy Moore	Los Alamitos	Ken C. Parker
Buena Park	Jim Dow	Mission Viejo	Gail Reavis
Costa Mesa	Wendy Leece	Newport Beach	Dr. Virginia L. Barrett
Dana Point	Wayne Rayfield	Orange	Denis Bilodeau
Fountain Valley	Cheryl Brothers	Placentia	Greg Sowards
Fullerton	Sharon Quirk	Rancho Santa Margarita	Gary Thompson
Garden Grove	Dr. Sheldon S. Singer	San Juan Capistrano	Laura Freese
Huntington Beach	Joe Carchio	Santa Ana	Fred S. Bella
Irvine	Rosemary Dugard	Seal Beach	Michael Levitt
Laguna Beach	Toni Iseman	Tustin	Lou Bone
Laguna Hills	Melody Carruth	Villa Park	James Rheins
Laguna Niguel	Joe Brown	Westminster	Frank Fry, Jr.
Laguna Woods	Dr. Robert Bouer	Yorba Linda	Jim Winder
La Habra	James Gomez	County of Orange	R. Paul Webb

**3. INTRODUCTION OF VISITORS:**

4. **PUBLIC PARTICIPATION:** At this time, members of the public may address the Board of Trustees regarding **agenda items or items of interest** that are within the subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

Speakers should have a “Speaker Card” completed and presented to the Clerk of the Board prior to the start of the Board meeting.

Comments shall be limited to **three minutes per person**, unless different time limits are set by the President, subject to the approval of the Board.

**5. DISTRICT MANAGER INFORMATION ITEMS:**

5A - **WNV Update:** Robert Cummings, Director of Scientific Technical Services, will give an update on West Nile virus (WNV).

5B - **Other Information Items:**

\*\*\*\*\*CONSENT CALENDAR\*\*\*\*\*

6. **CONSENT CALENDAR – Items for Approval by General Consent:** All Consent Calendar items may be acted upon by one motion unless a Trustee requests separate action on a specific item.

6A - **Approval of 2008-09 Investment Policy for Monies of Orange County Vector Control District:** On September 18, the Budget and Finance Committee met to review the proposed 2008-09 Investment Policy as directed by the Board. The Committee is recommending a few changes to the 2008-09 policy. The first set of changes were made to page 4. Section H., which describes authorized investments as per the government code. The Orange County Investment Pool has been deleted from the policy as an authorized investment choice. Additional changes are listed under investments that are permitted as per the Orange County Vector Control District. A change to the evaluation of the bankers acceptances and certificates of deposit was updated with star standard system as set forth by BauerFinancial.com. This new system replaced the previous letter rating system. The Orange County Investment Pool was also deleted from this section as well.

The final change is listed on page 8 under the Local Agency Investment Fund (LAIF). LAIF has increased the maximum amount of which an agency can invest in the program from \$20 million to \$40 million.

**Recommended Action:** It is the Budget and Finance Committee’s recommendation that the Board of Trustees approve the amendment of Policy No. 38, entitled “Orange County Vector Control District Statement of Investment Policy for Fiscal Year 2008-09” as presented in Exhibit A. The District Manager concurs with the recommendation.

[Staff Contact: K. Price. Phone: (714) 971-2421, Ext. 137]

(Consent Calendar continued next page)

**6. CONSENT CALENDAR:** (continued)

- 6B - Authorize Travel to Attend the MVCAC 77th Annual Conference in Burlingame:** Staff is requesting approval for travel to attend the Mosquito and Vector Control Association of California (MVCAC) 77th Annual Conference in Burlingame. It is the policy of the Board of Trustees to send to this conference Trustees who are officers of the Board of Trustees, Board of Directors of MVCAC, or committee members of MVCAC, and up to five additional interested Trustees. The President of the Board of Trustees shall subsequently select the five Trustees. There are 14 employees scheduled to attend this meeting, of which three (3) will be making presentations. The total expenditures for staff travel are estimated to be \$15,400. This item has been budgeted.

**Recommended Action:** It is the District Manager's recommendation that the Board of Trustees authorize travel for selected Trustees; District Manager Goedhart; Director of Administrative Services Price; two (2) staff from Communications; eight (8) staff from Scientific Technical Services; and two (2) staff from Operations to attend the 77th Annual Conference of the Mosquito and Vector Control Association of California to be held January 25 - 28, 2009, at the Hyatt Regency San Francisco Airport in Burlingame.

[Staff Contact: G. Goedhart. Phone: (714) 971-2421 Ext. 115]

- 6C - Authorize Signing of Cooperative Agreement with the California Department of Public Health:** The current Cooperative Agreement will expire on December 31, 2008. This agreement is entered into pursuant to Health and Safety Code Section 116180 which provides that local agencies and the State may enter into cooperative agreements regarding vector control, including financial aid. To be eligible the District is required to agree to comply with the calibration, record keeping, reporting, and application standards set forth therein. District Counsel has reviewed the agreement and approved as to form.

**Recommended Action:** It is the District Manager's recommendation that the Board of Trustees authorize the Manager to sign the Cooperative Agreement (Exhibit B) with the California Department of Public Health.

[Staff Contact: V. Blaylock. Phone: 714-971-2421, Ext. 112]

(Consent Calendar continued next page)

6. **CONSENT CALENDAR:** (continued)

6D - **Trustees' Terms of Office to Expire December 31, 2008:** The following Trustees' terms will expire on December 31, 2008.

