

MINUTES OF THE 741ST MEETING
BOARD OF TRUSTEES
Orange County Vector Control District

TIME: 3:00 P.M., August 21, 2008

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

TRUSTEES PRESENT:

Stanton	Al Ethans, President		
Cypress	Sandra Montez, Vice-President		
San Clemente	Joe Anderson, Secretary		
Aliso Viejo	Phillip B. Tsunoda	Anaheim	La Habra
Brea	Roy Moore		La Palma
Buena Park	Jim Dow		Mission Viejo
Dana Point	Wayne Rayfield		Newport Beach
Fountain Valley	Cheryl Brothers		Placentia
Garden Grove	Dr. Sheldon S. Singer		San Juan Capistrano
Huntington Beach	Joe Carchio		Santa Ana
Irvine	Rosemary Dugard		Seal Beach
Laguna Beach	Toni Iseman		Tustin
Laguna Niguel	Joe Brown		Westminster
Laguna Woods	Dr. Robert Bouer		Yorba Linda
Lake Forest	Jean D. Jambon		County of Orange
			James Gomez
			Larry A. Herman
			Gail Reavis
			Dr. Virginia L. Barrett
			Greg Sowards
			Laura Freese
			Fred S. Bella
			Michael Levitt
			Lou Bone
			Frank Fry, Jr.
			Jim Winder
			R. Paul Webb

TRUSTEES ABSENT:

Costa Mesa	Wendy Leece	Los Alamitos	Ken C. Parker
Fullerton	Sharon Quirk	Orange	Denis Bilodeau
Laguna Hills	Melody Carruth	Rancho Santa Margarita	Gary Thompson
		Villa Park	James Rheins

OTHERS PRESENT:

Gerard Goedhart, District Manager
Lawrence H. Shaw, Assistant Manager/Director of Operations
Michael G. Hearst, Director of Communications
Robert Cummings, Director of Scientific Technical Services
Tawnia Pett, Public Outreach Coordinator
Lora Babilo, Communications Specialist
Debi Kimball, Accounting Supervisor
Charlie Cassidy, Vector Control Inspector III
John Newton, Vector Control Inspector II
Julie Romo, Operations Clerk
Alan R. Burns, District Counsel
Viki Blaylock, Executive Assistant/Clerk of the Board

1. **Pledge of Allegiance:** President Ethans called the meeting to order at 3:00 p.m. and asked Trustee Bella to lead the Pledge of Allegiance.
2. **Roll Call:** Roll call indicated 26 Trustees present, with Trustees Iseman and Sowards arriving shortly thereafter, making a total of 28 Trustees present out of the current Board membership of 35.
3. **Introduction of Visitors:**
4. **Public Participation:** Diane Singer, Democratic Candidate for State Assembly, 60th District, gave a brief presentation.
5. **District Manager Information Items:**
 - 5A - **Fire Ant Program Overview:** Charlie Cassidy, Vector Control Inspector III, presented an overview of the Fire Ant Program.
 - 5B - **WNV Update:** Robert Cummings, Director of Scientific Technical Services, gave an update on West Nile virus (WNV).
 - 5C - **Other Information Items – Aerial Survey:** Gerard Goedhart, District Manager, and Lawrence H. Shaw, Assistant District Manager/Director of Operations, discussed the District contracting with Aerial Services to photographically survey water sources that could breed mosquitoes in the northern part of Orange County in locations where there have been findings of positive West Nile virus birds and positive human cases. These sources will be treated for mosquito breeding. The cost for the service is \$22,880, which will be funded through the Emergency Vector Control Fund. Authorization for appropriation and fund transfer will be on the September agenda.
6. **Consent Calendar – Items Approved by General Consent:** On motion by Trustee Fry seconded by Trustee Webb, and passed by unanimous vote, the Board of Trustees approved the following Consent Calendar Items, with the exception of Agenda Item 6A, which was pulled for discussion and separate action.
 - 6B - **2008 Biennial Review of Conflict of Interest Code; Adoption of Resolution No. 330 Amending the District’s Conflict of Interest Code by Adopting Appendix:** The Board of Trustees, by unanimous vote (Absent: Trustees Leece, Quirk, Carruth, Parker, Bilodeau, Thompson, and Rheins) adopted Resolution No. 330, entitled “Amending Conflict of Interest Code Resolution No. 213 by Adopting Appendix Thereto,” attached as Exhibit B. The Political Reform Act requires every local government to review its Conflict of Interest Code biennially to determine if it is accurate or, alternatively, that the code must be amended. Once the determination has been made, a notice must be submitted to the code reviewing body no later than October 1 of even-numbered years. The Orange County Board of Supervisors is the code reviewing body for the District. The State Model Code was adopted by the District in 1995; therefore, it is only necessary for the District to submit changes in the Appendix of the Code.

