

**MINUTES OF THE 914<sup>th</sup> MEETING**

**BOARD OF TRUSTEES  
Orange County Mosquito and Vector Control District**

TIME: 3:00 P.M. April 20, 2023

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

PRESIDENT:	Peggy Huang	Yorba Linda
VICE PRESIDENT:	Craig Green	Placentia
SECRETARY:	Cecilia Hupp	Brea

**TRUSTEES PRESENT:**

Aliso Viejo	Richard Hurt	Lake Forest	Robert Pequeño
Anaheim	Lucille Kring	Mission Viejo	Bob Ruesch
Brea	Cecilia Hupp	Orange	Jon Dumitru
Buena Park	Joyce Ahn	Placentia	Craig Green
Costa Mesa	Bill Turpit	Rancho Santa Margarita	April Josephson
Cypress	Bonnie Peat	San Clemente	Steve Knoblock
Fullerton	Fred Jung	San Juan Capistrano	John Taylor
Huntington Beach	Mike Posey	Seal Beach	Nathan Steele
Irvine	Tammy Kim	Stanton	Gary Taylor
La Palma	Debbie S. Baker	Tustin	Rebecca Gomez
Laguna Hills	Erica Pezold	Westminster	Amy Phan West
Laguna Woods	Shari Horne	Yorba Linda	Peggy Huang

**TRUSTEES ABSENT:**

Dana Point	Mike Frost	Los Alamitos	Tanya Doby
Fountain Valley	Kim Constantine	Newport Beach	Joy Brenner
Garden Grove	Stephanie Klopfenstein	Santa Ana	Nelida Mendoza
La Habra	James Gomez	Villa Park	Crystal Miles
Laguna Beach	Mark Orgill	County of Orange	Elizabeth Guillen-Merchant
Laguna Niguel	VACANT		

Trustees Constantine, Klopfenstein, J. Gomez, Doby, Mendoza, Miles, and Guillen-Merchant had an excused absence.

**OTHERS PRESENT:**

Lora Young, District Manager  
Amber Semrow, Director of Scientific Technical Services  
Steve Shepherd, Director of Operations  
Heather Hyland, Director of Communications  
Tawnia Pett, Executive Assistant/Clerk of the Board  
Colin Burns, District Counsel

**A. Opening:**

1. **Call the Business Meeting to Order:** President Huang called the meeting to order at 3:01 P.M.
2. **Pledge of Allegiance:** President Huang asked Trustee Hunt to lead the Pledge of Allegiance.
3. **Roll Call:** Roll call indicated 24 Trustees were present out of the current Board membership of 34 (Laguna Niguel is VACANT).

**B. Public Comments: None****C. Presentations:**

1. Recognized Outgoing Trustee Sharma: Staff created a presentation slide for outgoing Trustee Sharma.

**D. OCMVCD Committee Reports to the Board of Trustees:**

1. Policy and Personnel Committee: Committee Chair R. Gomez reported that the committee recommended working with special counsel on a settlement. The committee also recommended approving all of the policies. [Agenda Items E.4, E.5, and F.1]
2. Budget and Finance Committee: Committee Chair G. Taylor reported that the committee received an overview of the budget and a presentation of the audit report. The committee recommended approving the writing of the benefit assessment report [Agenda Item E.6].
3. Joint Committee Meeting: Budget & Finance and Building, Property, & Equipment: Building, Property, & Equipment Chair Hupp reported that the committee approved recommended approval of the Kosmont contract [Agenda Item F.2]. The committee also recommended expanding the search area and criteria for a property and to talk to the city of Garden Grove about usage for the current property and a TOT share with the District.

**E. Consent Calendar: Items for Approval by General Consent:**

On motion from Trustee Posey, seconded by Trustee Kring, and approved by unanimous vote, the Board of Trustees approved Consent Calendar Items E.2 through E.7. Agenda Item E.1 was passed by majority vote due to absences at the previous Board Meeting (Abstained: Trustees Hurt, Turpit, Posey, Knoblock, and J. Taylor).

Ayes: Trustees Hurt, Kring, Hupp, Ahn, Turpit, Peat, Jung, Posey, Kim, Baker, Pezold, Horne, Pequeño, Ruesch, Dumitru, Green, Knoblock, J. Taylor, Steele, G. Taylor, R. Gomez, and Huang.

Noes: None.

Abstained: None.

Absent: Trustees Frost, Constantine, Klopfenstein, J. Gomez, Orgill, Doby, Brenner, Josephson, Mendoza, Miles, West, and Guillen-Merchant.