<u>Trustee Representative</u>	<u>Governing Body</u>
Phillip B. Tsunoda	Aliso Viejo
Jim Dow	Buena Park
Wendy Leece	Costa Mesa
Wayne Rayfield	Dana Point
Sheldon S. Singer	Garden Grove
Toni Iseman	Laguna Beach
Joe Brown	Laguna Niguel
Dr. Robert Bouer	Laguna Woods
James Gomez	La Habra
Greg Sowards	Placentia
Laura Freese	San Juan Capistrano
Michael Levitt	Seal Beach
Al Ethans	Stanton
Frank Fry, Jr.	Westminster
Jim Winder	Yorba Linda
R. Paul Webb	County of Orange

**Recommended Action:** It is the District Manager's recommendation that the Board of Trustees direct staff to advise the above named governing bodies that the two or four year term of office of their representative will expire on December 31, 2008, and to request that they reappoint their representative or a successor for the next two or four year term of office. Correspondence will also be sent to the governing bodies of Trustees whose term of office expires after December 31, 2008, notifying them when their representative's term ends.

[Staff Contact: V. Blaylock. Phone: 714-971-2421, Ext. 112]

6E - **Report of District Activities:** Enclosed with the Agenda is the Report of District Activities as submitted by staff to the Board of Trustees by separate report dated October 10, 2008.

**Recommended Action:** Receive and File.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

\*\*\*\*\*END OF CONSENT CALENDAR\*\*\*\*\*

7. **APPROVAL OF MINUTES:** Approve without reading the Minutes of the 742nd Meeting of the Board of Trustees held September 18, 2008, enclosed as a separate item with the agenda.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

8. **ACCEPT AND APPROVE MONTHLY FINANCIAL REPORT; AND RECEIVE AND FILE WARRANT REGISTER:** Kelly Price, Director of Administrative Services, will present the financial report and warrant register and address any questions the Board may have regarding these reports.

8A - **Monthly Financial Report:**

**Recommended Action:** Accept for inclusion as Exhibit I, the Orange County Vector Control District Monthly Financial Report for the period ending September 30, 2008.

8B - **Warrant Register:**

**Recommended Action:** Receive and file payment of Warrant Register (Exhibit II) dated October 16, 2008, in the amount of \$550,486.01 as presented by In-House Check Runs dated September 2, 3, 11, 16, 17, 25, and 28, 2008. (The financial information is enclosed as a separate item with the agenda packet.)

[Staff Contact: K. Price. Phone: (714) 971-2421, Ext. 137]

9. **APPROVE 2009 LEGISLATIVE POSITION PAPER:** The Orange County Vector Control District will continue with the legislative objectives established in 2008. The goal is to encourage legislation that will serve the public health mission of the District either by relating to District operations, or concerning the District's administrative policies. The District also supports legislation requiring increased transparency in all levels of government. It is the intention of staff to present these objectives to elected officials at a District sponsored symposium in January. Staff will also share this document with the California Special Districts Association and the League of California Cities. The Orange County Vector Control District Summary of 2009 Legislative Objectives is attached as Exhibit C.

**Recommended Action:** It is the District Manager's recommendation that the Board of Trustees approve the Orange County Vector Control District 2009 Legislative Position Paper (Exhibit D).

[Staff Contact: M. Hearst. Phone: (714) 971-2421 Ext. 129]

10. **OPERATIONS BUILDING REMODEL BID AWARD:** The notice for inviting bids for the Operations Building remodel was published in The Orange County Register on September 27, 28, 29, 2008. The pre-bid walk-through was held October 8 at 10:00 a.m. All bids must be received by October 14, at 9:30 a.m., which is when the bid opening is scheduled. The Building, Property, and Equipment Committee will meet at 2:15 p.m. prior to the Board meeting to discuss the bid award. A report will be presented at the Board meeting.

**Recommended Action:** The Building, Property, and Equipment Committee will make its recommendation to the Board of Trustees at the Board meeting.

[Staff Contact: L. Shaw. Phone: (714) 971-2421 Ext. 121)

11. **WRITTEN COMMUNICATIONS:**

12. **COMMENTS FROM THE BOARD OF TRUSTEES:** At this time, members of the Board of Trustees may comment on agenda or non-agenda matters and ask questions of or give directions to staff, provided that NO action is taken on non-agenda items unless authorized by law.

13. **OTHER BUSINESS:**

14. **ADJOURNMENT:** Next Regular Board of Trustees Meeting, November 20, 2008.

**ORANGE COUNTY VECTOR CONTROL DISTRICT**

**MEETING CALENDAR**

<b>MEETING</b>	<b>LOCATION</b>	<b>DATE</b>
CalPERS Educational Forum	Indian Wells, CA	October 26 - 29, 2008
MVCAC Fall Meeting	Embassy Suites Lake Tahoe	October 29 - October 31, 2008
77 <sup>th</sup> MVCAC Annual Conference	Hyatt Regency San Francisco Airport Burlingame, CA	January 25 - 28, 2009
AMCA Annual Conference	New Orleans, LA	April 5 - 9, 2009

- AMCA - American Mosquito Control Association
- ASTMH - American Society of Tropical Medicine and Hygiene
- CALPELRA - California Public Employees Labor Relations Association
- CalPERS - California Public Employees Retirement System
- CDFA - California Department of Food & Agriculture
- CSDA - California Special Districts Association
- CSMFO - California Society of Municipal Financial Officers
- ERMA - Employment Risk Management Authority
- ESA - Entomological Society of America
- MVCAC - Mosquito and Vector Control Association of California
- OCERS - Orange County Employees Retirement System
- RIFA - Red Imported Fire Ant
- SOVE - Society for Vector Ecology
- SWS - Society of Wetland Scientists
- VCJPA - Vector Control Joint Powers Agency
- UTMB - University of Texas Medical Branch
- WNV - West Nile Virus