(Consent Calendar continued next page)

6. **Consent Calendar – Items for Approval by General Consent:** (continued)

6C - **Approved Laboratory Specialist Job Description; and Adopted Resolution No. 331, Amending Personnel and Salary Resolution No. 321 to Approve Laboratory Specialist Position:**

- (1) - Approved the Laboratory Specialist job description (Exhibit C);
- (2) - Adopted Resolution No. 331 (Exhibit D) entitled, “Amending Personnel and Salary Resolution No. 321 to Approve Laboratory Specialist Position.” The pay range for this position will be A-44 (\$3,813 to \$4,737 per month).

6D - **Authorized Travel to Attend the SOVE 40th Annual Conference in Fort Collins, Colorado:** Authorized travel to the Society for Vector Ecology (SOVE) 40th Annual Conference to be held in Fort Collins, Colorado, on September 28 - October 2, 2008, for Assistant District Manager/Director of Operations Shaw, Vector Ecologists Bennett and Velten, Microbiologist Fogarty, and Public Outreach Coordinator Pett; and authorized an estimated total cost of \$6,600.

6E - **Authorized Travel to Attend the CalPERS Educational Forum in Indian Wells:** Authorized travel for Human Resources Specialist Rehders to attend the California Public Employees Retirement System (CalPERS) Educational Forum in Indian Wells on October 26 - 29, 2008; and authorized an estimated total cost of \$1,200.

6F - **Report of District Activities:** Received and Filed: Enclosed with the Agenda was the Report of District Activities as submitted by staff to the Board of Trustees by separate report dated August 15, 2008.

Item Pulled for Separate Action: The following item was pulled from the Consent Calendar and separate was action taken as follows:

6A - **Refer to Budget and Finance Committee: 2008-09 Investment Policy for Monies of Orange County Vector Control District:** On motion by Trustee Anderson, seconded by Trustee Rayfield, and passed by unanimous vote, the Board of Trustees moved to refer Policy No. 38, entitled “Orange County Vector Control District Statement of Investment Policy for Fiscal Year 2008-09” (Exhibit A) to the Budget and Finance Committee to review the following: B. Repurchase Agreements; and H. Investments, Bank Ratings. The Committee will present its recommendations at the September Board meeting.

7. **Approval of Minutes:** On motion by Trustee Fry, seconded by Trustee Reavis, and passed by unanimous vote, the Board of Trustees approved without reading the Minutes of the 740th Meeting of the Board of Trustees held July 17, 2008.

8. **Accepted and Approved the Monthly Financial Report and Warrant Register:** The Board of Trustees accepted and approved items (A) and (B) below.

8A - On motion by Trustee Webb, seconded by Trustee Kring, and passed by unanimous vote, the Board of Trustees accepted for inclusion as Exhibit I the Orange County Vector Control District Monthly Financial Report for the period ending July 31, 2008.

8B - On motion by Trustee Webb, seconded by Trustee Kring, and passed by unanimous vote, the Board of Trustees received and filed approval of payment of Warrants Register dated August 21, 2008 (Exhibit II) in the amount of \$879,521.36 as presented by In-House Check Runs dated July 2, 3, 7, 8, 17, 21, 22, 24, 28, and 31, 2008.

9. **Authorized the Appropriation of \$20,000 to Account 10.510.7603 for WNV Radio Media Campaign; and Approved Fund Transfer from Emergency Vector Control Fund:**

9A - On motion by Trustee Bouer, seconded by Trustee Kring, and passed by unanimous vote, the Board of Trustees authorized the appropriation of \$20,000 from the Emergency Vector Control Fund to account 10.510.7603 (Advertising for WNV Radio Media Campaign);

9B - On motion by Trustee Bouer, seconded by Trustee Brothers, and passed by unanimous vote, the Board of Trustees approved fund transfer of \$20,000 from the Emergency Vector Control Fund to the Operating Fund.

10. **Adjournment:** There being no further business for the Board's consideration, President Ethans adjourned the meeting at 4:03 p.m.

I certify that the above Minutes substantially reflect the actions taken by the Board of Trustees at its meeting held August 21, 2008.

Gerard Goedhart, District Manager

Approved as written and/or corrected by the Board of Trustees at its _____

_____ meeting held _____

ATTEST: _____
Secretary