1. **Approval of Minutes:** Approved, without reading, the minutes of 913<sup>th</sup> Meeting of the Board of Trustees held March 16, 2023.
2. **Approved Warrant Register for February 2023: (Exhibit A)** Received and filed.
3. **Approved Monthly Financial Report for February 2023: (Exhibit A)** Received and filed.
4. **Adopted Resolution No. 555 Approving Update to Policy No. 48 Approving Orange County Mosquito and Vector Control District Records Retention and Document Destruction Schedules: (Exhibit A, B, C)**

5. **Adopted Resolution No. 556 Amending Orange County Mosquito and Vector Control District Board Policy No. 18 Board of Trustees, District Manager, and Employee Relations Policy: (Exhibit A, B, C)**
6. **Adopted Resolution No. 557 to Direct the Preparation of the Engineer's Reports for Fiscal Year 2023-24 for the Orange County Mosquito and Vector Control District, Vector Surveillance and Control Assessment District (District No. 1) and the Mosquito, Fire Ant and Disease Control Assessment District (District No. 2): (Exhibit A)**
7. **Approved the FY 2021-22 Audited Financial Statements: (Exhibit A, B)**

F. **Business Items:**

1. **Adopted Ordinance No. 13/2023 Dissolving the Operations Code, Adopted Resolution No. 558 Establishing Orange County Mosquito and Vector Control District Policy No. 55 Board Organization and Procedures Policy and Adopted Resolution No. 559 Establishing Policy No. 56 Claims Procedure: (Exhibit A, B, C, D)** On motion from Trustee Knoblock, seconded by Trustee Pezold, and approved by unanimous vote, the Board of Trustees adopted Ordinance No. 13/2023 Dissolving the Operations Code.

Ayes: Trustees Hurt, Kring, Hupp, Ahn, Turpit, Peat, Jung, Posey, Kim, Baker, Pezold, Horne, Pequeño, Ruesch, Dumitru, Green, Knoblock, J. Taylor, Steele, G. Taylor, R. Gomez, and Huang.

Noes: None.

Abstained: None.

Absent: Trustees Frost, Constantine, Klopfenstein, J. Gomez, Orgill, Doby, Brenner, Josephson, Mendoza, Miles, West, and Guillen-Merchant.

On motion from Trustee Pezold, seconded by Trustee Kim, and approved by unanimous vote, the Board of Trustees adopted Resolution No. 558 establishing Policy No. 55 and adopted Resolution No. 559 establishing Policy No. 56.

Ayes: Trustees Hurt, Kring, Hupp, Ahn, Turpit, Peat, Jung, Posey, Kim, Baker, Pezold, Horne, Pequeño, Ruesch, Dumitru, Green, Knoblock, J. Taylor, Steele, G. Taylor, R. Gomez, and Huang.

Noes: None.

Abstained: None.

Absent: Trustees Frost, Constantine, Klopfenstein, J. Gomez, Orgill, Doby, Brenner, Josephson, Mendoza, Miles, West, and Guillen-Merchant.

2. **Approved contract between Orange County Mosquito and Vector Control District and Kosmont Realty to perform brokerage Services: (Exhibit A)** It was noted during discussion that the contract stated the term was for one day and not one year. The motion to approve the contract for a one-year term was made by Trustee Posey and seconded by Trustee Kring. After that motion was made, Trustee Knoblock made a substitute motion to have the contract be a six-month contract; the motion was seconded by Trustee Pezold. The substitution motion failed. The original motion, as amended to be for a one-year term, was approved by majority vote of the Board of Trustees.

Substitution Motion Vote:

Ayes: Trustees Pezold and Knoblock.

Noes: Trustees Hurt, Kring, Hupp, Ahn, Turpit, Peat, Jung, Posey, Kim, Baker, Horne, Pequeño, Ruesch, Dumitru, Green, Josephson, J. Taylor, Steele, G. Taylor, R. Gomez, West, and Huang.

Abstained: None.

Absent: Trustees Frost, Constantine, Klopfenstein, J. Gomez, Orgill, Doby, Brenner, Mendoza, Miles, and Guillen-Merchant.

Original Motion Vote:

Ayes: Trustees Hurt, Kring, Hupp, Ahn, Turpit, Peat, Jung, Posey, Kim, Baker, Horne, Pequeño, Ruesch, Dumitru, Green, Josephson, Knoblock, J. Taylor, Steele, G. Taylor, R. Gomez, West, and Huang.

Noes: Trustee Pezold.

Abstained: None.

Absent: Trustees Frost, Constantine, Klopfenstein, J. Gomez, Orgill, Doby, Brenner, Mendoza, Miles, and Guillen-Merchant.

G. **Informational Items Only (No Action Necessary):**

1. **Staff Presentation:** Director of Scientific Technical Services Semrow gave an update of vector activity in Orange County.
2. **Staff Presentation:** Director of Communications Hyland gave an update of outreach activity in Orange County.
3. **Staff Presentation:** Director of Operations Shepherd gave an update of operations activity in Orange County.
4. **Received and Filed Laboratory Reports – Included in agenda packet**

H. **President’s Report and Trustee Comments: None**

I. **District Manager’s Report:** District Manager Young reported:

1. Budget presentations will be May 10 and 11.
2. There is a new Trustee from the city of Laguna Beach, Mark Orgill.
3. If you would like to do a ride along, contact District Manager Lora Young.

J. **District Counsel Report: None**

K. **Correspondence:**


1. Trustee and Staff conference reports from February and March 2023.
2. Council Open House on May 23, 2023.

L. **Future Agenda Items:**


M. **Adjournment:**

1. Vice President Green adjourned the meeting at 4:12 P.M. to a regular meeting on Thursday, April 20, 2023.

I certify that the above minutes substantially reflect the actions taken by the Board of Trustees at its meeting held April 20, 2023.

  
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Lora B. Young, District Manager

Approved as written and/or corrected by the Board of Trustees at its 915<sup>th</sup>  
Nine hundred and fifteenth meeting held May 18, 2023

ATTEST:   
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Cecilia Hupp, Secretary